Thank you for vending with us at Looted Lands. We are so excited to have you! Please read through this information thoroughly for day-of operations.

# LOAD-IN

Load-in time is from 11am - 12:45pm. Vendors will enter with their car through the loading dock. There is no "address" for the loading dock, but you can click here for directions. Enter via Mission Street to Jessie Street, then follow signage to the dead end. From there you will be guided into the loading dock by our volunteers.



Looted members will be stationed to assist you in bringing your items up to the fourth floor of the building.

If you have a larger booth and will need an extended amount of time to set up please arrive accordingly at 11 am.

## **MARKET HOURS**

The event takes place officially from **1pm-6pm** at 833 Market Street on the event space on the 4th Floor.

**Equipment**: Please come equipped with racks, weights, tables, etc. (We are able to provide 5 foot long tables which are available first come first serve. Please reach out to <a href="https://example.com/helloalooted.us">helloalooted.us</a> immediately to claim).

<u>Sales</u>: Vendors are responsible for their own form of payment (Venmo, Zelle, Cash, etc)

<u>Theft</u>: LOOTED Lands is not responsible for stolen merchandise, however we will try our best to watch out for and prevent theft.

<u>Bathrooms</u>: There are two single-use bathrooms directly outside the event space in the lobby just off the elevator

**Resources**: The building is surrounded by many businesses (drugstores, restaurants, etc) if you need access to food, water, or first aid during the event.

# LOAD OUT

Sales end officially at 6pm.

When your booth is packed up you may bring your car through the same loading dock and load out your items.

Finish loading out your items by 7pm.

# PARKING

There are two major parking garages nearby: 5th and Mission Yerba Buena Garage (\$5/hour) and the Ellis O'Farrell Parking Garage (\$5-\$6/hour). There is also metered street parking available.

# SOCIALS

Follow and tag us in content at alooted.irl on instagram.

Photos + flyers for social share can be found <a href="here">here</a>. :)

For follow up questions, please reply back and we will assist you as quickly as possible!

Laeli - Vendor Relations Sabrina - Event Operations