



NATIONAL ORGANIZATION FOR STUDENT SUCCESS

Meeting Name	NOSS Board Meeting		
Meeting Date	March 26, 2026		
Meeting Time	2:00 p.m.		
Location	Zoom		
Attendees	Christina Cobb	Jennie Walts	John Craig
	Mary Monroe-Ellis	Lora Bagwell	Sharisse Turner
	Guests:		

Meeting Agenda

1. Welcome

2. Approval of Minutes:
 - a. Motion: Sharisse
 - b. Second: Mary
 - c. Approval: All

3. President's Items:
 - a. Housekeeping
 - b. CAS--(Council for the Advancement of Standards in Higher Education)
 - i. Motion: Mary moves that NOSS not join CAS

- ii. Second: Sharisse
 - iii. Approval: All
 - c. EAI Advisory Group
 - i. Sent official email to invite five members to serve as the advisory group
 - d. CRLA MOU [CRLA and NOSS MOU](#)
 - i. Motion: Sharisse moved that we sign the CRLA MOU.
 - ii. Second: Christina
 - iii. Approval: All
 - e. [Communications and Public Relations](#) Committee– [draft proposal](#)
 - i. Sharisse brought a proposal for a **Communication and Public Relations** Committee

The April Events and Announcements email will include a statement that the Communication and Public Relations Committee is in the exploration phase. Members will be asked to complete a survey through Google forms to express an interest in the various roles.

Discussion also included possible ways to include students in the committee through logo contests and possible internships.

Motion: Mary moved to table the vote to approve the committee but to make the all call for interested members.

Second: Sharisse

Approval: All
 - f. Raising funds for NOSS scholarships through donations
 - i. Bring Glynis in as this is on her list of goals as past president
 - ii. Highlight an award a month in Events and Announcements email and link to donate
4. President-Elect's Items:
- a. Network chairs sent email re: May 1st reports
 - b. Thinking about connecting with similar organizations such as ACTP, CRLA, NSSR, etc.
 - i. John will explore connecting with organizations similar to NOSS.
5. Vice President of Chapters' Items:
- a. Updated [list of chapters](#)

- i. Membership numbers have increased
 - ii. Currently 1,380 chapter members
 - b. Updated list of [presidents and president-elects](#)
 - c. Date for installation of Wisconsin officers
 - i. Top of the agenda on Apr 10, 2026
 - d. Michigan rebuild
 - i. Deb Daiek taking the lead
 - e. Georgia inquiry
 - i. Christina will reach out to chapter officers
 - f. Chapter inquiries at NOSS...Alaska (Pacific Northwest), Nevada, Midwest/Missouri
 - g. Dissolution of the New England chapter (LANNE)
 - i. Their remaining funds of \$5,000 will go to NOSS
LANNE requested that the money be spent on scholarships if possible.
 - h. Possible annexation of the Midwest chapter...Missouri
 - i. Christina will reach out to chapter officers
 - ii. Table to summer meeting
 - i. Certificates for Chapter Presidents and President-elects...status?
 - i. Will be sent by the second week in May
 - j. Status of chapter grants/executive board travel to speak at state conferences
 - i. Travel suspended for the fiscal year ending June 30, 2026
 - k. Date for April Round Table...agenda items include changes to policy on website assistance and a chapter rollcall
 - i. Christina and John will also attend the meeting.
 - l. The Grambling State model for student engagement at conferences
 - i. Grambling State leader will write up the model used to bring the students to the conference
 - ii. Requested student reflections for submission in Practitioner to Practitioner
 - m. Chapters/Networks will be highlighted the monthly Events and Announcements email.
- 6. Vice President of Finance's Items:
 - a. [Monthly Income/Expenses](#)
 - b. Balances as of 3/26/2026
 - i. Checking: \$168,300.62
 - ii. Savings: \$6961.75
 - c. We received a refund from NYC Hilton for overpayment for the 2026 conference of \$60,594.10 on March 25th.
 - d. Refunds are in the process for the 2026 Conference
 - e. Formstack vs Google Forms

- i. Move to Google Forms for easier access to information

7. Vice President of Records' Items:

- a. None

8. Vice President of Events Items:

- a. [NOSS 2026 - Conference Suggestions & Debrief Notes](#) - Items to Consider

- i. Shorten Hours for Registration
 - Ask Conference Committee to make a proposal
- ii. Awards Ceremony Timing
 - Suggestions in the conference schedule ideas
- iii. Lunch Break
- iv. Offering both 45-minute and a limited amount 20-minute sessions

- b. Update on Travel to [CPCC](#)

- i. Jennie and Annette will conduct a site visit and report back to the board.

- ii. [Application for Contract Generation](#)

Motion: Mary moved to begin application for contract generation.

Second: John

Approval: All

- c. NOSS 2027

- i. [Logo Suggestions](#)

Ask creator for edits to proposal 3

- ii. [Conference Schedule Ideas](#)

- iii. Idea for Exhibitor Incentive reflect the registration deadlines 6/1, 9/1, 12

Motion: John moved to approve the exhibitor incentives.

Second: Mary

Approval: All

- iv. Keynote Speaker Suggestions by June 2026

- d. NOSS 2028

- i. Complete 2027 plans before moving to 2028

9. Executive Assistant's Items:

1. Institutional Memberships –

Motion: John moved to add two student memberships to the institutional membership at the \$800 level.

Second: Mary

Approval: All

2. Cancellations and Refunds

- a. We had 145 people who were registered and did not make it. Of those, 10 people had a waiver, 6 people cancelled before the blizzard for other reasons, The deadline to submit a request is 3/31. Here's a summary of the process being used for this. It is quite involved. [Refund Process for NOSS 2026](#)
 - b. I plan to submit the insurance claim to recoup our money after the deadline to submit.
 - i. Insurance requires that a minimum of 10% of the registered attendants could not make it due to the weather event. We had 620 registered as of 2/19/26 so we are well above the 10% requirement of 62 people.
 - ii. Processing fees can also be included with the claim.
 - iii. All documentation from those requesting a refund must also be submitted with the claim.
 - c. At this point:
 - i. We have issued 111 refunds totaling \$54,800.
 - ii. Three people want a credit for 2027.
 - iii. Twelve people have completed the form but need to send additional documentation.
 - iv. We have a potential of 27 more requests that could be submitted.
 - d. Motion: John moved that appropriate documentation is needed for all refunds.
 - ii. Second: Mary
 - iii. Approval: All
- 3. Nominations** – FIYI: Executive Board nominations open April 15th. For this year, the VP of Chapters is the only position on the ballot. Per the PPH, the President-Elect is supposed to send a message to Chapter Leaders and Network Chairs informing them that the position is open. Nominations close September 15th. The duties for this position from the PPH are listed [here](#).
- 4. Awards** – Annette is in the process of removing names from Awards as previously approved by the Board and will have some other recommendations regarding awards by the April Board meeting.

10. Motion: John moved to adjourn the meeting.
Second: Mary
Approval: All
Meeting ended at 4:05

