

West Contra Costa Unified School District
District Local Control Accountability Plan Parent Student Committee (DLCAPS)

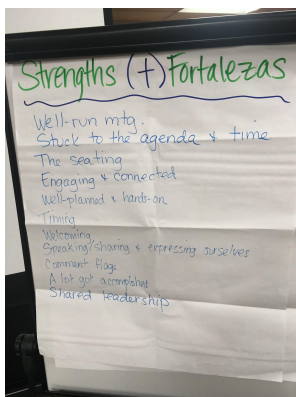
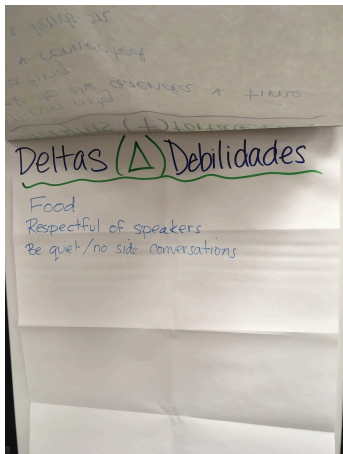
Tuesday September 10, 2019 | 6:30 – 8:30pm

Kennedy High School, Cafeteria

MINUTES

	Item	Time
1	Welcome & Introductions of members Shakira called the meeting to order at 6:37 p.m. Exec board introduced. Roadmap 2022 briefly reviewed. Icebreaker to introduce members: “DLCAPS Dictionary.”	6:30-6:45 pm
New Business		
2	Review Meeting Norms for DLCAPS 1. Everyone participates, no one dominates 2. Be brief and meaningful when voicing your opinion (2 min limit for all speakers) 3. Seek common ground and understanding 4. Disagree without being disagreeable 5. Critique ideas, not people 6. Assume good intentions 7. Staying on schedule is everyone’s responsibility; honor time limits	6:45-6:55 pm
3	Introduction to DLCAP Decision Making Process and Tools: • Accountability and Transparency Questions DLCAPS questions and answers from District were supplied. Members are expected to review and be familiar. • Parking Lot Commitment from District to answer questions. A running list of questions will be kept. Guests coming to speak will be announced in advance and we will work to prep them. • DLCAP Meeting Schedule Meeting schedule + Town Hall dates already posted to District website. Lyn Potter, WCCUSD, introduced. Will write the LCAP. She is taking April’s place. She will attend regularly. LCAP Plan Open line of communication with the Supt. Asking for Supt.	6:55 - 7:10 pm

	Duffy to attend Nov. and Jan. meetings. Will address what is core and what he cannot let go of. DLCAPS Exec. Bd. plans to speak at 1/29/20 school board meeting before the district is deep into budgeting. • LCAP Application Very clean list of openings now available and we will release. Applications available now. Take one with you!	
4	Vote on Bylaw Modifications and District Budget Engagement Committee (DBEC) Rep: A. UTR Request to send a non-parent representative Vote: Yes (10) No (3) Abstentions (2) B. Add Youth member to the executive board Vote: Unanimous Yes (15) C. Selection of DLCAPS member to represent at the District Budget Engagement Committee (DBEC) Guadalupe (Lupe) Enllana (Rep. Healthy Richmond) is the sole nominee, accepts the nomination and is our representative to the DBEC committee.	7:10 - 7:30 pm
Old Business		
5	Review of LCAP Recommendations and WCCUSD's Responses: • Summaries from DLCAPS, AASAT, MDAC and SNAT provided. • Shakira read aloud the Superintendent's response to recommendations. • Discuss how we can better align the three committees this year, along with SSCs, and the community. Finding ways for all the groups to align and act with purpose around the LCAP. Some Ideas: • MDAC and AASAT to present at DLCAPS meetings • Can chairs debrief together? • Alignment with the SSC's - Budgets, working with committee members, work with business office to ID SSC spending by top 20 categories. • DLCAPS Recommendations District Response to DLCAPS • AASAT Recommendations District Response to AASAT • MDAC Recommendations District Response to MDAC • SNAT Recommendations District Response to SNAT	7:30 - 7:50 pm
6	Review of minutes from the last meeting The minutes are approved with the following corrections: Spelling: Fernandez; Pages: 1 of 6 3. Teresa Kearns will help with Spanish minutes.	7:50-8:10 pm
7	Public Comment	8:10 pm - 8:20 pm

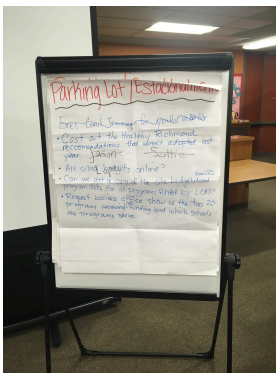
	Aday Teshager, Safe Return, Introduces herself and organization. Looks forward to working with all. Pertronila Fernandes, Same parents taking too many seats on the same committees. Mariela Cuellar, Important for members to share knowledge between schools. How can this be done? Mercedes Castro, Questions purpose of organizations being involved in the committee. Jason Singer, Tight definition of what qualifies an organization for membership. Lorena Huerta, Requests bylaws change to see mental health representation on DLCAPS committee. Juanita Towns, Requests we keep the LCAP with parents and students.	
8	 What did we do well? Well run, stuck to agenda + time limit, the seating, engaging and connected, well-planned and hands-on, timing, welcoming, speaking/sharing and expressing ourselves, comment flags, a lot accomplished, shared leadership of agenda.  What did not go well and how would you fix it? Food, respectful of speakers, be quiet/ no side conversations. Adjournment Shakira adjourns at 8:28 p.m.	8:20 pm - 8:30 pm

Meeting Norms/Community Agreements

1. *Everyone participates, no one dominates*
2. *Be brief and meaningful when voicing your opinion (2 min limit for all speakers)*
3. *Seek common ground and understanding*
4. *Disagree without being disagreeable*
5. *Critique ideas, not people*
6. *Assume good intentions*
7. *Staying on schedule is everyone's responsibility; honor time limits*

"DLCAPS Dictionary" What do you want to accomplish as part of the DLCAPS committee?

- Money to actually go to the schools.
- Closing the achievement gap for African American students.
- Solid LCAP to support the student outcomes we hope to see.
- Student voices are heard through the LCAP.
- Parent voice, parent engagement, student rights.
- \$64 million needs to allocated with thought and data.
- Wants to see the LCAP recommendations implemented.
- Wants to see the LCAP be a resemblance/a product of the work we are doing.
- Continue to shed services that do not 100% support these populations. Go narrow and deep.
- Whatever we talk about, we accomplish. Programs that pertain to the kids.
- Advocating for myself and others.
- Involvement in community.



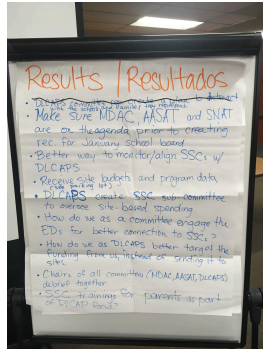
PARKING LOT

- Cost out the Healthy Richmond recommendations that were not adopted last year.
- Are school budgets available online?
- Can we get a copy of site budgets from SSC's and program data from all programs funded by the LCAP?

- Request business office show us the top 20 programs receiving LCAP funding and which schools the programs serve.

OTHER REQUESTS

- Publish “critical date” timeline.
- Publish a list of education acronyms. MDAC, AASAT, SSC.
- Please send agenda items by the Thursday after the DLCAPS meeting by 1:00 p.m. to lcap@wccusd.net so we can discuss them in executive debrief.



RESULTS

- DLCAPS committee rep. create a plan to interact with the schools and families they represent.
- Make sure MDAC, AASAT and SNAT are on the agenda prior to creating a recommendation for Jan. school board.
- Better way to monitor/align SSCs with the DLCAPS
- Received site budgets and program data (See Parking Lot)
- DLCAPS create SSC sub-committee to oversee site-based spending
- How do we as a committee engage the ED's for better connection to SSC's?
- How do we as a DLCAPS better target the funding from us, instead of sending it to the sites? (Background: when the LCAP first was introduced, the spending was more top-down and directed. Perhaps revisit a return to that?)
- Chairs of all committees MDAC, AASAT, DLCAPS) debrief together.
- SSC training for parents as part of DLCAP focus.

Respectfully Submitted,

Leslie Reckler

September 11, 2019