

Cerritos College Faculty Federation (CCFF)

Public Executive Board Meeting Agenda

(Tuesday) October 21st, 2025

11:00-12:30pm

Zoom link:

<https://us02web.zoom.us/j/82664410587?pwd=4thhh0eTQ7kMMofqBZBJBWb28HL7Sq>

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E-board: Apri Bracamontes, MiaSarah Walsh, Chad Greene, Mariam Youssef, Louis Williams, Cynthia Lavariere, Emmanuel Estrada, Lynn Wang, & Lisa Blod

Guests: Mia Glionna & Dara Worrel

1. Call to Order – 11:06am
2. Adoption of Agenda
 - a. Motion to approve by Lynn Wang. Seconded by Mariam Youssef.
 - b. Abstentions: None
 - c. Objections: None
 - d. Motion approved.
3. Approval of Minutes ([10/06/25](#))
 - a. Motion to approve by Cynthia Lavariere, Seconded by Chad Greene.
 - b. Abstentions: None
 - c. Objections: None
 - d. Motion approved.
4. Action Items
 - a. Approval of Reimbursements
 - i. [Flores - \\$48.00](#) CFT Conference
 - ii. [Mittendorf - \\$312.12](#) CFT Conference
 1. Motion to approve reimbursement for both Flores and Mittendorf by Lynn Wang. Seconded by Lisa Blod.
 2. Yays: 8
 3. Nays: 0
 4. Abstained: 1
 5. Motion approved.
 - b. CCFF Website Suggestions
 - i. Group Photo of E-board on homepage
 - ii. Link to membership on homepage
 - iii. Archiving past membership dues
 - iv. Adding position titles to E-board profiles

1. (Discussion) Lynn Wang: Small group of people to work on updates
2. Chad Greene: Process questions for April. Reasonable changes.
3. April Bracamontes: Recommend leaving 3 years of past information.
4. Lisa Blod: Can I also meet to discuss recommendations?
5. Chad Greene: Very welcome.

c. CCFF Emergency Fund

- i. (Discussion) Lisa Blod: Would we still like to do it? Struggling or extenuating circumstances? Recognize that budget is strained, but curious if there is still money that could be allocated to those in need.
- ii. Louis Williams: Recognize that the application and opportunity was advertised during the natural disasters. Is there a specific reason or is the recommendation to have the account just in general?
- iii. Lisa Blod: Could faculty contribute to it? And could it be tax deductible?
- iv. Lynn Wang: No money in there unless we put money in there. We've typically moved general fund into foundation account and can be tax deductible.
- v. Mariam Youssef: Wasn't a particular event in mind, but for folks who may be experiencing hardship. If a natural disaster, we can communicate that there is the option and that folks can donate if desired.
- vi. Lisa Blod: Part-timer experiencing challenges may rely on assistance based on personal hardship.
- vii. April Bracamontes: Fund is open, but currently no money in it. We would have to make the decision if we would want to put money in it.
- viii. Lynn Wang: 1.) Form needs to be updated. 2.) Recommendation: find group of 3 to serve as the committee who consistently meets/ evaluates what gets approved if there are applications. Recommendations get forwarded to the e-board and vote for final approval. Then can move money from general account to foundation account.
- ix. Lisa Blod: Once form is updated, suggest sending a notification to faculty for donations and/or awareness of fund.
 1. Motion by Lynn Wang to update the form on the website, Mariam Youssef to lead committee and select two more folks

from e-board/CCFF and bring recommendation back to e-board for final approval. Seconded by Mariam Youssef.

2. Amendment by Lisa Blod: Once form is updated, send to faculty to inform them of the fact that the form is available.

3. Yays: 7

4. Abstained: 2

5. Motion approved.

5. Informational Items/Discussion

a. Cleanliness of Faculty Workplace

i. (Discussion) Lisa Blod: Is there anything that we can do regarding offices being dusty, dirty, on desks, blinds, floors, etc.?

ii. April Bracamontes: We have to be careful because we don't govern the work of CSEA professionals. No control or ability to articulate what their roles are. Historically, faculty have done their own dusting within the office. There is information regarding trash cans being emptied as a general expectation. The reasonable process would be approaching your supervisor and addressing the issue directly. Tricky part is that part-time faculty don't always have access to office space. So often times it is limited. Therefore, immediate concerns should be addressed with supervisor. If issues persist or issue is extensive, recommend documenting the issue with photos and see if something could be done beyond it with grievance.

iii. Lisa Blod: Difficult for faculty to approach managers. Uncomfortable process.

iv. Lynn Wang: What is an acceptable/reasonable solution? Supervisor or division secretary vs. Union involvement?

v. Lisa Blod: We represent faculty and if we can have something in the contract that says something about the offices that faculty work in should be thoroughly cleaned 1x a semester every year. Comfortable, clean, and healthy offices.

vi. April Bracamontes: Cannot infringe upon the contract of our CSEA professionals, but we can discuss what that language could consist of if necessary. Would need to be extremely specific.

6. CCFF Standing Committees Report

a. Negotiations/FT VP

i. April Bracamontes: Second RSI MOU, future DE assignments will get credit for completing requirement. Ratified the contract and passed with 97%. Next step for BOT to vote and approve it on 11/05. Working to get MOU interim for next Fall scheduling.

- b. Grievance/PT VP
 - i. Mariam Youssef: Nothing new. Grievance is continuing to meet. No patterns to report at this time. Continue to reach out as needed.
- c. Finance
 - i. Lynn Wang: August deduction from the district – sent in October. After large group of retirement we have 218 full-time faculty members, 298 part-time faculty members who worked in August payroll. Total of 516 individual, unduplicated deductions. COPE deduction = \$2,900. Per caps to AFT/CFT \$21,000 for month of August.
- d. Membership
 - i. Lisa Blod: Goal to recruit new members. Focusing on part-time faculty.
- e. Communication/Public Relations
 - i. Chad Greene: Mariam contribution re: AB1028. Any other suggestions please let me know.
- f. COPE
 - i. Emannual Estrada: Nothing to report.
- g. Faculty Senate Report
 - i. Dara Worrel: RSI by November 10th deadline. 18-week finals schedule becomes just like every other finals schedule. Waiting to hear from student feedback. Unhoused degrees (LAS, Communications, etc.): several degrees don't have any certificates that are awarded. At least 3 degrees that have about 150 certificates awarded and if we can have them housed elsewhere.
 - ii. April Bracamontes: 18-week final schedule implementation date?
 - iii. Dara Worrel: Not yet.
- h. President's Report
- 7. Shared Governance Standing Report
 - a. Access to Completion & Equity (ACE)
 - b. Accreditation
 - c. Coordinating
 - d. Employee Development
 - e. Enrollment Management
 - f. DEEOAC
 - g. Facilities Planning
 - h. Faculty Hiring Prioritization
 - i. Information Technology Standards
 - j. Outstanding Classified and Confidential Employee Selection
 - k. Planning & Budget

- I. Website & Social Media Standards
 - m. Safety
 - n. Student Learning Outcomes:
- 8. Items from the floor
- 9. Adjourn – 12:02pm