

CHOWCHILLA UNION HIGH SCHOOL

**PARENT-STUDENT
HANDBOOK**

2025-2026

Revised Version Approved on 8/11/2025

805 Humboldt Avenue, Chowchilla, CA 93610

Chowchilla Union High School District

BOARD OF TRUSTEES:

Board President: Mr. Brandon Moore

Board Trustee: Mr. Joe Botelo

Board Trustee: Mr. Pat DeWall

Board Trustee: Mrs. Charlene Espinola

Board Clerk: Mr. Mike Cargill

DISTRICT ADMINISTRATION

Superintendent: Justin Miller, Ed. D.

Director of Educational and Student Services: Karla Lopez, Ed. D.

Director of Business Services and Human Resources: Maggie Yamasaki

Director of Maintenance, Operations, and Transportation: Brandon Yamasaki

Director of Nutrition Services: Odili Barrios

Director of Information Technology: Andy Xiong

VISION STATEMENT

The vision of Chowchilla Union High School is to serve as the leading educational institution where every student is inspired and empowered in a safe, nurturing and innovative environment to follow their passions as they discover, pursue, and realize their life goals.

MISSION STATEMENT

The mission of the Chowchilla Union High School District is to promote a school-wide culture of higher education, life-long learning, professional behavior, effort, and individual accountability.

School Office Hours: 7:30 a.m. – 4:30 p.m.

School Website: www.chowchillahigh.k12.ca.us

Front Office: (559) 665-1331

Fax General: (559) 665-0324

Non-Discrimination Disclosure:

The Governing Board is committed to equal opportunity for all individuals in education. District programs and activities shall be free from discrimination based on gender, race, color, religion, ancestry, national origin, ethnic group, marital or parental status, physical or mental disability, sexual orientation or the perception of one or more of such characteristics. The Board shall promote programs which ensure that discriminatory practices are eliminated in all district activities.

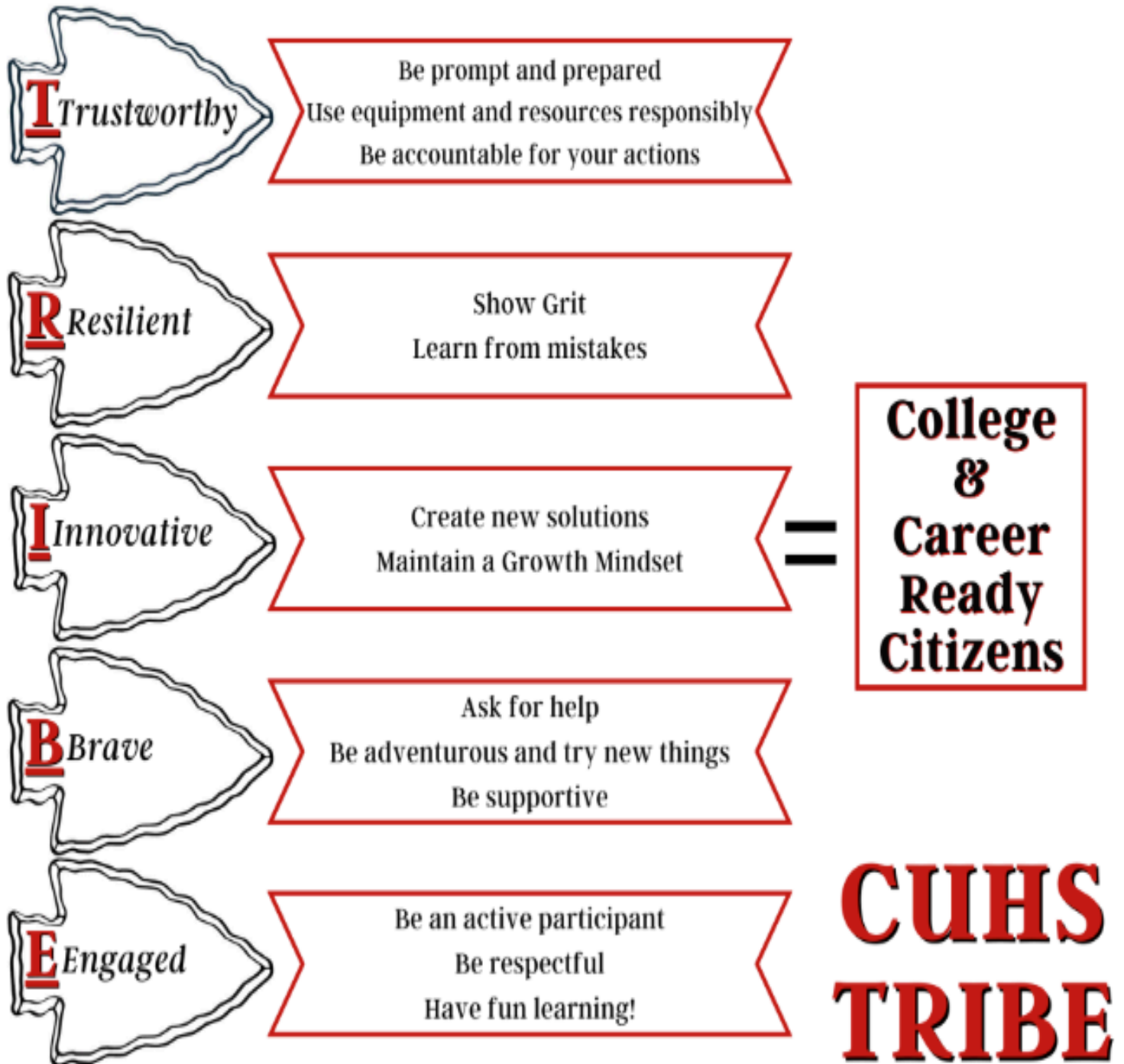
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EXPECTED SCHOOLWIDE LEARNING RESULTS (ESLR's)



OFFICE DIRECTORY

SCHOOL ADMINISTRATION

Chowchilla Union High School Principal
Alternative Education (Gateway) Principal
Assistant Principal (Discipline/Attendance)
Learning Director (Curriculum & Assessments)

Ryan Stockton, M.S. Ed.
Moises Perez, M.S. Ed.
Taylor Clark, M.S. Ed.
Angela McGraw, M.S. Ed.

EDUCATIONAL SERVICES

Director of Guidance
Counselor
Counselor
Academic Coach

Danielle Chapman, M.S. Counseling
Priscilla Ramirez, M.S. Counseling
Bianca Cabello, M.S. Counseling
Ricardo Yanez

STUDENT SERVICES

Community Day and MTSS Grant Coordinator
Lead Liaison
Campus and Community Liaison
Campus and Community Liaison
School Nurse
Library Technician
Migrant Education

Carlos Iniguez-Ybarra, M.Ed. Counseling
Yaya Jimenez
Carly Whatley
Monica Martinez
Christina Stockton, R.N.
Kris Bushong
Zulema Rueda

ATHLETIC AND STUDENT ACTIVITY SERVICES

Athletic Director
Activities Director

Weston Borba
Stephen Franklin

SCHOOL SITE OFFICE STAFF

Secretary to the Principal
Registrar/Attendance Clerk
General Office Clerk
Gateway Continuation Office Clerk
Administrative Assistant to Director of Educational and Student Services

Sheila Romeri
Laura Rodriguez
Belen Martinez
Jeanette Zaragoza
Jennifer VanTassel

DISTRICT OFFICE STAFF

Administrative Assistant to the Superintendent
Human Resources Coordinator/Payroll
Accounting/Human Resources Specialist
Account Clerk

Armida Aguilar
Janelle Maddalena
Jeanette Walls
Savannah Bussey

2025-2026 INSTRUCTIONAL CALENDAR

CHOWCHILLA UNION HIGH SCHOOL DISTRICT INSTRUCTIONAL CALENDAR 2025-2026

JULY 2025						
SUN	MON	TUES	WED	THURS	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
INSTRUCTIONAL DAYS						0
AUGUST 2025						
SUN	MON	TUES	WED	THURS	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	N	I	I	I	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
INSTRUCTIONAL DAYS						10
SEPTEMBER 2025						
SUN	MON	TUES	WED	THURS	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
INSTRUCTIONAL DAYS						21
OCTOBER 2025						
SUN	MON	TUES	WED	THURS	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
INSTRUCTIONAL DAYS						23
NOVEMBER 2025						
SUN	MON	TUES	WED	THURS	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						
INSTRUCTIONAL DAYS						13
DECEMBER 2025						
SUN	MON	TUES	WED	THURS	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
INSTRUCTIONAL DAYS						15

IMPORTANT DATES

FIRST DAY OF SCHOOL	Aug, 18, 2025
LAST DAY OF SCHOOL	June 4, 2026
GRADUATION DAY	June 5, 2026

FINAL EXAM DAYS

December 19, 2025
June 4, 2026

HOLIDAYS

INDEPENDENCE DAY	July 4
LABOR DAY	Sept 1
VETERAN'S DAY	Nov 11
THANKSGIVING	Nov 27
DAY AFTER THANKSGIVING	Nov 28
DAY BEFORE CHRISTMAS	Dec 24
CHRISTMAS	Dec 25
NEW YEARS EVE DAY	Dec 31
NEW YEAR'S DAY	Jan 1
MARTIN LUTHER KING	Jan 19
LINCOLN'S BIRTHDAY	Feb 13
PRESIDENT'S DAY	Feb 16
GOOD FRIDAY	Apr 3
MEMORIAL DAY	May 25
JUNETEENTH	Jun 19

TEACHING/STUDENT BREAKS

SCHEDULED DAY	11/10/25 - 11/11/25
THANKSGIVING	11/24/25 - 11/28/25
WINTER BREAK	12/22/25 - 01/02/26
SPRING BREAK	03/30/26 - 04/06/26
CHOWCHILLA FAIR	05/15/2026

GRADING PERIODS/QUARTERS

1ST QUARTER	44 DAYS	October 17
2ND QUARTER	39 DAYS	December 19
3RD QUARTER	48 DAYS	March 13
4TH QUARTER	56 DAYS	June 04

TEACHER INSERVICE DATES

NEW TEACHER (N)	Aug 12
ALL TEACHERS INCERVICE (I)	Aug 13, 14 & 15

BOARD MEETING DATES

JULY 14, 2025	FEBRUARY 9, 2026
AUGUST 11, 2025	FEBRUARY 23, 2026
AUGUST 25, 2025	MARCH 9, 2026
SEPTEMBER 8, 2025	MARCH 23, 2026
SEPTEMBER 22, 2025	APRIL 13, 2026
OCTOBER 13, 2025	APRIL 27, 2026
OCTOBER 27, 2025	MAY 11, 2026
NOVEMBER 17, 2025	MAY 26, 2026
DECEMBER 15, 2025	JUNE 8, 2026
JANUARY 12, 2026	JUNE 22, 2026
JANUARY 26, 2026	

JANUARY 2026

SUN	MON	TUES	WED	THURS	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
INSTRUCTIONAL DAYS						19

FEBRUARY 2026

SUN	MON	TUES	WED	THURS	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
INSTRUCTIONAL DAYS						18

MARCH 2026

SUN	MON	TUES	WED	THURS	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
INSTRUCTIONAL DAYS						20

APRIL 2026

SUN	MON	TUES	WED	THURS	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
INSTRUCTIONAL DAYS						18

MAY 2026

SUN	MON	TUES	WED	THURS	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
INSTRUCTIONAL DAYS						19

JUNE 2026

SUN	MON	TUES	WED	THURS	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
INSTRUCTIONAL DAYS						4

TOTAL INSTRUCTIONAL DAYS

180

Board Approved: 02/24/2025

2025-2026 BELL SCHEDULES

MONDAY, TUESDAY, FRIDAY SCHEDULE

Period 1	8:05 AM-9:00 AM
Period 2	9:05 AM-9:55 AM
Break	9:55 AM-10:15 AM
Period 3	10:20 AM-11:10 AM
Period 4	11:15 AM-12:05 PM
Period 5	12:10 PM-1:00 PM
Lunch	1:00 PM-1:35 PM
Period 6	1:40 PM-2:30 PM
Period 7	2:35 PM-3:25 PM

WEDNESDAY SCHEDULE

Period 1	8:05 AM-9:31 AM
Tribe Time	9:36 AM-10:04 AM
Break	10:04 AM-10:24 AM
Period 3	10:29 AM-11:53 AM
Period 5	11:58 AM-1:22 PM
Lunch	1:22 PM-1:57 PM
Period 7	2:02 PM-3:25 PM

THURSDAY SCHEDULE - STUDENT LATE START

Teacher Meetings	8:00 AM-9:30 AM
Period 2	9:35 AM-11:10 AM
Break	11:10 AM-11:30 AM
Period 4	11:35 AM-1:10 PM
Lunch	1:10 PM-1:45 PM
Period 6	1:50 PM-3:25 PM

FOGGY DAY SCHEDULES

In the event that weather conditions call for a Foggy Day Schedule, information will be sent to all the local TV Stations. This information will be sent out as soon as possible (but no later than 6:00 a.m.). We recommend that you monitor the TV stations as this information is updated as weather conditions change. If the school has called a foggy day schedule, the bell schedule for the day and any other relevant information will be sent out by administration via ParentSquare. In extreme cases, buses will be canceled due to safety concerns and weather preventing the safe transportation of students.

FOGGY DAY PLANS FOR BUS DELAYS

All classes will begin at 8:05 a.m. **Students who live inside city limits are expected to be at school on time.** Students riding the bus or who live outside city limits that arrive late to school will be excused through the main office.

Plan A: Buses are delayed 1 hour.

Plan B: Buses are delayed 2 hours.

Plan C: Buses are canceled for morning pick-ups but will operate in the afternoon to deliver students home if weather permits.

In the event a Plan C is called, an automated phone call or Parent Square will be sent to all parents informing them buses have been canceled for the morning pick-ups.

Reminder - when checking the information of Foggy Day Schedules look for results of **Chowchilla Union High School (CUHS)** and not Chowchilla Elementary School District or Alview-Dairyland Union School District as times often differ.

FOGGY DAY MONDAY, TUESDAY, FRIDAY SCHEDULES

SCHEDULE ONE		
	Begin	End
Period 1	8:05	9:00
Period 2	9:05	9:55
Break	9:55	10:15
Period 3	10:20	11:10
Period 4	11:15	12:05
Period 5	12:10	1:00
Lunch	1:00	1:35
Period 6	1:40	2:30
Period 7	2:35	3:25

SCHEDULE TWO		
	Begin	End
Period 2	8:05	9:00
Period 3	9:05	9:55
Break	9:55	10:15
Period 4	10:20	11:10
Period 5	11:15	12:05
Period 1	12:10	1:00
Lunch	1:00	1:35
Period 6	1:40	2:30
Period 7	2:35	3:25

SCHEDULE THREE		
	Begin	End
Period 3	8:05	9:00
Period 4	9:05	9:55
Break	9:55	10:15
Period 5	10:20	11:10
Period 1	11:15	12:05
Period 2	12:10	1:00
Lunch	1:00	1:35
Period 6	1:40	2:30
Period 7	2:35	3:25

SCHEDULE FOUR		
	Begin	End
Period 4	8:05	9:00
Period 5	9:05	9:55
Break	9:55	10:15
Period 1	10:20	11:10
Period 2	11:15	12:05
Period 3	12:10	1:00
Lunch	1:00	1:35
Period 6	1:40	2:30
Period 7	2:30	3:25

SCHEDULE FIVE		
	Begin	End
Period 5	8:05	9:00
Period 1	9:05	9:55
Break	9:55	10:15
Period 2	10:20	11:10
Period 3	11:15	12:05
Period 4	12:10	1:00
Lunch	1:00	1:35
Period 6	1:40	2:30
Period 7	2:30	3:25

FOGGY DAY WEDNESDAY SCHEDULES

SCHEDULE SIX		
	Begin	End
Period 1	8:05	9:31
Tribe Time	9:36	10:04
Break	10:04	10:24
Period 3	10:29	11:53
Period 5	11:58	1:22
Lunch	1:22	1:57
Period 7	2:02	3:25

SCHEDULE SEVEN		
	Begin	End
Period 3	8:05	9:31
Tribe Time	9:36	10:04
Break	10:04	10:24
Period 5	10:29	11:53
Period 1	11:58	1:22
Lunch	1:22	1:57
Period 7	2:02	3:25

SCHEDULE EIGHT		
	Begin	End
Period 5	8:05	9:31
Tribe Time	9:36	10:04
Break	10:04	10:24
Period 1	10:29	11:53
Period 3	11:58	1:22
Lunch	1:22	1:57
Period 7	2:02	3:25

FOGGY DAY THURSDAY SCHEDULES

SCHEDULE NINE		
	Begin	End
Late Start	9:00	9:30
Period 2	9:35	11:10
Break	11:10	11:30
Period 4	11:35	1:10
Lunch	1:10	1:45
Period 6	1:50	3:25

SCHEDULE TEN		
	Begin	End
Late Start	9:00	9:30
Period 4	9:35	11:10
Break	11:10	11:30
Period 2	11:35	1:10
Lunch	1:10	1:45
Period 6	1:50	3:25

Note: schedules rotate based on the number of consecutive foggy days at any given time.

EDUCATIONAL AND CURRICULAR SERVICES

COURSES AND CURRICULUM

Course descriptions and availability can be found in the [Course Catalog](#). For additional information about course selection, course registration, progress toward graduation, class schedules, independent study, CTE courses, and dual enrollment courses, please call your assigned Counselor:

- Last Names A-F: Danielle Chapman, chapmand@chowchillahigh.org, (559) 665-1331 extension 2210
- Last Names G-O: Bianca Cabello, cabellob@chowchillahigh.org, (559) 665-1331 extension 2247
- Last Names P-Z: Priscilla Ramirez, ramirezp@chowchillahigh.org, (559) 665-1331 extension 2208

CAREER TECHNICAL EDUCATION PATHWAYS AND CAREER TECHNICAL STUDENT ORGANIZATIONS

The Governing Board desires to provide a comprehensive career technical education (CTE) program in the secondary grades which integrates core academic instruction with technical and occupational instruction in order to increase student achievement, graduation rates, and readiness for postsecondary education and employment. The district's CTE program shall be designed to help students develop the academic, career, and technical skills needed to succeed in a knowledge- and skills-based economy. (BP 6164.2)

Chowchilla High School offers a variety of Career and Technical Education (CTE) Courses and Pathways. The CUHS CTE Program focuses on preparing students to enter current or emerging high-skill, high-wage, and/or high-demand occupations by providing a rigorous academic component and practical experience in all aspects of an industry. See below for the current available CTE Pathways at CUHS:

Agriculture Pathways:

- Ag Welding
- Ag Construction
- Ag Science
- Floral Design
- Veterinary Science
- FFA (CTSO)

Hospitality and Tourism:

- Culinary
- FCCLA (CTSO)

Public Services:

- Public Safety

Arts, Media, and Entertainment:

- Photography
- Contemporary Music
- Sound and Lighting
- Band

Health Science and Medical Technology:

- Mental and Behavioral Health (Psychology)
- HOSA (CTSO)
- Medical Career
- Patient Care
- Sports Medicine
- CNA

WEEKLY TRIBE TIME LESSONS

On Wednesday of each week, students will attend their Tribe Time Class. Tribe Time is designed to provide instruction to students in the following areas:

- TAPS Portfolio Preparation
- Social-Emotional Strategies
- Positive Behavioral Interventions and Supports (PBIS)/Multi-Tiered Systems of Support (MTSS)
- California College Guidance Initiative

Occasionally, instruction during Tribe Time will include information on Tobacco and Drug Prevention, School Activities, Jostens Presentations, Blood Drives, Suicide Prevention, and Senior Expectations.

Tribe Time grading will be pass/no credit and will be determined based on attendance in Tribe Time as well as participation in the Tribe Time lesson

- **Note:** Students with excused absences during Tribe Time will not have their grades reduced.

DISTRICT GRADING POLICY (BP AND AR 5121)

The Governing Board believes that grades serve a valuable instructional purpose by helping students and parents/guardians understand performance expectations and identifying the student's areas of strength and those areas needing improvement. Parents/guardians and students have the right to receive course grades that represent an accurate evaluation of the student's academic performance.

The Superintendent or designee shall establish a uniform grading system that shall be applied to all students in that course and grade level. Teachers shall inform students and parents/guardians how academic performance will be evaluated in the classroom.

Grades for academic performance shall be reported for each grading period as follows:

A	(90-100%)	Outstanding Achievement	4.0 grade points
B	(80-89%)	Above Average Achievement	3.0 grade points
C	(70-79%)	Average Achievement	2.0 grade points
D	(60-69%)	Below Average Achievement	1.0 grade points
F	(0-59%)	Little or No Achievement	0 grade points
I	Incomplete		0 grade points

An Incomplete shall be given only when a student's work is not finished by the end of the grading period because of illness or other excused absence. If not made up within six weeks, the Incomplete shall become an F.

AP, Honors, and Dual Enrollment Grade Weighting:

Because of the more rigorous nature of Advanced Placement, International Baccalaureate, honors, and concurrent postsecondary courses, students receiving a grade of A, B, or C in those courses shall receive extra grade weighting as follows:

A	(90-100%)	Outstanding Achievement	5.0 grade points
B	(80-89%)	Above Average Achievement	4.0 grade points
C	(70-79%)	Average Achievement	3.0 grade points

Grades for Physical Education

No grade of a student participating in a physical education class may be adversely affected due to the fact that the student, because of circumstances beyond his/her control, does not wear standardized physical education apparel. (Education Code 49066)

Student performance in high school physical education courses shall be based upon evaluation of the student’s individual progress, attainment of goals in each instructional area, tests designed to determine skill and knowledge, and physical performance tests. (5 CCR 10060)

Grades for College Courses

When the district has approved a student to receive district credit for coursework completed at a community college or four-year college, he/she shall receive the same letter grade as is granted by the college.

Grades for Citizenship and Work Habits

Any grades assigned for citizenship or work habits, such as effort or study skills, shall be reported as follows:

O	Outstanding
S	Satisfactory
N	Needs Improvement

Pass/Fail Grading

The Superintendent or designee may identify courses or programs for which students may, with parent/guardian permission, elect to earn a Pass or Fail grade instead of a letter grade.

Students who receive a Pass grade shall acquire the appropriate semester units of credit for the course. The grade shall not be counted in determining class rank, honors list, or membership in the California Scholarship Federation. Students who receive a Fail grade shall not receive credit for taking the course.

Peer Grading

At their discretion, teachers may use peer grading of student tests, papers, and assignments as appropriate to reinforce lessons.

Repeating Classes

With the approval of the principal or designee, a student may repeat a course in order to raise his/her grade. Both grades received shall be entered on the student’s transcript, but the student shall receive credit only once for taking the course. The highest grade received shall be used in determining the student’s overall grade point average (GPA).

Withdrawal from Classes

A student who drops a course during the first six weeks of the grading period may do so without any entry on his/her permanent record card. A student who drops a course after the first six weeks of the grading period shall receive an F grade on his/her permanent record, unless otherwise decided by the principal or designee because of extenuating circumstances.

Effect of Absences on Grades

Teachers who choose to withhold class credit because of excessive unexcused absences shall so inform students and parents/guardians of such a possibility at the beginning of the school year or semester. When a student reaches the number of unexcused absences defined as excessive in Board policy, the student and parent/guardian shall again be notified of the district’s policy regarding excessive unexcused absences.

The student and parent/guardian shall have a reasonable opportunity to explain the absences. (Education Code 49067)

If a student receives a failing grade because of excessive unexcused absences, the student’s record shall specify that the grade was assigned because of excessive unexcused absences. (Education Code 49067)

Grade Point Average

The Superintendent or designee shall calculate each student's GPA using the grade point assigned to each letter grade in accordance with the scale described in the section "Grades for Academic Performance" above. The grade points for all applicable coursework shall be totaled and divided by the number of courses completed. Pass/Fail grades shall not be included in the determination of a student's GPA.

When plus and minus designations are added to letter grades, they shall not be considered in determining GPA.

Each academic year, the Superintendent or designee shall provide to the Student Aid Commission the GPA of all district students in grade 12, except for students who have opted out or are permitted by the rules of the Student Aid Commission to provide test scores in lieu of the GPA. (Education Code 69432.9)

A teacher shall base a student's grades solely on the quality of the student's academic work and his/her mastery of course content based on district standards. Students shall have the opportunity to demonstrate this mastery through a variety of methods, including, but not limited to, tests, projects, portfolios, and/or class discussion as appropriate.

HOMEWORK POLICY (BP 6154)

At the beginning of the school year, teachers shall communicate homework expectations to students and their parents/guardians. Homework guidelines shall also be included in student and/or parent/guardian handbooks. These communications shall include the manner in which homework relates to achievement of academic standards and course content, the impact of homework assignments on students' grades, any school resources and programs that are available to provide homework support, and ways in which parents/guardians may appropriately assist their children.

Although it is the student's responsibility to undertake assignments independently, parents/guardians may serve as a resource and are encouraged to ensure that their child's homework assignments are completed.

Students may also work with other students and use approved outside resources as directed by the teacher.

To further support students' homework efforts, the Superintendent or designee may establish and maintain electronic forums, provide access to school library media centers and technological resources, and/or provide before-school and after-school programs where students can receive homework assistance from teachers, volunteers, and/or student tutors. The Board encourages the Superintendent or designee to design class and transportation schedules that will enable students to make use of homework support services.

Teachers shall review all completed homework to assess the student's understanding of academic content and shall provide timely feedback to the student.

If a student repeatedly fails to complete homework, the teacher shall notify the student's parents/guardians as soon as possible so that corrective action can be taken prior to the release of any final grades or report cards.

Makeup Work

Students who are absent from school shall be given the opportunity to complete all assignments and tests that can be reasonably provided. As determined by the teacher, the assignments and tests shall be equivalent to, but not necessarily identical to, the assignments and tests missed during the absence. Students shall receive full credit for work satisfactorily completed within a reasonable period of time.

The Superintendent or designee shall notify parents/guardians that no student may have a grade reduced or lose academic credit for any excused absence when missed assignments and tests are satisfactorily completed within a reasonable period of time. Such notification shall include the full text of Education Code 48205. (Education Code 48980)

Suspended Students

When a parent/guardian of a student who has been suspended for two or more school days requests homework that the student would otherwise have been assigned, the student's teacher shall provide such homework. If a homework assignment is requested and is turned in to the teacher by the

student either upon the student's return from suspension or within the timeframe originally prescribed by the teacher, whichever is later, and is not graded before the end of the academic term, the homework assignment shall not be included in the calculation of the student's overall grade in the class. (Education Code 48913.5)

The teacher of any class from which a student is suspended may require the student to complete any assignments and tests missed during the suspension. (Education Code 48913)

STUDENT ASSESSMENTS (BP 6162.5)

The Governing Board recognizes that student assessments are an important instructional and accountability tool. To obtain the most accurate evaluation of student performance, the district shall use a variety of measures, including district, state, and/or national assessments.

Any student use of technology to complete assessments shall be as specified in Board Policy 5131.9 - Academic Honesty and Board Policy 6163.4 - Student Use of Technology.

Assessment data shall be used to help determine individual students' progress, mastery of academic standards, appropriate placement in district programs, and/or eligibility for graduation.

Interim and Formative Assessments

State interim and formative assessments may be used in combination with other sources of information to gain timely feedback about student progress in an effort to continually adjust instruction to improve learning, and for communicating with students' parents/guardians and identifying professional development goals. Results from interim and formative assessments shall not be used for any high-stakes purpose, including, but not limited to, teacher or other school staff evaluation, accountability, student grade promotion or retention, graduation, course or class placement, identification for gifted or talented education, reclassification of English learners, or identification as an individual with exceptional needs. (Education Code 60642.6, 60642.7)

The Superintendent or designee shall ensure that teachers who administer interim and formative assessments have access to all functions and information designed for teacher use related to such assessments and student performance on the assessments. (Education Code 60642.6)

GRADING PERIODS AND GRADE REPORTS

Grade reports are mailed to students every four weeks and at the end of each semester. To participate in athletics, ASB, FFA, cheer, or to represent the school in competition, a minimum 2.0 GPA in the previous grading period. Determination of eligibility occurs at progress and quarterly grading periods. All academic ineligibility is to exclude a student from attending dances or athletic events as a spectator. The following grading periods have been established for the 2025-2026 school year:

Grading Periods			
First Semester			
Grading Period	Grading Window Opens	Grading Period Ends	Grading Window Closes-Grades Due
Quarter 1 Progress	September 16, 2025	September 19, 2025	September 21, 2025
Quarter 1/Midterms	October 14, 2025	October 17, 2025	October 19, 2025
Quarter 2 Progress	November 12, 2025	November 14, 2025	November 16, 2025
Quarter 2/Finals	December 16, 2025	December 19, 2025	December 21, 2025
Second Semester			
Grading Period	Grading Window Opens	Grading Period Ends	Grading Window Closes-Grades Due
Quarter 3 Progress	February 3, 2026	February 6, 2026	February 8, 2026
Quarter 3/Midterms	March 10, 2026	March 13, 2026	March 15, 2026
Quarter 4 Progress	April 21, 2026	April 24, 2026	April 26, 2026
Quarter 4/Finals	June 1, 2026	June 4, 2026	June 4, 2026
Senior Final Grades	May 22, 2026	May 27, 2026	May 29, 2026

GRADUATION REQUIREMENTS

Description	Number of Credits/Hours	Years Required
English (9, 10, 11, 12)	40 Credits	4
Math (Math I, Math II, Math III, Statistics, and Consumer Math)	30 Credits	3
Social Science (World History, US History, and Civics/Economics)	30 Credits	3
Science (Life and Physical Science)	20 Credits	2
Foreign Language OR Fine Art	10 Credits	1
Physical Education (PE I and PE II)	20 Credits	2
Electives (Can be Chosen from any Subject Area Available)	80 Credits	NA
Senior Graduation Portfolio (TAPs)	60 Community Service Hours	Senior Year
TOTAL Credits REQUIRED for Graduation	230	

Note: For credit information for Gateway Continuation High School contact Alternative Education Principal, Moises Perez.

TAPS AND COMMUNITY SERVICE REQUIREMENTS

The Teacher Assisted Program for Students (TAPS) is a four-year program where students will have time set up weekly to meet with the TAPS teacher to monitor their progress in becoming college and career ready. Throughout this program students will explore what Chowchilla Union High School has to offer them, what college/career path they are interested in, and learn how to complete all of the steps necessary to applying for a job by completing an application, and creating a cover letter and resume. Students will be required to complete all TAPS assignments in their designated TAPS classes, 60 hours of community service (to be approved by Administration), and a senior electronic portfolio which they will present in the spring of their senior year in the form of an interview. This portfolio consists of All About Me Google Slides, Student Affidavit, Senior Contract, Resume with 3 Professional References, Cover Letter, Mock Job Application, One Letter of Recommendation, Community Service Journal, and Community Service Evaluation Forms. **This program is a graduation requirement, meaning that if hours and/or the electronic portfolio with interviews are not successfully completed, the student will not graduate.**

For additional information on TAPS see the [TAPS Teacher/Student Handbook](#) or Contact the TAPS Coordinator Melanie Labendeira

COLLEGE ADMISSION REQUIREMENTS

Junior College:

1. Graduation from an accredited high school
2. Check the college catalog for required testing

State Colleges and State Universities:

1. Entrance is established by grade point average, test score, and major
2. Recommended high school preparation
 - a. College preparatory English - 4 years
 - b. College preparatory History and/or Social Science - 2 years
 - c. College preparatory Mathematics - 3 years
 - d. College preparatory Laboratory Science - 2 years
 - e. Foreign Language - 2 years
 - f. Fine Arts - 1 year
 - g. College preparatory elective- 1 year

University of California Requirements:

1. Entrance is established by grade point average, test score, and major
2. Required high school courses:
 - a. English - 4 years
 - b. History / US Government - 2 years
 - c. Mathematics - 3 years, Course I (Math 1), Course II (Math 2), Course III (Math 3) - 4 years recommended
 - d. Laboratory Science - 2 years; 3 years recommended
 - e. Foreign Language - 2 years in the same language, 3 years recommended
 - f. Fine Arts - 1 year
 - g. College preparatory elective- 1 year

ALL CLASSES MUST BE PASSED WITH A GRADE OF "C" OR BETTER

Please consult the following UC and CSU Websites for more information (Ed Code 51229, 48980, AR 6143).

www.ucop.edu/agguide/a-g-requirements

www.csumentor.edu

AWARDS FOR STUDENT ACHIEVEMENT (BP 5126)

The Governing Board encourages excellence as a goal for all students and wishes to publicly recognize students for exemplary achievement in academic, artistic, extracurricular, athletic, and community service activities.

No fee or other cost shall be charged to any student in relation to any requirements in qualifying for or receiving any district achievement awards.

District/School Awards

Student awards may include verbal recognition, a letter, a certificate, a Board resolution, public ceremony, trophy, gift, plaque, or monetary gift. The Board shall establish a budget for this purpose. (Education Code 44015)

The Superintendent or designee shall develop criteria for the selection of student award recipients.

Golden State Seal Merit Diploma

At graduation from high school, students whose academic achievements in core curriculum areas have been outstanding shall receive special recognition.

The Superintendent or designee shall identify graduating high school students who have demonstrated mastery of the high school curriculum qualifying them for the Golden State Seal Merit Diploma. (Education Code 51454)

State Seal of Biliteracy

The district shall present the State Seal of Biliteracy to each graduating high school student who has attained a high level of proficiency in speaking, reading, and writing in one or more languages in addition to English, as specified in the accompanying administrative regulation. (Education Code 51460-51464).

District Awards for Biliteracy

In order to affirm the value of bilingualism and encourage students' enrollment in world language programs, the Superintendent or designee may present awards at appropriate grade levels to recognize the pursuit and/or attainment of grade-level proficiency in one or more languages in addition to English. The Superintendent or designee may also present awards to English learners who are reclassified as fluent English proficient to recognize proficiency in both English and the student's native language.

State Seal of Civic Engagement

The Superintendent or designee shall present the State Seal of Civic Engagement to each 11th or 12th grade student who demonstrates excellence in civics education and participation and has demonstrated an understanding of the U.S. Constitution, the California Constitution, and the democratic system of government. (Education Code 51470-51475)

All district students shall be afforded the opportunity to earn the State Seal of Civic Engagement, regardless of their background, communities, or experiences. No student shall be denied such opportunity based on academic ability, alternative school setting, or unique or unconventional expression of civic engagement.

Scholarship and Loan Fund

The Board shall establish and maintain a scholarship and loan fund which shall be used to provide interest-free loans for educational advancement, scholarship, and/or grants-in-aid to bona fide organizations, students, or graduates of district schools. (Education Code 35310, 35315)

INDEPENDENT STUDY

SHORT-TERM INDEPENDENT STUDY (5-15 SCHOOL DAYS)

The Superintendent or designee may offer and approve independent study for an individual student upon determining that the student is prepared to meet the district's requirements for participation and is likely to succeed as well as or better than the student would in the regular classroom setting. (BP 6158). Short-term independent study shall only be given for a total of 15 school days in one school year, unless the superintendent or designee determines extenuating circumstances. Short-term independent study will not be given to a student that has already exceed those 15 days in the school year; those students should inquire about long-term independent study.

Requesting Short-Term Independent Study:

A parent who would like to request short-term independent study for their student should contact the student's counselor to begin the process. A minimum notice of two weeks is required when possible.

- Last Names A-F: Danielle Chapman, chapmand@chowchillahigh.org, (559) 665-1331 extension 2210
- Last Names G-O: Bianca Cabello, cabellob@chowchillahigh.org, (559) 665-1331 extension 2247
- Last Names P-Z: Priscilla Ramirez, ramirezp@chowchillahigh.org, (559) 665-1331 extension 2208

Parent Meeting and Short-Term Independent Study Contract:

For each participating student, a written agreement must be signed by the student, the student's parent or caregiver (if the student is less than 18 years of age), the certificated employee who has been designated as having responsibility for the general supervision of independent study, and the certificated employee designated as having responsibility for the special education programming of the student (i.e. case manager), as applicable.

The written contract includes the following provisions:

- Acknowledgement that there are no excused absences while on independent study
- All short term independent study work is due on the first day of return back to school
- Activities may include, but are not limited to: reading, research essays, term papers, flash cards, illustrations, oral reports, demonstrations, participation, group projects, lesson exercises, games, comprehension questions, computer programs, field trips, simulations, discussions, note-taking, videos, audio tapes, and other educational activities
- Acknowledgement that the independent study option is to be substantially equivalent in quality and quantity to classroom instruction. Students who choose to engage in independent study are to have equality of rights and privileges with the same access to existing services and resources as students in the regular school program (Ed. Code 51747 (d))
- Assignments will be completed by the time the student returns to school
- Required testing will be taken at school sites on scheduled dates and not at home

Since independent study is a voluntary program of study, the student must live up to the contract provisions and the parent is expected to supervise the completion of the Independent Study Agreement. Failure to do so may result in little or no credit being given for the work completed and the absences being deemed unexcused.

LONG-TERM INDEPENDENT STUDY (16 OR MORE SCHOOL DAYS)

The Superintendent or designee may offer and approve independent study for an individual student upon determining that the student is prepared to meet the district's requirements for participation and is likely to succeed as well as or better than the student would in the regular classroom setting. (BP 6158)

Parents and students who wish to inquire about long-term independent study should reach out to their student's counselor or the principal of alternative education for information on requirements for enrolling in that course of study.

All requirements and other information on long-term independent study can be found in the Gateway Continuation High School Parent-Student Handbook.

STUDENT ACTIVITIES AND ATHLETICS

STUDENT EXPENSES

Public education is free. There will be some costs involved in student activities. Certain courses or sports will result in some expenses, as well. In most shops, students will be expected to pay for any projects they take home after completion. Prices paid by students are for the cost of materials only. The school furnishes most materials at wholesale cost, which is usually nominal. Students are responsible for all school property in their possession and will be required to pay for loss or damage to such school property.

CUHS does not accept personal checks to pay for student expenses/bills - cashier checks, cash, money orders are all acceptable. No exceptions. Payment arrangements can be made. Please contact the principal.

STUDENT BODY ID CARDS (ASB STAMPS)

There shall be two (2) types of student body membership - active and associate. Upon registration, a student at Chowchilla Union High School automatically becomes an associate member of the student body and receives a CUHS student identification card.

All students are expected to carry some form of picture identification at all times. Lost identification cards may be replaced for a cost of \$3.00. Students have digital access to their ID via the Minga App

By purchasing an Associated Student Body (ASB) stamp, a student becomes an active member of the student body. The ASB stamp entitles a student to:

1. Free admission to home regular season athletic events.
2. Reduced admission to all away league athletic events
3. Reduced admission to ASB dances and events

Students may purchase an ASB card for **\$25.00** during Tribe Turnout or later from the Activities Director. ASB Stamps are limited to 200 total on a first come first served basis. Only these first 200 students will receive the free and discounted admission listed above. If you lose your student identification card or ASB card, you must pay \$3.00 for a duplicate. If you loan your ASB card or identification card to another person, deface or falsify the card(s), it will be taken away from you and you will be required to pay full price for replacement.

STUDENT GOVERNMENT

The government of the Chowchilla Union High School Student Body is vested in a Student Council. The Student Council consists of the following elected students:

1. The Executive Cabinet - ASB President, ASB Vice President, ASB Secretary, ASB Treasurer, ASB Communications Commissioner, ASB Spirit Commissioner, ASB Art Commissioner, ASB Social Media Commissioner, ASB Athletics Commissioner, and ASB Club Liaison
2. The Class Presidents - Senior Class President, Junior Class President, Sophomore Class President, and Freshman Class President

The student council meets weekly on Wednesdays and will review all club and student activity business during those meetings, including, but not limited to:

1. Activities and Fundraiser Requests
2. Budget Approvals and Updates
3. Purchase Requisitions

Student body and class officers serve one year and are elected in the spring preceding their term of office. A plurality of votes cast (of the entire Student Body or the corresponding Class) is necessary for a student to be elected to any Student Government position. To become a candidate for student body, a student must be an active member of the ASB Leadership class and must satisfy all requirements listed in the ASB Constitution. To become a candidate for class office, a student must file an appropriate petition with the student council and satisfy all requirements listed in the ASB Constitution.

STUDENT CLUBS AND ORGANIZATIONS

All clubs and other student organizations are under the direction of the student council and all club business must be approved by a majority vote of the student council, including applications for new clubs or organizations. CUHS has the following active clubs and student organizations:

- Senior Class of 2026
- Junior Class of 2027
- Sophomore Class of 2028
- Freshman Class of 2029
- Future Farmers of America
- Family, Career and Community Leaders of America
- Health Occupations Students of America
- Fellowship of Christian Athletes
- Stem Club
- Drama Club
- California Scholarship Federation
- Sports Medicine Club.

Students who wish to have a copy of the Student Body Constitution or bylaws may ask a member of the Student Council, or obtain them from the Student Activities Director. The Advisor to Student Government is Mr. Stephen Franklin. All meetings and work of the Student Council are under his direction. Any student or organization having questions about student government, elections procedures, or similar items may see Mr. Franklin.

ATHLETICS

Students are encouraged to participate in athletics. Athletic programs are available for both boys and girls. **Students must obtain a sports physical prior to participating in a sport.** Students shall pick up a sports physical form from the main office prior to their physical. Athletes are expected to attend school all day, and required to attend the majority of the school day before participating in any practice or competition, defined as four out of seven periods on Mondays, Tuesdays, and Fridays, three out of four periods on Wednesdays, and two out of three periods on Thursdays. Students are required to ride to athletic contests with the team. Students wishing to ride home with their parents **MUST** have a note turned in and approved administration prior to the event. If you need information on athletics, see the Athletic Director, Wes Borba or the coach of the sport the student is participating in.

ATHLETIC CONTESTS

All tickets for each athletic contest will be sold through GoFan.Co. Adult prices for home athletic events for which there is an admission charge will be (Football) \$7.00 all other sports \$6.00; children with adult supervision and senior citizens 65+ \$4.00. Chowchilla Union High School ASB card holders will receive free admission to regular season home games and may also pay a reduced rate for away league contests. Students without ASB cards must pay the regular prices for all events, (CIF Playoff admission adult price \$10.00; children with supervision and ASB card holders \$5.00).

NCAA CLEARINGHOUSE

The NCAA Clearinghouse is the organization that determines eligibility for all incoming freshmen student-athletes at the Division I Level. If your son or daughter is planning on participating in a sport at this level, they must file with the NCAA Clearinghouse. This can be done during the summer between their junior and senior year (which is preferred by most colleges) or anytime throughout their senior year. Any athlete being considered for athletic scholarships must be on file in order to clear their path of eligibility. If your student-athlete is planning on attending a community college such as Merced College or Fresno City College, they do not have to apply, but it is always a good step to have their name on file with the clearinghouse anyway. Student-athletes must apply on-line at the NCAA Clearinghouse website, as there are no paper versions of this application. The website is: www.ncaaclearinghouse.net. For more assistance, contact the Athletic Director, Wes Borba or the Director of Guidance, Danielle Chapman.

EXTRACURRICULAR TRAVEL AND FIELD TRIPS

Riding a bus to school-related activities is a privilege. All regular transportation rules apply. Buses leave promptly at the announced time from the bus loading area. Parent permission slips, available at the time of sign-up, will be collected before students board the bus. **Students will travel TO AND FROM all school activities in school vehicles unless prior arrangements have been made with the Principal or Superintendent.**

DANCE REGULATIONS

1. Dances are for Chowchilla Union High School students and their invited guests only. Guests must be approved by the school administration prior to any dance. Guest passes may be obtained in the front office and must be returned to Mrs. Romeri in a timely manner. There are no guarantees that a guest pass will be granted and students will forfeit the money paid for their extra dance ticket should they fail to return their guest pass form on time.
2. Any student who leaves a dance may not return.
3. No drinking or smoking will be allowed. If any student is suspected of drinking, when he/she is entering or while attending a dance, the parents will be notified and/or the student may be referred to law enforcement officers and taken into custody. The student may also face expulsion from Chowchilla Union High School District.
4. All dances end no later than 11:00 P.M. (Exceptions: Prom and Winter Formal).
5. Students **MUST** present their Student ID Card along with a ticket when entering.
 - a. After-Game Dances: Students will not be admitted after the dance has been in progress for one hour
 - b. Regular School Dances: Students will not be admitted after the dance has been in progress for one hour
6. All school rules including the dress code apply at school dances.
7. Students that have been placed on the non-privileged list for the time period in which the dance is occurring will not be sold a ticket and will not be allowed to enter the dance. If a student was placed on the non-privileged list after purchasing their ticket, they forfeit the money paid for that ticket.

Students attending any school dances may be subject to random alcohol testing and random searching from the drug detection dog.

Students who attend or participate in any school-sponsored activity must comply with all policies related to conduct at school. Participation in school-sponsored activities is a PRIVILEGE and as such may be revoked for failing to comply.

ATTENDANCE POLICIES AND PROCEDURES

EXCUSED PERSONAL ABSENCES

Notice of Education Code 48205::

- (A) Notwithstanding Section 48200, a pupil shall be excused from school when the absence is:
1. Due to the pupil's illness, including an absence for the benefit of the pupil's mental or behavioral health.
 2. Due to quarantine under the direction of a county or city health officer.
 3. For purposes of having medical, dental, optometrical, or chiropractic services rendered.
 4. For purposes of attending the funeral services or grieving the death of either a member of the pupil's immediate family, or of a person that is determined by the pupil's parent or guardian to be in such close association with the pupil as to be considered the pupil's immediate family, so long as the absence is not more than five days per incident.
 5. For purposes of jury duty in the manner provided for by law.
 6. Due to the illness or medical appointment during school hours of a child of whom the pupil is the custodial parent, including absences to care for a sick child, for which the school shall not require a note from a doctor.
 7. For justifiable personal reasons, including, but not limited to, an attendance or appearance in court, attendance at a funeral service, observance of a holiday or ceremony of the pupil's religion, attendance at a religious retreat, attendance at an employment conference, or attendance at an educational conference on the legislative or judicial process offered by a nonprofit organization, when the pupil's absence is requested in writing by the parent or guardian and approved by the principal or a designated representative pursuant to uniform standards established by the governing board of the school district.
 8. For purposes of serving as a member of a precinct board for an election pursuant to Section 12302 of the Elections Code.
 9. For purposes of spending time with a member of the pupil's immediate family who is an active duty member of the uniformed services, as defined in Section 49701, and has been called to duty for, is on leave from, or has immediately returned from, deployment. Absences granted pursuant to this paragraph shall be granted for a period of time to be determined at the discretion of the superintendent of the school district.
 10. For purposes of attending the pupil's naturalization ceremony to become a United States citizen.
 11. For purposes of participating in a cultural ceremony or event.
 12. (A) For purposes of a middle school or high school pupil engaging in a civic or political event, as provided in subparagraph (B), provided that the pupil notifies the school ahead of the absence.
 - (B) (i) A middle school or high school pupil who is absent pursuant to subparagraph (A) is required to be excused for only one schoolday-long absence per school year.
 - (ii) A middle school or high school pupil who is absent pursuant to subparagraph (A) may be permitted additional excused absences in the discretion of a school administrator, as described in subdivision (c) of Section 48260.
 13. (A) For any of the purposes described in clauses (i) to (iii), inclusive, if an immediate family member of the pupil, or a person that is determined by the pupil's parent or guardian to be in such close association with the pupil as to be considered the pupil's immediate family, has died, so long as the absence is not more than three days per incident.
 - (i) To access services from a victim services organization or agency.
 - (ii) To access grief support services.

(iii) To participate in safety planning or to take other actions to increase the safety of the pupil or an immediate family member of the pupil, or a person that is determined by the pupil's parent or guardian to be in such close association with the pupil as to be considered the pupil's immediate family, including, but not limited to, temporary or permanent relocation.

(B) Any absences beyond three days for the reasons described in subparagraph (A) shall be subject to the discretion of the school administrator, or their designee, pursuant to Section 48260.

14. Due to the pupil's participation in military entrance processing.

15. Authorized at the discretion of a school administrator, as described in subdivision (c) of Section 48260.

(B) A pupil absent from school pursuant to this section shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit for those assignments and tests. The teacher of the class from which a pupil is absent shall determine which tests and assignments shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence.

(C) For purposes of this section, attendance at religious retreats shall not exceed one schoolday per semester.

(D) Absences pursuant to this section are deemed to be absences in computing average daily attendance and shall not generate state apportionment payments.

(E) For purposes of this section, the following definitions apply:

1. A "civic or political event" includes, but is not limited to, voting, poll working, strikes, public commenting, candidate speeches, political or civic forums, and town halls.
2. "Cultural" means relating to the practices, habits, beliefs, and traditions of a certain group of people.
3. "Immediate family" means the parent or guardian, brother or sister, grandparent, or any other relative living in the household of the pupil.
4. "Victim services organization or agency" has the same meaning as defined in subdivision (j) of Section 12945.8 of the Government Code.

CLEARING ABSENCES

5. **Absences must be cleared by parent note, phone call or voicemail, Parent Square Message or personal visit to the attendance office within 3 school days, including the last day of absence. Absences not cleared within this time are considered unexcused (truancies) and will be referred to the Assistant Principal.**
6. When your son/daughter is to be absent, **please notify the school on the day of the absence. (Phone: (559) 665-1331, extension 2204).**
7. If the school is not contacted on the day of the absence, a note must be sent to the front office, the attendance clerk, or the Assistant Principal of Attendance. This note may be sent in person, via email, or over ParentSquare. Parents may also call or leave a voicemail to report an absence within the 3 day timeframe. Parent notes and voicemails must include the following:
 - a. First and last name of student and parent
 - b. Current date
 - c. Date(s) of absence,
 - d. Reason for the absence
 - e. Parent signature in ink (or email/Parent Square from parent email listed in Aeries; or successful phone call/voicemail from parent/guardian phone number listed in Aeries)

ABSENCE VERIFICATION (AR 5113)

The Chowchilla Union High School District's attendance policies emphasize the need for responsibility on the part of both the student and the parent. The following guidelines apply for verifying an excused absence:

1. The student shall, upon returning to school following the absence, present a satisfactory explanation, either in person or by written note, verifying the reason for the absence. Absences shall be verified by the student's parent/guardian, other person having charge or control of the student, or the student if age 18 or older. (Education Code 46012; 5 CCR 306)
2. When an absence is planned, the principal or designee shall be notified prior to the date of the absence when possible.

The following methods may be used to verify student absences:

1. Written, digital, or audio message from parent/guardian or parent representative
2. Conversation, in person or by telephone, between the verifying employee and the student's parent/guardian or parent representative. The employee shall subsequently record the following:
 - a. Name of student
 - b. Name of parent/guardian or parent representative
 - c. Name of verifying employee
 - d. Date(s) of absence
 - e. Reason for absence
3. Visit to the student's home by the verifying employee, or any other reasonable method which establishes the fact that the student was absent for the reasons stated. The employee shall document the verification and include the information specified in Item #2 above.
4. Physician's verification
 - a. When excusing students for confidential medical services or verifying such appointments, district staff shall not ask the purpose of such appointments but may request a note from the medical office to confirm the time of the appointment
 - b. If a student shows a pattern of chronic absenteeism due to illness, district staff may require physician verification of any further student absences

ATTENDANCE VERIFICATION CONTACTS

- | | |
|--|--|
| 1. Attendance Clerk: Laura Rodriguez | (559) 665-1331 - Extension 2204
Email: rodriguezl@chowchillahigh.org |
| 2. Front Office Clerk: Belen Martinez | (559) 665-1331 - Extension
Email: martinezb@chowchillahigh.org |
| 3. Assistant Principal of Attendance and Discipline: Taylor Clark | (559) 665-1331 - Extension 2209
Email: clarkt@chowchillahigh.org |
| 4. Learning Director: Angela McGraw | (559) 665-1331 - Extension 2300
Email: mcgrawa@chowchillahigh.org |

EXCUSED SCHOOL ACTIVITY RELATED ABSENCES

Activities:

1. Students involved in co-curricular activities like ASB, Link Crew, Clubs, and other on-campus organizations will only be excused for the purpose of a school activity if they do not have excessive unexcused absences. Students with 3 or more unexcused absences (full-day), will not be permitted to be excused for this purpose.
2. Students with activity related absences, while they may be excused at the discretion of the principal or his designee, are required to communicate with each teacher to complete their missed work in a timely manner following the absence in question.

Athletics:

1. Student athletes are expected to attend school all day, and required to attend the following:
 - a. Mondays, Tuesday, and Fridays - four out of seven periods before participating in any practice or competition.
 - b. Wednesdays - three out of four periods before participating in any practice or competition
 - c. Thursdays - two out of three periods before participating in any practice or competition
2. Students with athletic related absences, while excused, are expected to communicate with their teachers for the courses in which they were absent to complete their missed work in a timely manner.

Testing/Educational Programs:

1. Absences will be excused at the discretion of the principal or his designee related to educational programs including, but not limited to, college tours, college workshops, financial aid workshops, etc.
 - a. Students selected to participate in these educational programs must not have an excessive amount of unexcused absences, to be determined by the principal or his designee
2. Required student testing, which includes yearly ELPAC, CAAASP, CAST, and AP Exam Testing (including makeup testing), will be excused and students shall not have their grades reduced or lose academic credit for any absences excused for this purpose.

ATTENDANCE REQUIREMENTS AND EFFECTS ON GRADES/CREDIT

1. Students must be in attendance for at least 4 hours (240 minutes) to be considered present for a regular school day (Ed. Code 48200).
2. **Students that accumulate ten or more unexcused/non-excused absences, or absences not excused for any reason previously mentioned, may receive a grade of "F" for the semester in the course in which those absences occurred and zero credit for that course towards their graduation requirements pursuant to Education Code 48205.** If this should occur, a notation will be made to the student's transcript failing grade based on excessive unexcused absences.
 - a. Absences can only be made up by attending a Saturday School, at the rate of clearing one full day of absence per Saturday School attended.
 - b. Absences with verified doctor or legal notes, or any absence listed above under excused personal or excused school activity absences will not count toward the ten days and cannot affect the student's grade in the corresponding course.
3. **When a student's absence from school is excused, the student's teacher shall determine identical or reasonably equivalent assignments and tests to those missed during the absence which the student shall be permitted to complete for full credit within a reasonable amount of time as determined by the teacher. (BP 5113, Ed. Code 48205, 48225.5)**
 - a. A student shall not have a grade reduced or lose academic credit for any excused absence if missed assignments and tests that can reasonably be provided are satisfactorily completed within a reasonable period of time (Education Code 48980)

RESTORATIVE MEASURES AND CONSEQUENCES FOR POOR ATTENDANCE

Students with serious attendance problems shall be provided with interventions specific to their needs, which may include, but are not limited to, health care referrals, transportation assistance, counseling for mental or emotional difficulties, academic supports, efforts to address school or community safety concerns, discussions with the student and parent/guardian about their attitudes regarding schooling, or other strategies to remove identified barriers to school attendance. The Superintendent, attendance supervisor, or designee may collaborate with child welfare services, law enforcement, courts, public health care agencies, other government agencies, and/or medical, mental health, and oral health care providers to make alternative educational programs and support services available for students and families. (BP 5113.1).

Truancy:

1. According to CA Education Code 48260, “Any pupil subject to compulsory full-time education or to compulsory continuation education who is absent from school without valid excuse three full days in one school year or tardy or absent for more than any 30-minute period during the school day without a valid excuse on three occasions in one school year, or any combination thereof, is a truant and shall be reported to the attendance supervisor or to the superintendent of the school district.”
 - f. Students who display signs of chronic absenteeism and truancy may be subject to a meeting with the School Attendance Review Team and eventually the District’s School Attendance Review Board.
2. Parents and Guardians will receive notification of their child’s truancy after 3 unexcused absences and after 5 unexcused absences. On the 7th unexcused absence, parents and guardians will be contacted by phone by attendance staff to schedule an in-person conference with the School Attendance Review Team (SART). On the 9th unexcused absence, students will automatically be referred to the School Attendance Review Board (SARB) as long as a SART Meeting has been held.

SART Meetings:

1. Meetings of the School Attendance Review Team will include the assistant principal of attendance and discipline, the student’s counselor, the MTSS Coordinator, a campus and community liaison, and any relevant teachers. The meeting may also include the Director of Educational and Student Services and the School Psychologist, especially if your student is on an IEP or 504.
 - a. SART Meetings are designed to be restorative in nature and will focus on meeting student and family needs based on the root cause of the attendance issue. School staff will provide campus and community resources for the student and family for this purpose.
3. At the conclusion of the SART Meeting, students and parents/guardians will be asked to sign a SART contract, which asks both families and students to follow attendance guidelines and creates a plan for improving the student’s attendance.
 - a. If the student or parent/guardian do not follow the guidelines outlined in the SART Contract, they may be referred to the District’s School Attendance Review Board.
4. Students and parents/guardians that do not show up to their scheduled SART Meeting without notifying the attendance office will automatically be referred to the School Attendance Review Board (SARB).

Attendance Loss of Privilege (Non-Privilege):

1. **Students who accumulate (3) or more full-day OR class period unexcused absences** will be placed on non-privilege status until such time as the absences are cleared and they have less than three. Students may come and go from non-privilege status throughout the semester depending on the amount of accumulated unexcused absences. **Absences are calculated per semester.**

Cutting Class (On-Campus and Off-Campus):

Students absent from class on campus without an excuse will be considered truant from that class and will be disciplined as follows:

1. **1st Class Cut:** One Guided Study
2. **2nd Class Cut:** Two guided studies, and two weeks of Discipline Non-Privilege
3. **3rd Class Cut:** One Saturday School, and three weeks of Discipline Non-Privilege and a recommendation for a School Attendance Review Team Meeting
4. **4th Class Cut:** Two Saturday Schools, and four weeks of Discipline Non-Privilege and filing with the School Attendance Review Board (SARB)
5. **5th Class Cut:** Local School Placement Hearing (SARB)

TARDIES

6. Tardies

Students are considered tardy if they are not in their assigned room or work area with necessary materials when the tardy bell rings. Tardies will be cumulative in each period for the semester.

- a. **Tardy 1:** warning by teacher
- b. **Tardy 2:** the teacher phones home or mails notice home
- c. **Tardy 3:** assigned guided study
- d. **Tardy 4:** assigned guided study
- e. **Tardy 5:** assigned guided study
- f. **Tardy 6:** Referral with possible counsels about School Attendance Review Team Meeting with administration

Subsequent tardies may result in a SARB hearing and/or placement on the Attendance Non-Privilege List until such tardies are worked off at Saturday School.

7. Arriving on Campus Tardy

Students arriving on campus tardy **before** 8:20 a.m. should go directly to class. Students arriving **after** 8:20 a.m. must immediately obtain a readmit slip from the Main Office. Tardies may be excused for appointments with doctors, dentists, (students must bring a doctor's note), and court appointments, or for school business. All other tardies will be considered unexcused and dealt with in the manner described above. Tardy notes will only be accepted within three school days including the date of the tardy. **Students who arrive more than 30 minutes late are considered truant and will be assigned Saturday School dependent on the number of truancies accumulated (Ed. Code 48260)**

- a. Students arriving more than 30 minutes late to a class or missing more than 30 minutes of instructional time in one class period will have their attendance for that period input as unexcused. **Students with 3 or more unexcused absences in any class period will be placed on the attendance non-privilege list following the 3rd unexcused absence.** Students may work their way off of the attendance non-privilege list by attending Saturday School at the rate of 1 period absence for each Saturday School attended.

WORK PERMITS (WORK 40)

The Governing Board recognizes that part-time employment can provide students with income, job experience, and valuable life skills and should be permitted to the extent that such employment does not interfere with a student's education. Before accepting any offer of employment, district students who are minors shall obtain work permits from the Superintendent or designee, regardless of whether the employment will occur when school is in session and/or not in session, unless otherwise exempted by law. (BP 5113.2)

Work Permit Application and Eligibility:

Work permits can be applied for in the Attendance Office. Students under the age of 18 who wish to work, must apply for a work permit and meet the following criteria:

1. A (2.0) grade point average in the previous grading period
2. Good attendance
3. No continued disciplinary actions
4. During school days, a student is only allowed to work four hours per day

Students must have a summer job or part-time job outside school hours in order to obtain a work permit. Exceptions may be made based on parental contact with the school administration.

Work Permit Expiration:

Work permits issued during the school year shall expire five days after the opening of the next succeeding school year (Education Code 49118). Before the work permit expires, a student may apply for a renewed work permit in accordance with the procedures specified in the section "Approval Process" above. (AR 5113.2)

Work Permit Revocation:

The Superintendent or designee shall revoke a student's work permit whenever the Superintendent or designee determines that the employment is impairing the health or education of the student, any provision or condition of the permit is being violated, the student is performing work in violation of law, or any condition for the issuance of the permit no longer exists or never existed. (Education Code 49116, 49164; Labor Code 1300) (AR 5113.2)

The Superintendent may revoke a work permit issued by a principal of a public or private school located within the district if the Superintendent becomes aware of any grounds upon which the student may be deemed ineligible for a work permit under law. (Education Code 49110) (AR 5113.2)

CLOSED CAMPUS POLICY

Chowchilla Union High School maintains a closed campus. **This means that once students enter the school campus, they may not leave until officially dismissed. Students who leave school without authorization shall be considered to have an unexcused absence and be subject to disciplinary action.** A student will be considered truant when he/she leaves school without a note or phone call from home before the student leaves school. **THE SCHOOL WILL NOT ACCEPT EXCUSES FROM THE STUDENT OR THE HOME IF PROPER PROCEDURES ARE NOT FOLLOWED BEFORE LEAVING CAMPUS.** Any visitor entering the school grounds shall register in the Main Office and upon request, furnish the following information:

1. Their name, address, and occupation
2. Their age, if less than 21 years old
3. Their purpose for entering school grounds
4. Proof of Identity

During break and lunch, students are not permitted to remain in the parking lot areas, in the streets surrounding the campus or the athletic field areas. (Football, Softball, Baseball, etc.)

PASSES TO LEAVE CAMPUS

No student will leave campus for any reason without **signing out through the Main Office**. Students wishing to leave at lunch must have their parents and/or guardians come to the attendance office in person to pick them up. ***A parent and/or guardian phone call or note will not be accepted to release a student to go off campus for lunch.***

1. Off-campus passes will be issued for the following reasons:
 - a. Illness, verified by school personnel. **At no time is a student allowed to leave school and go home ill without first signing out through the Main Office. NO EXCUSES!**
 - b. **Appointment with doctor or dentist:** Upon returning from a medical appointment, provide a note from the medical provider with the signature of the doctor or dentist. These must be verified and returned to the Attendance Office upon the student's return.
 - c. Illness and/or death in the family or funeral attendance when verified by parents or guardians. *If this will be 5-10 days, a short-term independent study contract should be obtained.
 - d. Passes **will not** be issued on a daily basis for a student to run errands during lunchtime.
2. Parent permission to leave campus requires a written request to be submitted or phone calls from the parent/guardian to the Attendance Office prior to departure. The request must come from the parents or guardians and should include the following information: (1) Date, (2) Time of departure, (3) Reason for request.
3. **Unscheduled students** MUST show proof that they are unscheduled by providing front office staff with either: (1) An unscheduled pass from their counselor, (2) an Unscheduled sticker on their Minga, or (3) their Aeries student schedule. Unscheduled periods are a privilege and students that refuse to show that they are unscheduled risk losing this privilege at the semester.
 - a. Unscheduled students must leave campus at the end of their last scheduled class period unless one of the following situations occurs: the student takes the bus, athletes need to remain at school for practice, ASB or clubs are hosting after school events and the student must be present, or the student is planning to attend the after-school program.
 - b. Unscheduled students may remain on campus to eat lunch in the cafeteria.

STUDENTS WILL NOT BE RELEASED TO ANY PERSON UNLESS HIS/HER NAME IS LISTED ON THE EMERGENCY CARD/EMERGENCY CONTACTS IN AERIES

CAMPUS EXPECTATIONS AND PROCEDURES

DRESS CODE

THE FOLLOWING ARE NOT ACCEPTABLE TO BE PRESENT OR WORN WHILE ATTENDING SCHOOL OR ANY SCHOOL RELATED ACTIVITY:

- a. Anything considered unsafe, dangerous, a health hazard or disruptive to a safe, orderly environment.
- b. Anything that contains offensive or obscene symbols, signs or slogans degrading any cultural, religious or ethnic values.
- c. Anything that contains language or symbols oriented toward gangs, sex, drugs, weapons, alcohol, drug, tobacco or items deemed inappropriate or offensive toward others.
- d. Anything that contains gang, tagger, crew, and/or clique symbols or displaying gang colors or clothing which denotes gang, tagger, crew and/or cliques in graphics or lettering.
- e. Any shorts or skirts that expose the buttocks.
- f. Any shirts that have over the shoulder straps less than two (2) inches (No spaghetti straps).
- g. Any "cropped" tops that expose the midriff (waist), back or sides, tube tops, halter tops, etc. including when worn under overalls. Remember, any skin shown around the midriff will be considered a dress code violation.
- h. No "see-through" clothing.
- i. No exposed underwear or underwear worn as a top.
- j. No low cut necklines exposing the bosom.
- k. Belts are to be worn at the belt line with no hanging ends. No belt, wallet, choke, wrist or neck chains.
- l. Shirts and pants shall be of a properly fitted size. No excessively baggy or long pants. The beltline of a pants shall be worn on the natural waistline just above the hip of the student. (No sagging)
- m. Any absence of shirt or blouse.

Limited exceptions to this policy may be made by administration for special days, events, or under certain circumstances.

CELL PHONE POLICY (BP 5131.8)

The Governing Board recognizes that the use of smartphones and other mobile communication devices on campus may be beneficial to student learning and well-being, but could be disruptive of the instructional program in some circumstances. The Board permits limited use of mobile communication devices on campus in accordance with law and the following policy.

Students may use cell phones, smart watches, pagers, or other mobile communication devices on campus during noninstructional time as long as the device is utilized in accordance with law and any rules that individual school sites may impose.

Mobile communication devices shall be turned off during instructional time. However, a student shall not be prohibited from possessing or using a mobile communication device under any of the following circumstances: (Education Code 48901.5, 48901.7)

- In the case of an emergency, or in response to a perceived threat of danger
- When a teacher or administrator grants permission to the student to possess or use a mobile communication device, subject to any reasonable limitation imposed by that teacher or administrator
- When a licensed physician or surgeon determines that the possession or use is necessary for the student's health and well-being
- When the possession or use is required by the student's individualized education program

Smartphones and other mobile communication devices shall not be used in any manner which infringes on the privacy rights of any other person.

When a school official reasonably suspects that a search of a student's mobile communication device will turn up evidence of the student's violation of the law or school rules, such a search shall be conducted in accordance with BP/AR 5145.12 - Search and Seizure.

When a student uses a mobile communication device in an unauthorized manner, the student may be disciplined and a district employee may confiscate

the device. The employee shall store the device securely until it is returned to the student or turned over to the principal or designee, as appropriate. A student may also be subject to discipline, in accordance with law, Board policy, or administrative regulation, for off-campus use of a mobile communication device which poses a threat or danger to the safety of students, staff, or district property or substantially disrupts school activities. The Superintendent or designee shall inform students that the district will not be responsible for a student's mobile communication device which is brought on campus or to a school activity and is lost, stolen, or damaged.

Consequences for a Cell Phone Violation:

1. First Offense:

- a. Students first receive 1 warning from their teacher
- b. If students violate the cell phone policy after being warned, the teacher may "bag" the student's phone and return it to them
 - i. The school provides each teacher with poly bags that they can seal and sign.
- c. After "bagging" a student's phone, teachers will complete the "cell phone violation form," which sends an automatic email to the student, the parent, and administration
 - i. The student MUST bring their phone to the front office at the end of the school day to get their phone removed from the bag.
 - ii. If a student fails to bring their phone to the front office or otherwise removes their phone from the bag on their own, they will be automatically assigned a guided study and have the cell phone violation entered into Aeries

2. Second Offense:

- a. Teachers will follow the same process as the first offense, but students will be referred to administration for restorative and corrective measures. Administration will contact parents via phone.

3. Third Offense:

- a. Teachers will follow the same process of bagging the phone and completing the cell phone violation form.
- b. Students will be assigned one Saturday School, a student-parent conference will be held with administration, and the student will be placed on a behavior contract.

BREAK AND LUNCH EXPECTATIONS AND PROCEDURES

During lunch, students will remain within designated boundaries and maintain a clean campus. Restricted student areas include the following:

- Near the administration building
- On the Humboldt side of campus
- Near the ASB room, IT Office, and Ceramics Room
- The fire lane behind the 900 building
- The hallway/breezeway of the 900 building
- In front of the athletic building
- All athletic fields, including the baseball bleachers and behind the Football bathrooms
- The warrior field and any area behind the Warrior building
- All areas around the tennis courts (students may not pass room 801)
- The seating area next to the outdoor basketball courts (students may play basketball or handball on the courts, but no soccer)
- The hallway in front of the Boys Locker Room
- In front of the gym
- The staff parking lot
- All areas in the Agriculture Department (no crossing 8th street)

Students must remain in their classes until the bell rings before break and lunch. Students that arrive to line up early to get food will be sent back to class. All PE students **MUST** remain in front of the gym until the bell rings for break and lunch.

Students **MUST** walk calmly to the cafeteria or the Tribe Cafe to get in line for their breakfast or lunch.

Students shall show respect for school staff, other students, and facilities, This includes:

- Picking up after yourself
- Refraining from horseplay, which includes throwing food or drinks
- Waiting calmly in a single-file line (no cutting)

Student displays of affection will be limited to holding hands.

All other school rules apply, which includes regulations surrounding the prohibition of profanity, vulgar language, bullying, inappropriate technology use, verbal or physical intimidation, threats, or language/hand motions that may be construed as gang-related. Students that violate these rules will be subject to disciplinary action, which may include removal from the break and lunch areas, intervention, suspension, placement on a gang contract, placement on a behavior contract, and in extreme cases recommendation for expulsion.

For more information see the School Discipline Policy on student disturbances and the District's Gang Policy

CAFETERIA PROCEDURES AND WELLNESS POLICY

One Lunch and one breakfast are provided in the school cafeteria for all students at **NO** cost. Students must throw all garbage in trash cans or recycling bins. Failure to do so may result in the loss of cafeteria privileges. Throwing food, ice, or drinks anywhere on campus will not be tolerated and may result in disciplinary consequences.

Meal Deliveries:

Students may NOT have food delivered by any restaurant or delivery service, including, but not limited to: DoorDash, PostMates, UberEats, GrubHub, etc.

Food Allergies (BP 5141.27):

The Governing Board desires to prevent students' exposure to foods to which they are allergic or intolerant and to provide for prompt and appropriate treatment in the event that a severe allergic reaction occurs at school.

Parents/guardians shall be responsible for notifying the Superintendent or designee, in writing, regarding any food allergies or other special dietary needs of their child in accordance with administrative regulation.

When a student's food allergy or food intolerance substantially limits one or more major life activities, his/her parents/guardians shall be informed of the district's obligation to evaluate the student to determine if he/she requires accommodations pursuant to Section 504 of the federal Rehabilitation Act. The student shall be evaluated in accordance with law and the procedures specified in AR 6164.6 - Identification and Education Under Section 504. If that process results in the development of a Section 504 plan, the district shall provide the accommodations and/or aids and services identified in the plan.

If a student's diet restrictions and needed services are addressed in an individualized education program (IEP), the Superintendent or designee shall ensure compliance with the IEP including any necessary food substitutions.

Students shall not be excluded from school activities nor otherwise discriminated against, harassed, intimidated, or bullied because of their food allergy.

Any complaint of alleged noncompliance with this policy shall be addressed through appropriate district complaint procedures.

The district's food services program may, but is not required to, accommodate individual student preferences or diets that are not supported by a statement from the student's health care provider.

PROCEDURES FOR HALL PASSES

Students can only be out of class with a valid pass during any class period. Valid passes may be given on Minga or with a physical pass with the teacher's name, signature, date, and time. Acceptable passes include:

- *Bathroom Passes*
- *Office Passes*
 - *Tardy passes*
 - *Counseling passes*
 - *Administration passes*
- *Library Passes*
- *Wellness Center Passes*
- *IT Passes*

All passes automatically expire after 10 minutes of their issuance. If a staff member requests to see a student's pass when they are out of class, the student **MUST** comply. Students that have exceeded their 10 minute allowance or are out of class without a valid pass, will be referred to administration for further investigation and potential disciplinary consequences.

BATHROOM EXPECTATIONS AND PROCEDURES

Students may not congregate in the bathrooms for any reason. Students are expected to use the facilities and then leave or return to class.

During class time, students that go to the bathroom **MUST** have a valid pass from a teacher.

Before school, after school, during passing periods, at break, and at lunch, students must follow all school rules and must leave the bathroom when they are finished.

Graffiti/Vandalism:

Any student that is found to have vandalized the bathrooms or written graffiti in the bathrooms will be subject to disciplinary action pursuant to the school's Discipline Policy. This may include the student and parent/guardian being charged for the damages.

- If the graffiti or vandalism can be reasonably assumed to be gang-related, the student will also be subject to the disciplinary action listed in the District's Gang Policy.

FRONT OFFICE EXPECTATIONS AND PROCEDURES

Educationally speaking, it is imperative that the instructional day remains as undisturbed as possible. However, from time to time, a student needs to conduct business in the office. When a student is called to the office, is sent to the office by a teacher or staff member, or has permission from their teacher to go to the office, there are procedures in place to follow:

1. All students when entering the office must sign in using the Office Sign-In Sheet at the front desk.
 - a. You must fill out all components of the Officer Sign-In Sheet in order to be seen, which include:
 - i. Did you receive an Office Slip?
 - ii. Who sent you or called for you?
 - iii. Who are you in the office to see?

From time to time it may become necessary to bring things to school for your child. If this happens, please bring the item(s) directly to the office, and the office staff will ensure the items are forwarded to the student. If items are brought during the afternoon hours, the staff will do their best to help get these items to students. However, because of the numerous events that take place each day, this may not be possible. This also includes getting phone messages to students.

Counselors:

Counseling services are available to all students at Chowchilla Union High School District. Students are encouraged to seek individual help through counseling when they feel it is necessary. The counselors may help students in many ways such as investigation of post-high school opportunities, college admission requirements, selection of high school courses, personal evaluation, school adjustment, test interpretation, scholarship information, and confidential/personal matters. Specific information on job opportunities and career guidance is also available through the Counseling Department.

NURSE'S OFFICE EXPECTATIONS AND PROCEDURES (BP 5141.21, AR 5141.21, AR 5141.6)

Students may request to see the School Nurse at any time during the day if they are feeling unwell. Students must follow the same office procedures listed above. Additionally, the School Nurse or other qualified personnel may provide additional health services to students.

Types of Health Services

In accordance with student and community needs and available resources, school health services offered by the district may include, but are not limited to:

- Health screenings, evaluations, and assessments of students' need for health services
- Physical examinations, immunizations, and other preventive medical services
- First aid and administration of medications
- Diagnosis and treatment of minor injuries and acute medical conditions
- Management of chronic medical conditions
- Basic laboratory tests
- Emergency response procedures
- Nutrition services
- Oral health services that may include preventive services, basic restorative services, and referral to specialty services
 - The Superintendent or designee shall notify all parents/guardians of the opportunity pursuant to Health and Safety Code 104830-104865 for their child to receive the topical application of fluoride, including fluoride varnish, or other decay-inhibiting agent to the teeth during the school year. Such application of fluoride or other decay-inhibiting agent shall only be provided to a student whose parent/guardian returns the notification with an indication consenting to the treatment. (Health and Safety Code 104830, 104850, 104855)
- Mental or behavioral health services, which may include assessments, crisis intervention, counseling, treatment, and referral to a continuum of services including emergency psychiatric care, community support programs, inpatient care, and outpatient programs
- Substance abuse prevention and intervention services
- Vision and audiology services
- Speech therapy
- Occupational therapy
- Physical therapy
- Reproductive health services
- Specialized health care services for students with disabilities
- Medical transportation
- Targeted case management
- Referrals and linkage to services not offered on-site
- Public health and disease surveillance
- Individual and family health education
- School or districtwide health promotion

Notification/Consent for Medical Treatment

Whenever a student requires emergency or urgent medical treatment while at school or a school- sponsored activity, the principal or designee shall contact the parent/guardian or other person identified on the emergency contact form in order to obtain consent for the medical treatment.

If the student's parent/guardian or other contact person cannot be reached to provide consent, the principal may seek reasonable medical treatment for the student as needed, unless the parent/guardian has previously filed with the district a written objection to any medical treatment other than first aid.

A person who has filed with the district a completed caregiver's authorization affidavit pursuant to Family Code 6550-6552 shall have the right to consent to or refuse school-related medical care on behalf of the minor student. The caregiver's authorization shall be invalid if the district receives notice that the minor student is no longer living with the caregiver or if the Superintendent or designee has actual knowledge of facts contrary to those stated on the affidavit. (Family Code 6550)

The caregiver's consent to medical care shall be superseded by any contravening decision of the parent or other person having legal custody of the student, provided that this contravening

Medication at School:

Any medication prescribed for a student with a disability who is qualified to receive services under the Individuals with Disabilities Education Act or Section 504 of the Rehabilitation Act of 1973 shall be administered in accordance with the student's individualized education program or Section 504 services plan, as applicable.

For the administration of medication to other students during school or school-related activities, the Superintendent or designee shall allow a parent/guardian to administer medication to his/her child at school, designate other individuals to do so on his/her behalf, and, with the child's authorized health care provider's approval, request the district's permission for his/her child to self-administer a medication or self-monitor and/or self-test for a medical condition. Such processes shall be implemented in a manner that preserves campus security, minimizes instructional interruptions, and promotes student safety and privacy.

The Superintendent or designee shall make available epinephrine auto-injectors at each school for providing emergency medical aid to any person suffering, or reasonably believed to be suffering, from an anaphylactic reaction. (Education Code 49414)

The Superintendent or designee shall collaborate with city and county emergency responders, including local public health administrators for an emergency such as a public disaster or epidemic.

Administration of Medication by School Personnel

When allowed by law, medication prescribed to a student by an authorized health care provider may be administered by a school nurse or, when a school nurse or other medically licensed person is unavailable and the physician has authorized administration of medication by unlicensed personnel for a particular student, by other designated school personnel with appropriate training. School nurses and other designated school personnel shall administer medications to students in accordance with law, Board policy, administrative regulation, and, as applicable, the written statement provided by the student's parent/guardian and authorized health care provider. Such personnel shall be afforded appropriate liability protection.

Students may not carry prescription and non-prescription medication at school. ALL medication (including over the counter medication) must be checked into the front office in its original container with directions for administration of the medication unless prior arrangements are made with the Administration.

Students that wish to take medication on field trips, like grad nite or athletic competitions must have a valid "Medication at School" form on file with the school nurse before departure. This form may be found in the student section of the school website or in the nurse's office.

LOST AND FOUND

Articles should be turned into the **Main Office**. Books will be sent to the library and students should inquire there about lost books. Other items may be claimed in the Main Office.

LIBRARY EXPECTATIONS AND PROCEDURES

The library is open for use by all students of Chowchilla Union High School from 7:35 a.m. to 3:50 p.m. It is also open during break and lunch. During class periods, students will be admitted to the library only with his/her teacher or with a pass. The pass is to be presented to the librarian. The library's collection includes newspapers, reference resources, fiction and non-fiction selections. Special services include a Spanish language collection, professional materials and a collection of materials for low-reading levels, and computers with access to the Internet and various databases. Adjacent to the library is the gaming lab, which is available for all students in the after school program. The librarian is available to assist in developing skills in research and to promote leisure reading as well as academic enrichment.

WELLNESS CENTER EXPECTATIONS AND PROCEDURES

Students **MUST** have a pass from a teacher or administrator in order to go to the wellness center. During class time, if a student arrives at the Wellness Center without a pass, they will be sent back to their teacher or in the event of a behavioral or mental health crisis referred to the school psychologist, school social worker, school counselor, or an administrator. Students will be limited to 10 minutes in the wellness center after they have checked in. Students that visit the wellness center frequently will be referred to the school psychologist, school social worker, school counselor, or an administrator to determine the root causes of the visits and to establish a plan to help the student.

Mental Health Counseling and Referrals (BP 5141.5)

A school counselor, school psychologist, or school social worker may provide mental health counseling to students in accordance with the specialization(s) authorized on the individual's credential. As needed, students and their parents/guardians may be provided referrals to mental health services in the community and/or to mental health services at or near district schools.

Mental health and behavioral health services for students on campus may be provided by way of telehealth technology. (Education Code 49429)

If a student has an emotional or mental illness that limits a major life activity, has a record of such impairment, or is regarded as having such impairment, or may need special education and related services, the student shall be referred for an evaluation for purposes of determining whether any educational or related services are required in accordance with Section 504 of the Rehabilitation Act or the federal Individuals with Disabilities Education Act, as applicable. (Education Code 56301-56302; 29 USC 794; 28 CFR 35.108)

School Psychologist Services:

The school psychologist is available to students through self-referral or parent/teacher referrals. Contact Victor Valdivia for more information or the referral form may be found on the student resource page.

IT EXPECTATIONS AND PROCEDURES

Students may request to go to IT during class if their school assigned device is not working properly. Students that go to IT **MUST** have a pass signed by their teacher.

Students are not permitted to go to IT because they forgot their chromebook or chromebook charger. These items are the responsibility of the student and the student must take accountability for bringing them daily.

- Teachers should have chromebooks available for students to check out should this occur

TECHNOLOGY USE

Student Use of Technology:

Pursuant to Board Policy 6163.4: “Students shall be allowed to use such technology, including AI technology, in accordance with district policies, including, but not limited to, policies on academic honesty, data privacy, nondiscrimination, and copyright protections. All students using these resources shall receive instruction in the proper and appropriate use of technology. Such instruction shall incorporate students’ responsibilities regarding academic honesty, honoring copyright provisions, assessing the reliability and accuracy of information, protecting personal data, and the potential for biases and errors in artificially generated content.

More information on the appropriate use of technology can be found in the CUHSD Acceptable Use Agreement.

School Chromebooks, Chargers, and Other Technology:

Students are issued a chromebook and charger and are responsible for the care of those devices. Students are expected to follow the internet agreement that was provided to them in their back to school authorization documents, which states:

“Users are responsible for the care and handling of checked-out technology equipment, such as Chromebooks, chargers, hotspots, computers, and peripherals. Chowchilla Union High School District will cover the cost for the first and second incidents that result in physical damage or loss during the user’s entire enrollment. However, starting from the third incident, the user will be financially responsible and will be charged for the repair or replacement costs. There will be a cleaning charge if any technology equipment is returned with stickers, markings, or drawings.”

District Monitoring of Student’s Technology Use:

Pursuant to Board Policy 6163.4: “The district reserves the right to monitor student use of technology within the jurisdiction of the district without advance notice or consent. Students shall be informed that the use of district technology, as defined above, is not private and may be accessed by the district for the purpose of ensuring proper use. Students have no reasonable expectation of privacy in the use of district technology. Students’ personally owned devices shall not be searched except in cases where there is a reasonable suspicion, based on specific and objective facts, that the search will uncover evidence of a violation of law, district policy, or school rules.”

- The Superintendent or designee may gather and maintain information pertaining directly to school safety or student safety from the social media activity of any district student in accordance with Education Code 49073.6 and Board Policy/Administrative Regulation 5125 - Student Records.
- Whenever a student is found to have violated board policy or the district’s Acceptable Use Agreement, the principal or designee may cancel or limit a student’s user privileges or increase supervision of the student’s use of the district’s equipment and other technological resources, as appropriate. Inappropriate use also may result in disciplinary action and/or legal action in accordance with law and board policy.

BYOD (Bring Your Own Device) Policy

CUHS allows students to use Personally Owned Devices (POD’s) such as laptops, Tablets, notebooks and Cell Phone with browsing capabilities for educational purposes.

Similar to personally owned items, the district/school is not liable for loss, damages misuse, or theft of personally owned devices brought to school. All device maintenance and upkeep is the sole responsibility of the device owner.

Classroom Expectations for School and Personal Device Use:

1. Students will only use appropriate educational applications on their device as determined by the teacher (i.e. not non—school related tasks and functions).
2. Students’ devices must be registered and are permitted to access only the school’s network, not private networks.
3. The use of electronic recording glasses is strictly prohibited.

4. Violation of the Guidelines listed in the internet use agreement and/or of the Acceptable Use Agreement may result in loss of privileges, disciplinary action, and/or could result in criminal prosecution.

EMERGENCY DRILLS AND PROCEDURES

When the alarm (continuous ringing of the buzzer) sounds, follow district guidelines which can be found in CUHS Safety Plan. An all clear announcement will be made indicating that normal classroom instruction may continue.

FALSE ALARM

A false alarm causing a false fire drill is punishable by suspension and/or expulsion. Students may also be referred to law enforcement authorities. False fire alarms not only interrupt classes, but they decrease the efficiency of the students' exit in case of a real danger.

EARTHQUAKES/TORNADOES

In case of an earthquake/tornado, **DO NOT LEAVE** the building UNLESS the "all clear" is heard by voice command. The safest thing to do is to remain inside and take cover under desks if possible.

LOCKDOWN

A lockdown drill must be initiated when there is imminent danger to our student body and staff. All buildings will be placed in a "lockdown" when the principal or principal's designee announces over the intercom that our school is in a lockdown. All teachers and staff will lock all exterior doors and keep all students inside their classes until dismissed. Teachers take the class roll, report to the attendance office when called, then conduct class as usual until secured.

All other emergency drills and procedures, including evacuation maps, will be posted in teacher's classrooms, all common areas, and the front office.

REGULATIONS FOR STUDENT CARS

As a convenience, the school provides a parking facility for students with automobiles and a valid CA driver's license. In order to park in the school facility, a student must:

- Park properly in the student lot ONLY.
- Obey the speed and safety rules of the school.
- Not litter in the parking lot. The parking lot is "out of bounds" during the school day. Failure to follow the rules may result in your vehicle being towed at the owner's expense and/or loss of parking privileges.
- The student parking lots are on the east side of the gymnasium and across Humboldt Ave. (across the street from the football stadium). All student driven vehicles must be parked in these areas.
- Autos are not to be parked in the staff parking area or in front of neighbors' homes (north side of Humboldt Avenue, the south side of Alameda between 7th and 8th streets, and the east side of 8th street by the gym). Violators will be towed at the owner's expense.
- Students are not to be in the parking lot unless they are arriving at or leaving school.
- All cars are to be used in a safe, sensible manner at all times. Reckless driving and making U-turns in residential areas are to be avoided. The speed limit should be strictly obeyed.
- The maximum speed limit on the Chowchilla High School campus is five (5) miles per hour.
- Penalties for misuse of automobiles include: loss of privilege to bring a vehicle to school and/or suspension from school, and/or citations issued by a law enforcement officer, and/or Class II infraction enforced.
- Cars will not be permitted to double-park in the student areas. Habitual violations of these regulations will result in the loss of on-campus parking privileges for the remainder of the school year.

STUDENTS PARK AT THEIR OWN RISK. THE SCHOOL CANNOT BE HELD RESPONSIBLE FOR DAMAGE OR THEFT TO STUDENTS' CARS OR THEIR CONTENTS. STUDENTS PARKED OUTSIDE OF DESIGNATED AREAS MAY BE CITED OR HAVE THEIR VEHICLE TOWED AT THE OWNER'S EXPENSE.

REGULATIONS FOR DISTRICT BUSES AND VEHICLES

Transportation is furnished to all students who live outside the city limits. All bus students must observe the following necessary rules: Be ready to board the bus when it reaches your pick-up location in the morning. Seven minutes after the afternoon dismissal time, the buses leave campus. Students shall follow the directions of the bus driver while they are on the bus or being escorted across a street, highway or road. Students shall refrain from engaging in any disorderly conduct that distracts the bus driver and/or interferes with the safe operation of the bus and/or endangers students. All school rules and regulations apply while riding the bus. Students engaging in any prohibited activity shall be referred to the Assistant Principal with a recommendation for denial of transportation and/or suspension from school. Parents/Guardians will be notified.

Riding the school bus is a privilege, not a right. Cooperation with the bus driver is required of all students. Drivers are charged with pupil safety. Continued disorderly conduct or persistent refusal to submit to the authority of the driver(s) shall be sufficient reason for refusing transportation to any pupil.

Bus Rider Rules (AR 5131.1)

The following rules apply at all times when students are riding a school bus, including when on school activity trips, but not limited to:

- Riders shall follow the instructions and directions of the bus driver at all times.
- Riders should arrive at their designated bus stop on time and stand in a safe place at the stop to wait quietly for the bus.
- Riders shall enter the bus in an orderly manner and go directly to their seats.
- Riders shall sit down and fasten any passenger restraint systems. Riders shall remain seated while the bus is in motion.
- Riders shall not block the aisle or emergency exit with their body or personal belongings. Riders may bring large or bulky items, such as class projects or musical instruments, on the bus only if the item does not displace any other rider or obstruct the driver's vision.
- Riders should be courteous to the driver and to fellow passengers. Vulgarity, rude, or abusive behavior is prohibited.
- Any noise or behavior that could distract the driver, such as loud talking, scuffling or fighting, throwing objects, or standing or changing seats, is prohibited and may lead to suspension of riding privileges.
- Riders shall not use tobacco products, eat, or drink while riding the bus.
- Riders may bring electronic devices onto the bus only if such devices are permitted at school. If the use of cellular telephones or similar devices disrupts the safe operation of the school bus, the bus driver may direct the student to no longer use the device on the bus.
- Riders shall not put any part of the body out of the window nor throw any item from the bus.
- Riders shall help keep the bus and the area around the bus stop clean. Riders shall not damage or deface the bus or tamper with bus equipment.
- Service animals are permitted on school transportation services; all other animals are prohibited. (Education Code 39839; 13 CCR 1216)
- Upon reaching their destination, riders shall remain seated until the bus comes to a complete stop and upon the signal from the driver, unfasten any restraint system, enter the aisle, and go directly to the exit.
- Riders should be alert for traffic when leaving the bus and shall follow the district's transportation safety plan when crossing the road and exiting the bus.
- The driver or any passenger shall report any violation of the district's bus rules to the principal or designee. The principal or designee shall notify the student's parent/guardian of the misbehavior, determine the severity of the misconduct, and take action accordingly. In instances of a severe violation or repeated offenses, the rider may be denied transportation for a period of time determined appropriate by the principal or designee.
- Bus drivers shall not deny transportation services except as directed by the principal or designee.
- ***Bus Surveillance Systems***
 - The Superintendent or designee shall monitor the use and maintenance of the district's bus surveillance system. Students are prohibited from tampering with the bus surveillance system. Any student found tampering with the system shall be subject to discipline and shall be responsible for the costs of any necessary repairs or replacement.
 - The content of any recording is a student record and may only be accessed in accordance with the district's policy and administrative regulation concerning student records.

Students will not ride mopeds, bicycles, skateboards or roller blades on campus at any time.

CLASSROOM EXPECTATIONS AND PROCEDURES

CLASSROOM BEHAVIOR EXPECTATIONS AND CONSEQUENCES

It is the primary responsibility of the classroom teacher to ensure that all classes are free of disruptions by the students. Each teacher prepares a curriculum letter (syllabus) and behavior expectations that are made available to every student enrolled. Although some rules may vary slightly from classroom to classroom due to the nature of the subject matter or the preference of the teacher, the following are basic in each class:

The following school wide expectations are expected to be followed:

- Show your T.R.I.B.E. Pride
 - Follow directions
 - Focus during class
 - Stay in class
 - Have all necessary material
 - Turn your work in on time
 - Respect the rights of students and teachers
-

TEXTBOOKS AND OTHER INSTRUCTIONAL MATERIALS

Students are responsible for the care of each book assigned to them. Stolen or lost books, or excessive wear or damage is charged to the pupil and parents. Teachers will check periodically on textbooks, their ownership and condition. A student must turn in the textbook that was issued to him/her via their student ID into the library.

Pursuant to Board Policy 6161.2:

The Governing Board recognizes that instructional materials are an expensive resource and that each student is entitled to sufficient instructional materials in accordance with law. Instructional materials provided for use by students remain the property of the district. Students are responsible for returning borrowed materials in good condition, with no more wear and tear than usually results from normal use.

- When materials are lost or so damaged that they are no longer usable, the student shall be immediately issued a replacement material. However, students or parents/guardians shall be responsible for reparation equal to the current replacement cost of the materials. When materials are damaged but still usable, the Superintendent or designee shall determine an appropriate charge.
 - If it can be demonstrated to the Superintendent or designee's satisfaction that the student has taken all reasonable precautions to safeguard instructional materials issued to him/her, the Superintendent or designee may excuse the student or parent/guardian from payment of reparation.
-

PHYSICAL EDUCATION

Participation in physical education is required for all freshmen and sophomores at C.U.H.S. Chowchilla Union High School does not require uniforms, however appropriate attire for physical activity within dress code is required.

Physical Education Medical Excuse:

Long term

Students who have a doctor's excuse for more than one week are to bring the excuse to the Counseling Office. One copy will be put in the student's file for further reference. The other copy will be given to the student. The student is to take the copy to the P.E. instructor along with any adjustments in his/her schedule for the duration of the P.E. medical excuse. Students will be assigned coursework for P.E. on Edgenuity for the duration of the medical note. Students will continue to attend their P.E. class, but will complete the online work instead of participating in P.E. activities.

Students are to be sent back to the physical education classes on the ending date of the medical excuse. Under no circumstances are students given an extension on the medical excuse, unless written permission is granted by a physician. Students with a doctor's excuse are usually placed in another class or may be given a NM (no mark) for the class.

Excuse from Parent/Guardian:

Each student is allowed to be excused from participation in P.E. for a maximum of three (3) days per quarter by bringing a note signed by the parent or guardian attesting to the illness and/or the necessity for the student to be excused from P.E. class for that day. Each parent note is valid **for the date that the note is presented**. When excused by a parent note, **the student is required to dress out**, but is not obligated to participate.

P.E. LOCKERS

Even though the lockers are assigned to students, the school does not relinquish control over the lockers at any time. Students are responsible for articles in their lockers and are to keep them locked at all times. If a lock or locker does not function properly, make a report to the P.E. instructor. **The school will not be responsible for any lost or stolen articles.**

ACADEMIC HONESTY POLICY (BP 5131.9)

The Governing Board believes that academic honesty and personal integrity are fundamental components of a student's education and character development. The Board expects that students will not cheat, lie, plagiarize, or commit other acts of academic dishonesty.

Students, parents/guardians, staff, and administrators shall be responsible for creating and maintaining a positive school climate that encourages honesty. Students found to have committed an act of academic dishonesty shall be subject to district and school-site discipline rules.

Prohibited and Permitted Technology Use

As the district's standards for academic achievement are designed to challenge all students to reach their full potential in acquiring the knowledge and skills needed for success in postsecondary education, employment, and responsible citizenship, any use of technology that prevents or inhibits a student from achieving these standards is prohibited. Prohibited uses include, but are not limited to, using technology primarily or solely for the completion of coursework as a student's original work and generating answers to mathematical, scientific, or analytical problems.

Permitted uses of technology include, but are not limited to, conducting research, correcting grammar and spelling, and learning from educational applications such as tutoring systems and language learning applications.

Additionally, consistent with the limitations expressed in this policy and with teacher consent, students may also use technology to assist with assessments, homework, and/or makeup work or other uses approved by the teacher.

However, a student with a disability shall be permitted to use technology for any purpose identified in the student's individualized education program as a tool to support the student's learning.

If an employee suspects that a student has used technology in violation of this policy, the student shall be given the opportunity to demonstrate that the use of technology was in accordance with this policy.

Any information acquired from an employee's use of technology in determining whether a student has committed an act of academic dishonesty shall be shared with the student, and the student's parent/guardian as appropriate.

CHOWCHILLA UNION HIGH SCHOOL DISCIPLINE POLICY

This policy contains important information regarding school rules, policies, procedures and a synopsis of the Class I and Class II infractions found in the Education Code, District Policy and School Founded Rules. The philosophy behind Chowchilla Union High School District's plan reflects our responsibility to educate students by teaching them to be responsible for their own actions. We, therefore, emphasize preventive and corrective measures prior to administrative involvement.

The Chowchilla Union High School District, in cooperation with local law enforcement agencies, participates in a program designed to detect illegal substances on campus. The purpose of the program is to reduce or eliminate the presence of illicit drugs, alcoholic beverages, guns, ammunition, fireworks and over-the-counter medications with a potential for abuse. A canine and canine handler, accompanied by law enforcement officers and school officials will periodically check classrooms, P.E. lockers, common areas, gym areas and exterior grounds including parking areas for contraband items. Students attending school dances may be subject to random alcohol testing.

In order to maintain a safe and secure campus while preventing vandalism to school, student, staff, and property, the district campus monitors interior and exterior areas of the campus with closed-circuit television monitors equipped with video recorders. Video cameras and recorders are also used on school buses to prevent vandalism and other misconduct.

DISCIPLINARY STRATEGIES (AR 5144)

To the extent possible, staff shall use disciplinary strategies that keep students in school and participating in the instructional program. Except when students' presence causes a danger to themselves or others or they commit a single act of a grave nature or an offense for which suspension or expulsion is required by law, suspension, supervised suspension, or expulsion shall be used only when other means of correction have failed to bring about proper conduct. Disciplinary strategies may include, but are not limited to:

- Discussion or conference between school staff, the student, and the student's parents/guardians
- Referral of the student to the school counselor or other school support service personnel for case management and counseling
- Convening of a study team, guidance team, resource panel, or other intervention-related team to assess the behavior and develop and implement an individual plan to address the behavior in partnership with the student and the student's parents/guardians
- When applicable, referral for a comprehensive psychosocial or psychoeducational assessment, including for purposes of creating an individualized education program (IEP) or a Section 504 plan
- Enrollment in a program for teaching prosocial behavior or anger management
- Participation in a restorative justice program
- A positive behavior support approach with tiered interventions that occur during the school day on campus
- Participation in a social and emotional learning program that teaches students the ability to understand and manage emotions, develop caring and concern for others, make responsible decisions, establish positive relationships, and handle challenging situations capably
- Participation in a program that is sensitive to the traumas experienced by students, focuses on students' behavioral health needs, and addresses those needs in a proactive manner
- After-school programs that address specific behavioral issues or expose students to positive activities and behaviors, including, but not limited to, those operated in collaboration with local parent and community groups
- Detention after school hours as provided in the section below entitled "Detention After School"
- Community service as provided in the section below entitled "Community Service"
- In accordance with Board policy and administrative regulation, restriction or disqualification from participation in extracurricular activities
- Reassignment to an alternative educational environment
- Suspension and expulsion in accordance with law, Board policy, and administrative regulation

When, by law or district policy, other means of correction are required to be implemented before a student could be suspended or expelled, any other means of correction implemented shall be documented and retained in the student's records. (Education Code 48900.5)

When a student has been suspended, or other means of correction have been implemented against the student, for an incident of racist bullying, harassment, or intimidation, the principal or designee shall engage both the victim and perpetrator in a restorative justice practice suitable to the needs of the students. The principal or designee shall also require the perpetrator to engage in a culturally sensitive program that promotes racial justice and equity and combats racism and ignorance and shall regularly check on the victim to ensure that the victim is not in danger of suffering from any long-lasting mental health issues. (Education Code 48900.5)

Detention After School:

Students may be detained for disciplinary reasons for up to one hour after the close of the maximum school day, or until the departure of the school bus to which they have been assigned if applicable. (5 CCR 307, 353)

The student shall not be detained unless the principal or designee notifies the parent/guardian.

Students shall remain under the supervision of a certificated employee during the period of detention.

Students may be offered the choice of serving their detention on Saturday rather than after school.

CORRECTIVE DISCIPLINARY MEASURES FOR MINOR BEHAVIOR ISSUES

When at all possible, staff will use corrective measures to address classroom level behaviors (minor) that need redirecting. Minor behaviors may escalate into office level behaviors and consequences (major). **Academic issues like failure to come with required materials (eg. pens, pencils, textbooks) or failure to complete assignments are NOT behavior infractions and will not receive behavior consequences.**

Examples of Minor Behaviors (Non-Safety Issues):

- Inappropriate verbal language
- Non-compliance with classroom rules
- Defiance or disrespectful behavior
- Disruption to the classroom or learning environment
- Academic Violations - plagiarism, forgery, etc.
- Property Misuse - chromebooks, textbooks, classroom supplies
- Physical contact that does not constitute assault
- Evading class time (eg. long bathroom breaks or off task behaviors)
- Dress code violations

Examples of Major Behaviors (Safety Issues):

- Abusive language, bullying, threatening others
- Insubordination and non-compliance
- Harassment and assault, including fighting and physical aggression
- Severe academic violations
- Property damage
- Possession of weapons or dangerous objects
- Sexual harassment
- Substance use/possession
- Severe misuse of electronics (eg. watching something obscene)
- Severe truancy (more than 6)

Minor Behavior Flow Chart for Office Referrals:

1. 1st Behavior Check: Teacher/student conference. Log behavior check on CUHS Behavior Check Form
2. 2nd Behavior Check: Teacher/student conference. Parent contact via ParentSquare, email, or phone. Log behavior check on CUHS Behavior

Check Form, notify counselor, psychologist, or liaison if necessary.

3. 3rd Behavior Check: Teacher/student conference. Parent contact via ParentSquare, email, or phone. Log behavior check on CUHS Behavior Check Form, refer student to Assistant Principal with copy of completed CUHS Behavior Check Form.

Major Office Referral Procedure:

Should a classroom teacher or staff member witness a student violating any safety rules or committing an infraction listed in the Major Behaviors list above, they should complete the online Office Referral Form. When a student has become a danger to themselves or others, or if a student is at risk of going off campus without permission, the School Resource Officer and the assistant principal should be contacted to escort that student to the front office.

1. Faculty/staff complete the office referral form and submits it to administration
2. Administration meets with students and completes appropriate documentation in Aeries: Assertive Discipline.

Office Procedures for Minor and Major Behavior Referrals

1. Upon sending a student to the office for the 3rd offense of a minor behavior issue or the first offense of a major behavior referral, the teacher or staff member will notify the front office to expect the student's arrival via school telephone or email.
 - a. **STUDENTS SHOULD NOT BE SENT TO THE OFFICE WITHOUT CONFIRMED NOTIFICATION TO THE FRONT OFFICE OR THE ASSISTANT PRINCIPAL.**
2. When the student arrives at the front office, they will be asked to fill out the office sign-in sheet. They will be required to indicate the teacher or staff member that sent them (or requested them to come to the office), as well as who they are going to see. For all behavior referrals, students should indicate they are in the office to see an administrator, then choose Assistant Principal.
 - a. Students will not be granted access to the back of the office without first filling out the office sign-in sheet.
3. For minor offenses, the assistant principal will request a copy of the CUHS Behavior Check Form prior to speaking with the student. If the teacher or staff member has not logged previous behavior reports on this form, then the student will be sent back to their class for a student-teacher conference.

Corrective Actions for Common Behavior Issues:

1. Classroom Disruption/Defiance/Insubordination/Campus Rules Violations

Infractions will be dealt with according to class rules established by each teacher and the school. Severe violations of the above will result in immediate referral to the Assistant Principal for appropriate action.

2. Student Dress and Grooming

While on campus or at any school sponsored event, students and guests shall be dressed in a manner which will not detract from or interfere with the educational environment, instructional program, general morale, image or safety of the school. Students will be issued a warning for the first offense and be given the opportunity to change. Subsequent offenses will result in guided study or other discipline actions.

3. Forgery

Forgery is the act of falsifying a document, which is other than the student's own name, or impersonating a parent or guardian on the telephone. If the student suspected of forgery is in a class in which he/she has access to student records, the student may be dropped from the class with a W/F. Violators of this policy will be handled in the following manner:

- a. **1st Offense:** Administrator assigns 1 Saturday School and 2 weeks of Non-Privilege.
- b. **2nd Offense:** Administrator suspends from 3 to 5 days, 4 weeks of Non-Privilege and convenes a Local School Placement Hearing, student placed on a Behavior Contract.

4. Plagiarism/Cheating

Cheating is a dishonest act, which will not be tolerated at Chowchilla Union High School. The following school-wide policy has been established:

- a. **1st Offense:** Students who cheat on a test/quiz or assigned individual work will be given a zero grade for that assignment without

the possibility of a make-up. The teacher will contact parents and write a referral to the Assistant Principal.

- b. **2nd Offense:** Students who cheat a second time in a given class will be given a zero grade and will have their semester grade lowered one grade. The teacher will contact parents and write a referral to the Assistant Principal.
- c. **3rd Offense:** Students who cheat a third time will be removed from the class and given a W/F for the course. The teacher will write a referral to the Assistant Principal. The Assistant Principal will contact parents.

5. **Disruption:**

Students, staff, parents/guardians, and community members shall not communicate or behave in a manner that causes disruption; hinders the orderly conduct of district operations, the educational program, or any other district program or activity; or creates an unsafe learning or working environment. The Superintendent or designee may respond to disruptive, violent, or threatening behavior in accordance with law and as specified in BP/AR 3515.2 - Disruptions. (BP 1313)

- a. The Superintendent or designee shall remove any individual who, by his/her presence or action, disrupts or threatens to disrupt normal operations at a school campus or any other district facility, threatens the health or safety of anyone on district property, or causes or threatens to cause damage to district property or to any property on school grounds. (BP 3515.2)

6. **Discrimination and Harassment:**

Behavior by students or staff that is discriminatory, harassing, or intimidating, including sexual harassment, bullying, and/or hate violence, or behavior that is in any other way unlawful, is prohibited and is subject to discipline in accordance with law and as specified in district policy and regulations. (BP 1313)

7. **Student Disturbances (AR 5131.4)**

Prohibited Activities

- a. A student involved or attempting to be involved in any of the following prohibited activities shall be subject to discipline:
 - i. Disturbing the peace, including, but not limited to, causing or attempting to cause a riot, burning or destroying property, fighting, challenging another to fight, or using offensive words likely to provoke a fight
 - ii. Disrupting school operations, including, but not limited to, exercising free expression which is obscene, libelous, or slanderous or so incites students as to create a clear and present danger of the commission of unlawful acts on school premises or the violation of lawful school regulations, or substantially disrupting the orderly operation of the school (Education Code 48907)
 - iii. Other examples of activities that may be considered disrupting school operations include, but are not limited to:
 - 1. Organizing or participating in unauthorized assemblies on school premises
 - 2. Participating in sit-ins or stand-ins which deny students or employees normal access to school premises
 - 3. Interfering with or unauthorized use of the district's computer system
 - iv. Refusing to disperse, including, but not limited to, assembling for the purpose of causing a disruption and refusing to disperse upon the direction of school personnel
 - v. Boycotting school, including, but not limited to, participating in any protest that involves nonattendance where attendance is required at school, class, or at a school activity
 - 1. Any student who participates in a boycott shall be given an unexcused absence and may be classified as truant, regardless of any parent/guardian approval of the absence.

GROUNDS FOR SUSPENSION AND EXPULSION (BP AND AR 5144.1)

Acts for which a student, including a student with disabilities, may be suspended or expelled shall be only those specified as follows and in "Additional Grounds for Suspension and Expulsion: Grades 4-12," below:

- Caused, attempted to cause, or threatened to cause physical injury to another person; willfully used force or violence upon another person, except in self-defense; or committed as an aider or abettor, as adjudged by a juvenile court, a crime of physical violence in which the victim suffered great or serious bodily injury (Education Code 48900(a) and (t))
- Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object, unless, in the case of possession of any object of this type, the student had obtained written permission to possess the item from a certificated school employee, with the principal or designee's concurrence (Education Code 48900(b))
- Unlawfully possessed, used, sold, otherwise furnished, or was under the influence of any controlled substance as defined in Health and Safety Code 11053-11059, alcoholic beverage, or intoxicant of any kind (Education Code 48900(c))
- Unlawfully offered, arranged, or negotiated to sell any controlled substance as defined in Health and Safety Code 11053-11059, alcoholic beverage, or intoxicant of any kind, and then sold, delivered, or otherwise furnished to any person another liquid, substance, or material and represented the same as a controlled substance, alcoholic beverage, or intoxicant (Education Code 48900(d))
- Committed or attempted to commit robbery or extortion (Education Code 48900(e))
- Caused or attempted to cause damage to school property or private property (Education Code 48900(f))
- Stole or attempted to steal school property or private property (Education Code 48900(g))
- Possessed or used tobacco or products containing tobacco or nicotine products, including, but not limited to, cigars, cigarettes, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel, except that this restriction shall not prohibit a student from using or possessing prescription products (Education Code 48900(h))
- Committed an obscene act or engaged in habitual profanity or vulgarity (Education Code 48900(i))
- Unlawfully possessed, offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Health and Safety Code 11014.5 (Education Code 48900(j))
- Knowingly received stolen school property or private property (Education Code 48900(l))
- Possessed an imitation firearm (Education Code 48900(m))
- Imitation firearm means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm. (Education Code 48900(m))
- Committed or attempted to commit a sexual assault as defined in Penal Code 261, 266c, 286, 287, 288, 289, or former 288a, or committed a sexual battery as defined in Penal Code 243.4 (Education Code 48900(n))
- Harassed, threatened, or intimidated a student who is a complaining witness or witness in a school disciplinary proceeding for the purpose of preventing that student from being a witness and/or retaliating against that student for being a witness (Education Code 48900(o))
- Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma (Education Code 48900(p))
- Engaged in, or attempted to engage in, hazing (Education Code 48900(q))
 - Hazing means a method of initiation or pre-initiation into a student organization or body, whether or not the organization or body is officially recognized by an educational institution, which is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective student. Hazing does not include athletic events or school-sanctioned events. (Education Code 48900(q))
- Engaged in an act of bullying (Education Code 48900(r))
 - Bullying means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, directed toward one or more students that has or can reasonably be predicted to have the effect of placing a reasonable student(s) in fear of harm to self or property; cause the student to experience a substantially detrimental effect on physical or mental health; or cause the student to experience substantial interferences with academic performance or ability to participate in or benefit from the services, activities, or privileges provided by a school. (Education Code 48900(r))
 - Bullying includes any act of sexual harassment, hate violence, or harassment, threat, or intimidation, as defined in Education Code 48900.2, 48900.3, or 48900.4 and below in "Additional Grounds for Suspension and Expulsion: Grades 4-12," that has any of the effects described above on a reasonable student.

- Bullying also includes an act of cyber sexual bullying by a student through the dissemination of, or the solicitation or incitement to disseminate, a photograph or other visual recording that depicts a nude, semi-nude, or sexually explicit photograph or other visual recording of an identifiable minor, when such dissemination is to another student or to school personnel by means of an electronic act and has or can be reasonably predicted to have one or more of the effects of bullying described above. Cyber sexual bullying does not include a depiction, portrayal, or image that has any serious literary, artistic, educational, political, or scientific value or that involves athletic events or school-sanctioned activities.
 - Electronic act means the creation or transmission originated on or off the school site by means of an electronic device, including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer, or pager, of a communication including, but not limited to: (Education Code 48900(r))
 - A message, text, sound, video, or image
 - A post on a social network Internet website, including, but not limited to, posting to or creating a burn page or creating a credible impersonation or false profile for the purpose of causing a reasonable student any of the effects of bullying described above
 - Reasonable student means a student, including, but not limited to, a student who has been identified as a student with a disability, who exercises average care, skill, and judgment in conduct for a person of the student's age, or for a person of the student's age and disability. (Education Code 48900(r))
 - Burn page means an internet website created for the purpose of causing a reasonable student any of the effects of bullying described above. (Education Code 48900(r))
 - Credible impersonation means to knowingly and without consent impersonate a student for the purpose of bullying the student and such that the student would reasonably believe, or has reasonably believed, that the student was or is the student who was impersonated. (Education Code 48900(r))
 - False profile means a profile of a fictitious student or profile using the likeness or attributes of an actual student other than the student who created the false profile. (Education Code 48900(r))
 - An electronic act is not considered pervasive conduct solely on the basis that it has been transmitted to the internet or is currently posted on the internet. (Education Code 48900(r))
- When a student has been suspended, or other means of correction have been implemented against the student, for an incident of racist bullying, harassment, or intimidation, the principal or designee may, as appropriate, engage both the victim and perpetrator in a restorative justice practice suitable to the needs of the students. The principal or designee shall also require the perpetrator to engage in a culturally sensitive program that promotes racial justice and equity and combats racism and ignorance and shall regularly check on the victim to ensure that the victim is not in danger of suffering from any long-lasting mental health issues. (Education Code 48900.5)
- Aided or abetted the infliction or attempted infliction of physical injury on another person, as defined in Penal Code 31 (Education Code 48900(t))
- Made terrorist threats against school officials and/or school property (Education Code 48900.7)
 - A terrorist threat includes any written or oral statement by a person who willfully threatens to commit a crime which will result in death or great bodily injury to another person or property damage in excess of \$1,000, with the specific intent that the statement is to be taken as a threat, even if there is no intent of actually carrying out the crime. (Education Code 48900.7)

A student may not be suspended or expelled for disruption or willful defiance. (Education Code 48900)

Additional Grounds for Suspension and Expulsion: Grades 4-12

A student in grades 4-12 shall be subject to suspension or recommendation for expulsion when it is determined that the student:

- Committed sexual harassment as defined in Education Code 212.5 (Education Code 48900.2)
 - Sexual harassment means conduct which, when considered from the perspective of a reasonable person of the same gender as the victim, is sufficiently severe or pervasive as to have a negative impact upon the victim's academic performance or to create an intimidating, hostile, or offensive educational environment. (Education Code 212.5, 48900.2)
- Caused, attempted to cause, threatened to cause, or participated in an act of hate violence as defined in Education Code 233 (Education Code 48900.3)

- Hate violence means any act punishable under Penal Code 422.6, 422.7, or 422.75. Such acts include injuring or intimidating a victim, interfering with the exercise of a victim's civil rights, or damaging a victim's property because of the victim's race, ethnicity, religion, nationality, disability, gender, gender identity, gender expression, or sexual orientation; a perception of the presence of any of those characteristics in the victim; or the victim's association with a person or group with one or more of those actual or perceived characteristics. (Education Code 233; Penal Code 422.55)
- Intentionally engaged in harassment, threats, or intimidation against district personnel or students that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting classwork, creating substantial disorder, and invading the rights of school personnel or students by creating an intimidating or hostile educational environment (Education Code 48900.4)

Suspension from Class by a Teacher

A teacher may suspend a student from class for the remainder of the day and the following day for any of the acts specified in Education Code 48900 and listed as Items #1-19 under "Grounds for Suspension and Expulsion: Grades K-12" above or for disruption or willful defiance at any grade level. (Education Code 48910)

When suspending a student from class, the teacher shall immediately report this action to the principal or designee and send the student to the principal or designee for appropriate action. If that action requires the continuing presence of the student at school, the student shall be appropriately supervised during the class periods from which the student has been suspended. (Education Code 48910)

As soon as possible after the teacher has suspended the student, the teacher shall ask the student's parent/guardian to attend a parent-teacher conference regarding the suspension. A counselor or psychologist may attend the conference if it is practicable, and a school administrator shall attend if requested by the parent/guardian or teacher. (Education Code 48910)

A student suspended from class shall not be returned to class during the period of the suspension without the approval of the teacher of the class and the principal or designee. (Education Code 48910)

A student suspended from class shall not be placed in another regular class during the period of suspension. However, a student assigned to more than one class per day may continue to attend other regular classes except those held at the same time as the class from which the student was suspended. (Education Code 48910)

A teacher may also refer a student, for any of the acts specified above in Education Code 48900, to the principal or designee for consideration of a suspension from school. (Education Code 48910)

The teacher of any class from which a student is suspended may require the student to complete any assignments and tests missed during the removal. (Education Code 48913)

Suspension by Superintendent, Principal or Principal's Designee

To implement disciplinary procedures at a school site, the principal may, in writing, designate as the principal's designee another administrator or, if the principal is the only administrator at the school site, a certificated employee. As necessary, the principal may, in writing, also designate another administrator or certificated employee as the secondary designee to assist with disciplinary procedures when the principal and the principal's primary designee are absent from the school site.

The Superintendent, principal, or designee shall immediately suspend any student found at school or at a school activity away from school to have committed any of the acts listed in the Board policy under "Authority to Expel" for which a recommendation of expulsion is required. (Education Code 48915(c))

The Superintendent, principal, or designee may impose a suspension for a first offense if it is determined that the student violated any of Items #1-5 listed under "Grounds for Suspension and Expulsion: Grades K-12" above or if the student's presence causes a danger to persons. (Education Code 48900.5)

For all other offenses, a student may be suspended only when the Superintendent or principal has determined that other means of correction have failed to bring about proper conduct. (Education Code 48900.5)

When other means of correction are implemented prior to imposing suspension upon a student, including supervised suspension, the Superintendent, principal, or designee shall document the other means of correction used and retain the documentation in the student's record. (Education Code 48900.5)

Length of Suspension

The Superintendent, principal, or designee may suspend a student from school for not more than five consecutive school days. (Education Code 48911)

A student may be suspended from school for not more than 20 school days in any school year. However, if a student enrolls in or is transferred to another regular school, an opportunity school or class, or continuation school or class for the purpose of adjustment, the student may be suspended for not more than 30 school days in a school year. The district may count suspensions that occur while a student is enrolled in another school district toward the maximum number of days for which the student may be suspended in any school year. (Education Code 48903, 48911, 48912)

These restrictions on the number of days of suspension shall not apply when the suspension is extended pending an expulsion. (Education Code 48911)

Due Process Procedures for Suspension

Suspensions shall be imposed in accordance with the following procedures:

- Informal Conference: Suspension shall be preceded by an informal conference conducted by the Superintendent, principal, or designee with the student and, whenever practicable, the teacher, supervisor, or school employee who referred the student to the principal. At the conference, the student shall be informed of the reason for the disciplinary action, including the other means of correction that were attempted before the suspension as required pursuant to Education Code 48900.5, and the evidence against the student, and shall be given the opportunity to present the student's version and evidence in the student's defense. (Education Code 48911)
 - This conference may be omitted if the Superintendent, principal, or designee determines that an emergency situation exists involving a clear and present danger to the lives, safety, or health of students or school personnel. If a student is suspended without this conference, the student, the student's parent/guardian, or if the student is a foster youth, the foster youth's educational rights holder, attorney, and county social worker, or if the student is an Indian child, the Indian child's tribal social worker and, if applicable, county social worker, shall be notified of the student's right to a conference and the right to return to school for the purpose of the conference. The conference shall be held within two school days, unless the student waives the right to it or is physically unable to attend for any reason. In such a case, the conference shall be held as soon as the student is physically able to return to school for the conference. (Education Code 48911)
- Administrative Actions: All requests for student suspension are to be processed by the principal or designee. A school employee shall report the suspension, including the name of the student and the cause for the suspension, to the Superintendent or designee. (Education Code 48911)
- Notice to Parents/Guardians: At the time of the suspension, a school employee shall make a reasonable effort to contact the parent/guardian, or if the student is a foster youth, the foster youth's educational rights holder, attorney, and county social worker, or if the student is an Indian child, the Indian child's tribal social worker, and, if applicable, the county social worker, in person, by email, or by telephone. Whenever a student is suspended, the parent/guardian, or, if applicable, the foster youth's educational rights holder, attorney, and county social worker, or the Indian child's tribal social worker and, if applicable, the county social worker, shall also be notified in writing of the suspension. (Education Code 48911)
 - This notice shall state the specific offense committed by the student. (Education Code 48900.8)
 - In addition, the notice shall state the date and time when the student may return to school.
- Parent/Guardian Conference: Whenever a student is suspended, school officials may conduct a meeting with the parent/guardian to discuss the cause(s) and duration of the suspension, the school policy involved, and any other pertinent matter. (Education Code 48914)
 - If school officials request to meet with the parent/guardian, a foster youth's educational rights holder, attorney, and county social worker, or an Indian child's tribal social worker, and, if applicable, the county social worker, the notice may state that the law requires such individuals to respond to the request without delay. However, the student shall not be penalized for the failure of the parent/guardian, a foster youth's educational rights holder, attorney, and county social worker, or an Indian child's tribal social

worker, and, if applicable, the county social worker, to attend such a conference. The student may not be denied reinstatement solely because such individuals failed to attend the conference. (Education Code 48911)

- Extension of Suspension: If the Board is considering the expulsion of a suspended student from any school or the suspension of a student for the balance of the semester from continuation school, the Superintendent or designee may, in writing, extend the suspension until such time as the Board has made a decision, provided the following requirements are followed: (Education Code 48911)
 - The extension of the original period of suspension is preceded by notice of such extension with an offer to hold a conference concerning the extension, giving the student an opportunity to be heard
 - This conference may be held in conjunction with a meeting requested by the student or parent/guardian to challenge the original suspension.

Suspension by the Board

The Board may suspend a student for any of the acts listed under "Grounds for Suspension and Expulsion: Grades K-12," and "Additional Grounds for Suspension and Expulsion: Grades 4-12," above and within the limits specified under "Suspension by Superintendent, Principal, or Designee," above. (Education Code 48912)

The Board may suspend a student enrolled in a continuation school or class for a period not longer than the remainder of the semester. The suspension shall meet the requirements of Education Code 48915. (Education Code 48912.5)

When the Board is considering a suspension, disciplinary action, or any other action (except expulsion) against any student, it shall hold a closed session if a public hearing would lead to disclosure of information that would violate a student's right to privacy under Education Code 49073-49079. (Education Code 35146, 48912)

The Board shall provide the student and parent/guardian with written notice of the closed session by registered or certified mail or personal service. Upon receiving this notice, the student or parent/guardian may request a public meeting, and this request shall be granted if made in writing within 48 hours after receipt of the Board's notice. However, any discussion that conflicts with any other student's right to privacy still shall be held in closed session. (Education Code 35146, 48912)

On-Campus Suspension

A student for whom an expulsion action has not been initiated and who poses no imminent danger or threat to the school, students, or staff may be assigned to on-campus suspension in a separate classroom, building, or site for the entire period of suspension. The following conditions shall apply: (Education Code 48911.1)

- The student shall have access to appropriate counseling services
- The on-campus suspension classroom shall promote completion of schoolwork and tests missed by the student during the suspension
- The student shall be responsible for contacting the student's teacher(s) to receive assignments to be completed in the supervised suspension classroom and the teacher(s) shall provide all assignments and tests that the student will miss while suspended
- If no such work is assigned, the person supervising the suspension classroom shall assign schoolwork.

At the time a student is assigned to an on-campus suspension classroom, the principal or designee shall notify the student's parent/guardian, or if the student is a foster youth, the foster youth's educational rights holder, attorney, and county social worker, or, if the student is an Indian child, the Indian child's tribal social worker and, if applicable, county social worker, in person, by email, or by telephone. When the assignment is for longer than one class period, this notification shall be made in writing. (Education Code 48911.1)

Superintendent or Principal's Authority to Recommend Expulsion

Unless the Superintendent or principal determines that expulsion should not be recommended under the circumstances or that an alternative means of correction would address the conduct, the Superintendent or principal shall recommend a student's expulsion for any of the following acts: (Education Code 48915)

- Causing serious physical injury to another person, except in self-defense
- Possession of any knife or other dangerous object of no reasonable use to the student

- Unlawful possession of any controlled substance as listed in Health and Safety Code 11053-11059, except for:
- The first offense for the possession of not more than one ounce of marijuana, other than concentrated cannabis
- The student's possession of over-the-counter medication for use by the student for medical purposes
- Medication prescribed for the student by a physician
- Robbery or extortion
- Assault or battery, as defined in Penal Code 240 and 242, upon any school employee

In determining whether to recommend the expulsion of a student, the Superintendent, principal, or designee shall act as quickly as possible to ensure that the student does not lose instructional time. (Education Code 48915)

Authority to Expel (BP 5144.1)

A student may be expelled only by the Board. (Education Code 48918(j))

As required by law, the Superintendent or principal shall recommend expulsion and the Board shall expel any student found to have committed any of the following "mandatory recommendation and mandatory expulsion" acts at school or at a school activity off school grounds: (Education Code 48915)

- Possessing a firearm which is not an imitation firearm, as verified by a certificated employee, unless the student had obtained prior written permission to possess the item from a certificated school employee, with the principal or designee's concurrence
- Selling or otherwise furnishing a firearm
- Brandishing a knife at another person
- Unlawfully selling a controlled substance listed in Health and Safety Code 11053-11058
- Committing or attempting to commit a sexual assault as defined in Penal Code 261, 266c, 286, 287, 288, or 289, or former 288a, or committing a sexual battery as defined in Penal Code 243.4
- Possessing an explosive as defined in 18 USC 921

For all other violations listed in the accompanying administrative regulation, the Superintendent or principal shall have the discretion to recommend expulsion of a student. If expulsion is recommended, the Board shall order the student expelled only if it makes a finding of either or both of the following: (Education Code 48915(b) and (e))

- That other means of correction are not feasible or have repeatedly failed to bring about proper conduct
- That due to the nature of the violation, the presence of the student causes a continuing danger to the physical safety of the student or others
- A vote to expel a student shall be taken in an open session of a Board meeting. (Education Code 48918(j))

The Board may vote to suspend the enforcement of the expulsion order pursuant to the requirements of law and the accompanying administrative regulation. (Education Code 48917)

No student shall be expelled for disruption or willful defiance. (Education Code 48900)

SEARCH AND SEIZURE POLICY (BP 5145.12)

The Governing Board is fully committed to promoting a safe learning environment and, to the extent possible, eliminating the possession and use of weapons, illegal drugs, and other controlled substances by students on school premises and at school activities. As necessary to protect the health and welfare of students and staff, and only as authorized by law, Board policy, and administrative regulation, school officials may search students, their property, and/or district property under their control and may seize illegal, unsafe, or otherwise prohibited items. School officials shall exercise discretion and use good judgment when conducting searches.

The Superintendent or designee shall ensure that staff who conduct student searches receive training regarding the requirements of the district's policy and administrative regulation and other legal issues, as appropriate.

Searches Based on Individualized Suspicion

School officials may search an individual student, the student's property, or district property under the student's control when there is a reasonable suspicion that the search will uncover evidence that the student is violating the law, Board policy, administrative regulation, or other rules of the district

or the school. Reasonable suspicion shall be based on specific and objective facts that the search will produce evidence related to the alleged violation. Any search of a student, the student's property, or district property under the student's control shall be limited in scope and designed to produce evidence related to the alleged violation. Factors to be considered by school officials when determining the scope of the search shall include the danger to the health or safety of students or staff, such as the possession of weapons, drugs, or other dangerous instruments, and whether the item(s) to be searched by school officials are reasonably related to the contraband to be found. In addition, school officials shall consider the intrusiveness of the search in light of the student's age, gender, and the nature of the alleged violation.

The types of student property that may be searched by school officials include, but are not limited to, lockers, desks, purses, backpacks, and student vehicles parked on district property. Employees shall not conduct strip searches or body cavity searches of any student. (Education Code 49050)

Searches of individual students shall be conducted in the presence of at least two district employees.

The principal or designee shall notify the parent/guardian of a student subjected to an individualized search as soon as possible after the search.

Searches of Student Lockers and Desks

All student lockers and desks are the property of the district. The principal or designee may conduct a general inspection of school properties that are within the control of students, such as lockers and desks, on a regular, announced basis, with students standing by their assigned lockers or desks. Any items contained in a locker or desk shall be considered to be the property of the student to whom the locker or desk was assigned.

Use of Contraband Detection Dogs

In an effort to keep the schools free of dangerous contraband, the district may use specially trained, nonaggressive dogs to sniff out and alert staff to the presence of substances prohibited by law or Board policy. The dogs may sniff the air around lockers, desks, or vehicles on district property or at district-sponsored events. Dogs shall not sniff within the close proximity of students or other persons and may not sniff any personal items on those persons without individualized suspicion.

CONSEQUENCES FOR PROHIBITED STUDENT CONDUCT

ALL OF THE FOLLOWING DISCIPLINE IS SUBJECT TO ADMINISTRATIVE DISCRETION.

Prohibited student conduct (BP 5131) includes, but is not limited to:

1. Conduct that endangers students, staff, or others, including, but not limited to, physical violence, possession of a firearm or other weapon, and terrorist threats
2. Discrimination, harassment, intimidation, or bullying of students or staff, including sexual harassment, hate-motivated behavior, cyberbullying, hazing or initiation activity, extortion, or any other verbal, written, or physical conduct that causes or threatens to cause violence, bodily harm, or substantial disruption to the school program
3. Conduct that disrupts the orderly classroom or school environment
4. Willful defiance of staff's authority
5. Damage to or theft of property belonging to students, staff, or the district
6. Obscene acts or use of profane, vulgar, or abusive language
7. Possession, use, or being under the influence of tobacco, alcohol, or other prohibited substances
8. Possession or use of a laser pointer, unless for a valid instructional or other school-related purpose with prior permission of the principal or designee (Penal Code 417.27)
9. Use of a cell phone, smart watch, pager, or other mobile communication device during instructional time or in an unauthorized manner in violation of district policy
10. Plagiarism or dishonesty on school work or tests
11. Wearing of any attire that violates district or school dress codes, including gang-related apparel
12. Tardiness or unexcused absence from school
13. Failure to remain on school premises in accordance with school rules

CLASS I INFRACTIONS

Consistent enforcement of rules of conduct throughout the Chowchilla Union High School District is a goal of the Board of Trustees. Disciplinary action for the offenses listed below is to be followed by all local schools within the Chowchilla Union High School District. The rules described are applicable while the student is on school grounds or at a school related activity off school grounds, and going to or from school.

A. Education Code 48900 (a)

1. Caused, attempted to cause, or threatened to cause physical injury to another person.
2. Willfully used force or violence upon the person of another, except in self-defense.

CONSEQUENCES

● **Student-to-Student:**

- **1st Offense:** Administration will suspend 1 to 5 days, depending on the severity of the incident.
- **2nd Offense:** Administration will suspend 1 to 5 days, depending on the severity of the incident, and conduct a Local School Placement hearing.
 - If a student causes serious physical injury, expulsion will be recommended and police will be contacted.

● **Student to Employee:**

Administration will contact parents and police, suspend for 5 days, place on non-privilege for six weeks, conduct a Local School Placement Hearing, recommend expulsion from the Chowchilla Union High School District.

B. Education Code 48900 (b)

1. Possessed, sold, or otherwise furnished a firearm, knife, explosive, or other dangerous object, unless, in the case of possession of an object of this type, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal.

CONSEQUENCES

- Administration will suspend for 5 days, place on non-privilege for six weeks, conduct a parent conference, refer students to fire marshal and/or police department and recommend expulsion from the Chowchilla Union High School District.

C. Education Code 48900 (c)

1. Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.
2. Pupils who voluntarily disclose their use of a controlled substance, alcohol, or an intoxicant of any kind in order to seek help through services or supports shall not be suspended solely for that disclosure.

CONSEQUENCES

- Administration will call parents and police, suspend for 5 days, place on non-privilege for six weeks, conduct a Local School Placement Hearing, recommend transfer to another school and recommend expulsion from the Chowchilla Union High School District.

D. Education Code 48900 (d)

1. Unlawfully offered, arranged, or negotiated to sell a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind, and either sold, delivered, or otherwise furnished to a person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.

CONSEQUENCES

- Administration will call parents and police, suspend for 5 days, place on non-privilege for six weeks, conduct a Local School Placement Hearing and recommend expulsion from Chowchilla Union High School District.

E. Education Code 48900 (e)

1. Committed or attempted to commit robbery or extortion.

CONSEQUENCES

- Administration will investigate charges and take necessary action including, but not limited to, the following: parent contact, suspension, restitution, Local School Placement Hearing, police involvement, or recommendation for expulsion from Chowchilla Union High School District.

F. Education Code 48900 (f)

1. Caused or attempted to cause damage to school property or private property.

CONSEQUENCES

The extent of the damage done to the property will directly affect the degree of disciplinary action which may include: Parent/student conference and restitution, Saturday School or Guided Study, suspension and restitution, police involvement and Local School Placement Hearing, or recommendation for expulsion from Chowchilla Union High School District.

- The Governing Board desires to create a safe and secure learning environment and to minimize acts of vandalism and damage to school property. When district property is damaged due to the willful misconduct of a student or other person, the district shall seek reimbursement of damages, within the limitations specified in law, from the parent/guardian of a minor child or from any other responsible individual. (BP 3515.4)
- The district may collect debt owed by a student or former student as a result of vandalism or to cover the replacement cost of district books, supplies, or property loaned to a student that the student willfully fails to return or that is willfully cut, defaced, or otherwise injured. However, this policy shall not apply to a student who is a current or former homeless or foster child or youth. (Education Code 48904, 49014)

G. Education Code 48900 (g)

1. Stole or attempted to steal school property or private property.

CONSEQUENCES

- Administration calls parents and police, suspends for 5 days, place on non-privilege for six weeks, conducts Local School Placement hearing and recommends expulsion from the Chowchilla Union High School District.

H. Education Code 48900 (h)

1. Possessed or used tobacco, or products containing tobacco or nicotine products, including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. However, this section does not prohibit the use or possession by a pupil of the pupil's own prescription products.
2. Pupils who voluntarily disclose their use of a tobacco product in order to seek help through services or supports shall not be suspended solely for that disclosure.

CONSEQUENCES

- **1st Offense:** Student counseling, parent contact by phone or mail, enrollment in the 3-Day Drug Opportunity Class, 2 weeks on the non-privilege list.
- **2nd Offense:** Parent contact by phone or mail, 3-day suspension, 3 mandatory 1-hour counseling sessions with licensed professional (3 hours total), 4 weeks on the non-privilege list.
- **3rd Offense:** 5-day suspension pending recommendation for expulsion from Chowchilla Union High School District.

I. Education Code 48900 (i)

1. Committed an obscene act or engaged in habitual profanity or vulgarity.

CONSEQUENCES

- **1st Offense:** 1 to 5 days suspension, parent conference
- **2nd Offense:** 5 day suspension, place on non-privilege for six weeks and/or referral to Local School Placement Hearing and/or

recommendation for expulsion from Chowchilla Union High School District.

J. Education Code 48900 (j)

1. Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell drug paraphernalia, as defined in Section 11014.5 of the Health and Safety Code.

CONSEQUENCES

- Administration will call parents and police, suspend for 5 days, place on non-privilege for six weeks, conduct a Local School Placement Hearing, recommend transfer to another school and recommend expulsion from the Chowchilla Union High School District.

K. Education Code 48900 (k)

1. Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.
2. Except as provided in Section 48910, a pupil enrolled in kindergarten or any of grades 1 to 5, inclusive, shall not be suspended for any of the acts specified in paragraph (1), and those acts shall not constitute grounds for a pupil enrolled in kindergarten or any of grades 1 to 12, inclusive, to be recommended for expulsion.
3. Except as provided in Section 48910, a pupil enrolled in any of grades 6 to 8, inclusive, shall not be suspended for any of the acts specified in paragraph (1). This paragraph is inoperative on July 1, 2029.
4. Except as provided in Section 48910, commencing July 1, 2024, a pupil enrolled in any of grades 9 to 12, inclusive, shall not be suspended for any of the acts specified in paragraph (1). This paragraph is inoperative on July 1, 2029.
 - A. (A) A certificated or classified employee may refer a pupil to school administrators for appropriate and timely in-school interventions or supports from the list of other means of correction specified in subdivision (b) of Section 48900.5 for any of the acts enumerated in paragraph (1).
 - B. (B) A school administrator shall, within five business days, document the actions taken pursuant to subparagraph (A) and place that documentation in the pupil's record to be available for access, to the extent permissible under state and federal law, pursuant to Section 49069.7. The school administrator shall, by the end of the fifth business day, also inform the referring certificated or classified employee, verbally or in writing, what actions were taken and, if none, the rationale used for not providing any appropriate or timely in-school interventions or supports.

CONSEQUENCES

- **1st offense:** consider on-campus suspension, intervention with counseling, assign adult mentor, possible parent conference.
- **2nd offense:** consider 1-3 day suspension, SART/SARB process, conference with parent, assign behavior contract, consider community service, youth development programs.
- **3rd offense:** 1-5 day suspension, contact SRO, SART/SARB process, provide interventions, parents can attend school, youth development programs.
- Setting false fire alarms will result in a referral to police and fire departments, suspension and the convening of a Local School Placement Hearing meeting and may recommend expulsion from the Chowchilla Union High School District.

L. Education Code 48900 (l)

1. Knowingly received stolen school property or private property.

CONSEQUENCES

- **1st offense:** on-campus suspension, potentially 1-3 day suspension, administration contacts police department, intervention by counselor, student placed on behavior contract.
- **2nd offense:** 1-5 day suspension, administration contacts police department, targeted counseling, tier 2 supports, behavior support plan.

- **3rd offense:** 3-5 day suspension, administration contacts police department, counselor provides parent with resources, invite parent to attend school, potentially refer student to Student Success Team, potentially recommend for expulsion.

M. Education Code 48900 (m)

1. Possessed an imitation firearm. As used in this section, “imitation firearm” means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.

CONSEQUENCES

- **1st offense:** 3-5 day suspension, contact police department, possible recommendation for expulsion
- **2nd offense:** 5 day suspension, contact police department, recommendation for expulsion

N. Education Code 48900 (n)

1. Committed or attempted to commit a sexual assault as defined in Section 261, 266c, 286, 287, 288, or 289 of, or former Section 288a of, the Penal Code or committed a sexual battery as defined in Section 243.4 of the Penal Code.

CONSEQUENCES

- Administration will investigate allegations and take necessary action including any of the following, but not limited to: parent contact, suspension, Local School Placement Hearing, police involvement, recommendation for expulsion from Chowchilla Union High School District.
- **1st offense:** 1-3 day suspension, behavior contract
- **2nd offense:** 5 day suspension, contact police, possible recommendation for expulsion
- **3rd offense:** 5 day suspension, contact police, recommendation for expulsion

O. Education Code 48900 (o)

1. Harassed, threatened, or intimidated a pupil who is a complaining witness or a witness in a school disciplinary proceeding for purposes of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both.

CONSEQUENCES

- **1st offense:** 1-5 day suspension, contact SRO, behavior contract
- **2nd offense:** 3-5 day suspension, contact SRO, parent meeting
- **3rd offense:** 5 day suspension, contact SRO, parent meeting, possible recommendation for expulsion
- **4th offense:** 5 day suspension, contact SRO, recommendation for expulsion

P. Education Code 48900 (p)

1. Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.

CONSEQUENCES

- Administration will call parents and police, suspend for 5 days, place on non-privilege for six weeks, conduct a Local School Placement Hearing and recommend expulsion from Chowchilla Union High School District.

Q. Education Code 48900 (q)

1. Engaged in, or attempted to engage in, hazing. For purposes of this subdivision, “hazing” means a method of initiation or preinitiation into a pupil organization or body, whether or not the organization or body is officially recognized by an educational institution, that is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective pupil. For purposes of this subdivision, “hazing” does not include athletic events or school-sanctioned events.

CONSEQUENCES

- **1st offense:** 1-3 day suspension, contact SRO, counseling, behavior contract, assign a mentor
- **2nd offense:** 3-5 day suspension, contact police department, possible recommendation for expulsion, parent meeting
- **3rd offense:** 5 day suspension, contact police department, recommendation for expulsion, parent meeting

R. Education Code 48900 (r)

1. Engaged in an act of bullying. For purposes of this subdivision, the following terms have the following meanings:
 - i. “Bullying” means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, and including one or more acts committed by a pupil or group of pupils as defined in Section 48900.2, 48900.3, or 48900.4, directed toward one or more pupils that has or can be reasonably predicted to have the effect of one or more of the following:
 1. Placing a reasonable pupil or pupils in fear of harm to that pupil’s or those pupils’ person or property.
 2. Causing a reasonable pupil to experience a substantially detrimental effect on the pupil’s physical or mental health.
 3. Causing a reasonable pupil to experience substantial interference with the pupil’s academic performance.
 4. Causing a reasonable pupil to experience substantial interference with the pupil’s ability to participate in or benefit from the services, activities, or privileges provided by a school.

CONSEQUENCES

- See Bullying Policy listed below

S. Education Code 48900 (s)

1. A pupil who aids or abets, as defined in Section 31 of the Penal Code, the infliction or attempted infliction of physical injury to another person may be subject to suspension, but not expulsion, pursuant to this section, except that a pupil who has been adjudged by a juvenile court to have committed, as an aider and abettor, a crime of physical violence in which the victim suffered great bodily injury or serious bodily injury shall be subject to discipline pursuant to subdivision (a).

T. Arson

Administration will call parents, police, and fire marshal; will suspend for 5 days, place on non-privilege for six weeks, conduct a Local School Placement Hearing and recommend expulsion from Chowchilla Union High School District.

U. Gambling

Penal Code 330 prohibits games of chance played for money, checks, credit or other representations of value. Administrators may contact parents and police and suspend for 1 to 5 days.

GANG RELATED ACTIVITY (BP AND AR 5136)

In order to discourage the influence of gangs, the following measures may be implemented:

Any student suspected of gang affiliation based on the display of behavior, gestures, apparel, or paraphernalia shall be referred to the principal or designee, and the following actions taken, as appropriate:

- The student’s parent/guardian shall be contacted and may be asked to meet with school staff in order to proactively address the concern and be included as part of the solution.
- The student may be sent home to change clothes if necessary.
- The student’s behaviors and progress in school shall be documented, including attendance and grades.
- Intervention techniques such as mentoring, academic support, and a system of wraparound support service may be implemented to help the student disengage from gang involvement.
- Consistent and graduated discipline and accountability shall be implemented when appropriate and combined with positive support using conflict-resolution strategies and other restorative justice practices demonstrated to be effective with gang-involved youth.
- Students may be offered help in rejecting gang associations, including possible referral to community-based gang suppression and prevention organizations.
- Law enforcement shall be notified if the student is suspected of being involved in gangs.

Any graffiti on school premises shall be removed, washed down, or painted over as soon as discovered. Graffiti shall be documented and photographed before it is removed. These photographs shall be shared with local law enforcement authorities and used in future disciplinary or criminal action against the offenders. This information can also be used to determine whether a threat or incident is imminent.

Classroom and after-school programs may include gang prevention lessons that are taught jointly by teachers, counselors, law enforcement, and/or other organizations that are knowledgeable about gang prevention and shall:

- Provide social and emotional learning designed to enhance individual self-esteem, provide positive reinforcement for acceptable behavior, and foster interest in a variety of constructive activities
- Explain the dangers of gang membership
- Provide counseling for targeted at-risk students
- Include lessons or role-playing workshops in gang avoidance skills and nonviolent conflict resolution, including communication skills, anti-bullying, anger management, acceptance, and mediation skills(cf. 5131.2 - Bullying)
- Assign individual gang members to cooperative learning groups in which they may work toward common goals with students who are not members of their gang
- Provide school-to-career instruction
- Provide positive interaction with local law enforcement

It is the belief of the school and district officials that activities of this nature do not promote a safe or positive school environment. Students engaged in activities consistent with gang activity will be disciplined accordingly but not limited to: parent conference, placed on behavior contract, suspended 1-5 days, involuntarily transferred, recommended for expulsion from CUHS, and official validation of gang affiliation by local law enforcement.

1. **First Notice** – mandatory parent conference with school administration and campus resource officer
 - a. Restrictions on student dress, including restricting a “color” like red or blue
 - b. Restrictions on whistling loudly in the hallways or at break and lunch
 - c. Restrictions on walking around campus at break and lunch in large groups
2. **Second Notice** – 1-5 day suspension, mandatory parent conference, 6 weeks of non-privilege, student is placed on behavior contract, and validation process begins with local law enforcement
3. **Third Notice** – 1-5 day suspension, 6 weeks of non-privilege, and may be recommended for involuntary transfer or expulsion from CUHS

TOBACCO-FREE SCHOOL POLICY (BP 5131.62)

The Governing Board recognizes that smoking and other uses of tobacco and nicotine products constitute a serious public health hazard and are inconsistent with district goals to provide a healthy environment for students and staff. The Board prohibits smoking and/or the use of tobacco products at any time in district-owned or leased buildings, on district property, and in district vehicles. (Health and Safety Code 104420, 104559). These prohibitions apply to all employees, students, and visitors at any school-sponsored instructional program, activity, or athletic event held on or off district property. (BP 3513.3)

Any employee or student who violates the district’s tobacco-free schools policy shall be asked to refrain from smoking and shall be subject to disciplinary action as appropriate.

Any other person who violates the district’s policy on tobacco-free schools shall be informed of the district’s policy and asked to refrain from smoking. If the person fails to comply with this request, the Superintendent or designee may:

Direct the person to leave school property

Request local law enforcement assistance in removing the person from school premises

If the person repeatedly violates the tobacco-free schools policy, prohibit him/her from entering district property for a specified period of time

DRUG AND ALCOHOL POLICY (BP 5131.6)

The Governing Board recognizes the need to keep district schools free of drugs and alcohol in order to create a safe and healthy environment conducive to learning and promote student health and well-being. The Board prohibits the possession, use, or sale of drugs and alcohol at any time in district-owned or leased buildings, on district property, and in district vehicles, unless otherwise permitted by law. (BP 3513.4)

The following substances are prohibited on all district property:

- Any substance which may not lawfully be possessed, used, or sold in California
- Cannabis or cannabis products (Health and Safety Code 11362.3; 21 USC 812, 844)
- Alcoholic beverages

The Superintendent or designee shall take appropriate action to eliminate the possession, use, or sale of alcohol and other drugs and related paraphernalia in district facilities, on district property, in district vehicles, or at school-sponsored activities. As appropriate, he/she may direct anyone violating this policy to leave school property and/or refer the matter to law enforcement.

Students and employees who violate the terms of this policy may be subject to discipline and/or referred to assistance programs in accordance with law and Board policy.

The Governing Board believes that the use of alcohol or other drugs adversely affects a student's ability to achieve academic success, is physically and emotionally harmful, and has serious social and legal consequences. The Superintendent or designee shall develop comprehensive programs and activities to foster safe, healthy, and drug-free environments that support academic achievement.

The district's alcohol and drug prevention and intervention programs shall be coordinated with other school and community-based services and programs and shall promote the involvement of parents/guardians. The Superintendent or designee may collaborate with the county office of education, community-based organizations, health providers, law enforcement agencies, local child welfare agencies, postsecondary institutions, businesses, and other public and private entities in program planning, implementation, and evaluation.

Prevention and intervention programs and activities may include, but are not limited to: (20 USC 7118)

1. Evidence-based drug and violence prevention activities and programs that educate students against the use of alcohol, tobacco, cannabis, smokeless tobacco products, and electronic cigarettes
2. Professional development and training for school staff, specialized instructional support personnel, and interested community members on drug prevention, education, early identification, intervention mentoring, recovery support services, and, where appropriate, rehabilitation referral
3. School-based mental health services, including early identification of drug use and referrals to counseling services, and/or partnerships with public or private health care entities that have qualified mental and behavioral health professionals
4. Programs and activities that provide mentoring and school counseling to all students, including students who are at risk of drug use and abuse

Instruction

The district shall provide science-based preventative instruction which has been proven effective in helping students avoid the use of alcohol and other drugs. All instruction and related materials shall consistently state that unlawful use of alcohol or other drugs is prohibited. Instruction shall not include any message on responsible use of drugs or alcohol when such use is illegal. (Health and Safety Code 11999.2) The district shall offer staff development activities for staff who implement the comprehensive drug and alcohol prevention and intervention program.

Intervention, Referral, and Student Assistance Programs

The Superintendent or designee may inform school staff, students, and parents/guardians about early warning signs which may indicate alcohol and other drug use and about appropriate agencies offering intervention programs, counseling, referral, and other student assistance programs. The Board strongly encourages any student who is using alcohol or drugs to discuss the matter with his/her parent/guardian or with any staff member. Students who disclose their use of alcohol or other drugs when seeking help from an intervention or recovery program shall not be disciplined for such use.

Enforcement/Discipline

Students shall not possess, use, or sell alcohol or other drugs and related paraphernalia on school grounds or at school-sponsored activities.

The Superintendent or designee shall clearly communicate to all students, staff, and parents/guardians the district's policies, regulations, and school rules related to the use of alcohol and other drugs. Any student found by the Board to be selling a controlled substance listed in Health and Safety Code 11053-11058 shall be expelled in accordance with BP/AR 5144.1 - Suspension and Expulsion/Due Process. A student found to have committed another drug or alcohol offense, including possession or intoxication, shall be referred to appropriate behavioral interventions or student assistance programs, and may be subject to discipline on a case-by-case basis.

DRUG OPPORTUNITY COURSE

DOC is an alternative to the expulsion program. This program is designed to give students a wider understanding of their decisions and consequences for their actions as well as an opportunity to remain at CUHS. ***Students who fail to complete the program will be recommended for expulsion.***

Class work is being obtained for you. You will be expected to complete your classwork along with the DOC work.

1. Students will spend (3) days in the DOC Program and complete all assigned work
2. Students will successfully complete the zero tolerance drug & alcohol program Written verification must be provided by the end of the contracted time period
3. Students will maintain good attendance during the contracted period
4. Students will follow all school rules. Failure to follow rules and/or disciplinary issues is grounds for transfer to Alternative Education or expulsion

BULLYING POLICY (BP 5131.2)

This policy shall apply to all acts constituting bullying related to school activity or to school attendance occurring within a district school, to acts which occur off campus or outside of school-related or school-sponsored activities but which may have an impact or create a hostile environment at school, and to all acts of the Governing Board and the Superintendent in enacting policies and procedures that govern the district.

The Board recognizes the harmful effects of bullying on student well-being, student learning, and school attendance and desires to provide a welcoming, safe, and supportive school environment that protects students from physical, mental, and emotional harm. No individual or group shall, through physical, written, verbal, visual, or other means, harass, sexually harass, threaten, intimidate, cyberbully, cause bodily injury to, or commit hate violence against any student or school personnel, or retaliate against them for filing a complaint or participating in the complaint resolution process.

The Superintendent or designee shall develop strategies for addressing bullying in district schools with the involvement of students, parents/guardians, and staff. As appropriate, the Superintendent or designee may also collaborate with social services, mental health services, law enforcement, courts, and other agencies and community organizations in the development and implementation of effective strategies to promote safety in schools and the community.

Such strategies shall be incorporated into the comprehensive safety plan and, to the extent possible, into the local control and accountability plan and other applicable district and school plans.

Any complaint of bullying shall be investigated and, if determined to be discriminatory, resolved in accordance with law and the district's uniform complaint procedures specified in Administrative Regulation 1312.3. If, during the investigation, it is determined that a complaint is about nondiscriminatory bullying, the principal or designee shall inform the complainant and shall take all necessary actions to resolve the complaint.

If the Superintendent or designee believes it is in the best interest of a student who has been the victim of an act of bullying, as defined in Education Code 48900, the Superintendent or designee shall advise the student's parents/guardians that the student may transfer to another school. If the parents/guardians of a student who has been the victim of an act of bullying requests a transfer for the student pursuant to Education Code 46600, the Superintendent or designee shall allow the transfer in accordance with law and district policy on intradistrict or interdistrict transfer, as applicable.

District families are encouraged to model respectful behavior, contribute to a safe and supportive learning environment, and monitor potential causes of bullying.

Any employee who permits or engages in bullying or retaliation related to bullying shall be subject to disciplinary action, up to and including dismissal.

Examples of the types of conduct that may constitute bullying and are prohibited by the district include, but are not limited to:

- Physical bullying: An act that inflicts harm upon a person's body or possessions, such as hitting, kicking, pinching, spitting, tripping, pushing, taking or breaking someone's possessions, or making cruel or rude hand gestures
- Verbal bullying: An act that includes saying or writing hurtful things, such as teasing, name-calling, inappropriate sexual comments, taunting, or threats to cause harm
- Social/relational bullying: An act that harms a person's reputation or relationships, such as leaving a person out of an activity on purpose, influencing others not to be friends with someone, spreading rumors, or embarrassing someone in public
- Cyberbullying: An act that occurs on electronic devices such as computers, tablets, or cell phones, such as sending demeaning or hateful text messages, direct messages or public posts on social media apps, gaming forums, or emails, spreading rumors by email or by posting on social networking sites, shaming or humiliating by allowing others to view, participate in, or share disparaging or harmful content, or posting or sharing embarrassing photos, videos, website, or fake profiles

Any student, parent/guardian, or other individual who believes that a student has been subjected to bullying or who has witnessed bullying may report the incident to a teacher, the principal, a compliance officer, or any other available school employee.

When a report of bullying is submitted, the principal or a district compliance officer shall inform the student or parent/guardian of the right to file a formal written complaint in accordance with Administrative Regulation 1312.3 - Uniform Complaint Procedures. The student who is the alleged victim of the bullying shall be given an opportunity to describe the incident, identify witnesses who may have relevant information, and provide other evidence of bullying.

Within one business day of receiving such a report, a staff member shall notify the principal of the report, regardless of whether a uniform complaint is filed. In addition, any school employee who observes an incident of bullying involving a student shall, within one business day, report such observation to the principal or a district compliance officer, regardless of whether the alleged victim files a complaint.

Within two business days of receiving a report of bullying, the principal shall notify the district compliance officer identified in Administrative Regulation 1312.3.

Any individuals with information about cyberbullying activity shall save and print any electronic or digital messages that they feel constitute cyberbullying and shall notify a teacher, the principal, or other employee so that the matter may be investigated. When an investigation concludes that a student used a social networking site or service to bully or harass another student, the Superintendent or designee may report the cyberbullying to the social media platform and may request the material be removed.

Discipline/Corrective Actions

Corrective actions for a student who commits an act of bullying of any type may include counseling, behavioral intervention, and education, and, if the behavior is severe or pervasive as defined in Education Code 48900, may include suspension or expulsion in accordance with district policies and regulations.

When a student has been suspended, or other means of correction have been implemented against the student, for an incident of racist bullying, harassment, or intimidation, the principal or designee shall engage both the victim and perpetrator in a restorative justice practice suitable to the needs of the students. The principal or designee shall also require the perpetrator to engage in a culturally sensitive program that promotes racial justice and

equity and combats racism and ignorance and shall regularly check on the victim to ensure that the victim is not in danger of suffering from any long-lasting mental health issues. (Education Code 48900.5)

When appropriate based on the severity or pervasiveness of the bullying, the Superintendent or designee shall notify the parents/guardians of victims and perpetrators and may contact law enforcement.

WEAPONS AND DANGEROUS INSTRUMENTS POLICY (BP AND AR 5131.7)

Possession of Weapons

The Board prohibits any student from possessing weapons, imitation firearms, or other dangerous instruments, as defined in law and administrative regulation, in school buildings, on school grounds, when using district provided transportation, at school-related or school-sponsored activities away from school, or while going to or coming from school.

If a student is in possession of a prohibited weapon, imitation firearm, or dangerous instrument which creates a threat or perceived threat of a homicidal act, any employee or other school official who is alerted to or observes such threat shall immediately report the threat to law enforcement.

- Prohibited weapons and dangerous instruments include, but are not limited to: (Education Code 48915, 49330; Penal Code 626.10, 16100-17360, 30310) Firearms: pistols, revolvers, shotguns, rifles, machineguns, "zip guns," "stun guns," tasers, cane guns, camouflaging firearms, and any other device from which is expelled through a barrel and capable of propelling a projectile by the force of an explosion or other form of combustion
- Ammunition or reloaded ammunition
- Knives, razor blades, and box cutters: any dirks, daggers (or concealed dirks or daggers), cane swords, ice picks, or other weapons with a fixed, sharpened blade fitted primarily for stabbing, weapons with a blade fitted primarily for stabbing, weapons with a blade longer than 3-1/2 inches, folding knives with a blade that locks into place, switchblade knives, and razors with an unguarded blade
- Explosive and/or incendiary devices: pipe bombs, time bombs, rockets or rocket propelled projectile launchers, cap guns, bullets containing or carrying an explosive agent, containers of inflammable fluids, and other hazardous devices or concealed explosive substances
- Any instrument that expels a metallic projectile, such as a BB or a pellet, through the force of air pressure, carbon dioxide pressure, or spring action, or any spot marker gun
- Any other dangerous device, instrument, or weapon, including those defined in Penal Code 16000-34370, including a blackjack, slingshot, billy, nunchaku, sandclub, sandbag, metal knuckles, or any metal plate with three or more radiating points with one or more sharp edges designed for use as a weapon
- Any imitation firearm, defined as a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm

Under the power granted to the Board to protect the safety of students, staff, and others on district property and to maintain order and discipline in the schools, any school employee is authorized to confiscate any prohibited weapon, imitation firearm, or dangerous instrument from any student on school grounds.

The principal or designee shall notify law enforcement authorities when any student possesses a firearm, explosive, or other prohibited weapon or dangerous instrument without permission, sells or furnishes a firearm, or commits any act of assault with a firearm or other weapon. (Education Code 48902; Penal Code 245, 626.9, 626.10; 20 USC 7961)

A student possessing or threatening others with any weapon, dangerous instrument, or imitation firearm shall be subject to suspension and/or expulsion in accordance with law, Board policy, and administrative regulations.

All staff shall be made aware of their responsibilities regarding the reporting of potential homicidal acts to law enforcement, and receive training in the assessment and reporting of such threats.

Possession of Pepper Spray

To prevent potential misuse that may harm students or staff, students are prohibited from carrying tear gas or tear gas weapons such as pepper spray on campus or at school activities.

Reporting of Dangerous Objects

The Board encourages students to promptly report the presence of weapons, injurious objects, or other suspicious activity to school authorities. The identity of a student who reports such activity shall remain confidential to the extent permitted by law.

The Superintendent or designee shall develop strategies designed to facilitate student reporting of the presence of injurious objects on school grounds, such as tip hotlines, electronic transmissions, or other methods that preserve the student's anonymity. Incident reports and records shall not identify the student who reported the possession. The Superintendent or designee shall also inform staff, students, and parents/guardians that students who report the presence of injurious objects on school campuses are to be protected and their identity shielded

C.U.H.S. TITLE IX POLICY

The students at Chowchilla Union High School are afforded the opportunity to enroll in twenty-four (24) vocational classes. As per Title V of the Civil Rights Act of 1964, Title IX of the Education Amendment of 1972, and Section 504 of the Rehabilitation Act of 1973, parents and students are assured that no person in the Chowchilla Union High School District shall, on the basis of sex, handicap, race, color or national origin be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any employment practice, educational program or activity which it operates. Designated Title IX Coordinator is Miss Danielle Chapman (559) 665-1331, extension 2210. If you have any questions regarding 504 plans please contact the counseling department. Any student or employee of the District, who believes he or she has been discriminated against, denied a benefit of or excluded from participation in any district educational program or activity should contact Miss Danielle Chapman, Title IX Coordinator.

ANCILLARY INFORMATION

UNIFORM COMPLAINT PROCEDURES

The Chowchilla Union High School District has primary responsibility for ensuring that the district complies with state and federal laws and regulations governing educational programs. Any complaints alleging unlawful discrimination or failure to comply with state or federal laws in adult education, consolidated categorical aid programs, migrant education, child care and development programs, child nutrition programs, vocational educational and special education programs will be reviewed and mediated or investigated by the district. The complainant will have the opportunity to provide relevant information during the investigation. Within sixty days of receipt of the complaint, the district will provide a written report to the complainant. Complaints alleging discrimination must be filed within six months from the alleged occurrence or when knowledge was first obtained. Complainants may also pursue civil law remedies through mediation centers, the county office of education, or a public / private interest attorney. The district follows uniform complaint procedures established in Ed Code 49013, CCR4622 and AR 1312.3. Complaints should be directed to the District Compliance Officer, Dr. Justin Miller. If dissatisfied with the district's resolution of a complaint, the complainant has the right to appeal to the California Department of Education within fifteen days after the district's report is issued. In a discrimination complaint, the complainant has the right to seek legal remedies when at least sixty days have passed after filing and appeal with the California Department of Education.

NOTICE OF PARENTAL RIGHT

The following is a list of the rights you have as a parent or guardian of a child in public school. The rights listed are granted by federal or state laws and regulations.

A. Students Discipline and Attendance. You have the right as a parent/guardian:

1. To be informed in advance about school rules, including disciplinary rules and procedures in accordance with Education Code 48980, attendance policies, dress codes and procedures for visiting the school (AR 5020; Ed Code 51101)
2. To obtain a copy of the Governing Board's rules and regulations on student discipline (Ed Code 3529, 48980, AR5144, AR5144.1).
3. To be informed that you may be required to attend your child's class if he or she is suspended for unruly or disruptive conduct (Ed Code 48900.1, 48914).
4. To apply for enrollment of your elementary school child in a district in which you are employed; however, the district may have the right to deny the application under certain conditions (Ed Code 48204 f).
5. To request information about enrollment in alternative schools (Ed Code 58501, 48980, AR6181).
6. Pupils, with the written consent of their parents or guardians may be excused from school in order to participate in religious exercises or to receive moral and religious instruction at their respective places of worship or other suitable place away from school property. Each pupil shall attend school at least the minimum school day and shall be excused no more than four days per school month (Ed Code 48980, 46014, BP5113, AR5113).

7. A pupil shall be excused from school for observance of a holiday or ceremony of his/her religion or attendance at religious retreat when the pupil's absence is requested in writing by the parent or guardian and approved by the principal or designated representative. Attendance at religious retreat shall not exceed four hours per semester. (Ed Code 48205).
8. To receive the District's written policy of sexual harassment as it related to students (Ed Code 213.5, 48980, CCR4917, AR5112.5). *A full copy of the policy is available on the school website as well.*
9. To receive notification of all current statutory attendance options and local attendance options. Parents will receive a written description of all options for meeting residency requirements for school attendance, all programmatic options offered within the local attendance areas or programs, and application for requesting a change of attendance, and a description of the appeals process available, if any, for a parent or guardian denied a change of attendance (Ed Code 48980, 351603.5, 6600-46611, 48301, AR5116.1, AR5117).
10. Temporary disability. Notwithstanding Ed Code 48200, a student with a temporary disability who is in a hospital or other residential facility, excluding a state hospital which is located outside of the school district in which the pupil's parent or guardian resides shall be deemed to have complied with the residency requirements for school attendance in the school district in which the hospital is located of the student's presence in the qualifying hospital, the District has five working days to notify the parent if the individualized instruction shall be made available. If the determination is positive, individualized instruction shall commence within five days (Ed Code 58508)

B. Student Health you have the rights as a parent/guardian:

1. To be informed that school authorities will notify students in grades 7 to 12 that they may be excused from school for the purposes of obtaining confidential medical services without your consent (Ed Code 49403).
2. To be informed that your child must be immunized against certain diseases before being admitted to school unless exempted prior to July 1, 2016 (Ed Code 18980, 49403, BP5141.31).
3. To consent to the immunization of your child whenever the immunization of children is permitted at the District (Ed Code 49403).
4. To request assistance in administering medication to your child during school hours. Such assistance requires your written authorization and that of the physician detailing the method, amount, and time schedule for taking the medication (Ed Code 48900, 49423, 49480, AR5141.21).
5. To exempt your child from any physical examination upon their suffering from a recognized contagious or infectious disease. Your child will be sent home and will not be permitted to return until school authorities are satisfied that any contagious or infectious disease does not exist (Ed Code 48980, 48213, 49451, 20USC123h, AR5112.2, AR5141.3)
6. To purchase insurance for medical and hospital services for your child's injuries while participating in athletic activities since the District does not provide such medical and hospital services (Ed Code 48980, 32221.5, 49471, 49472, BP5143, AR5143).
7. To be informed of your obligation to notify appropriate school personnel of your child's continuing medication regimen for non-episodic conditions. With your consent, the school nurse may communicate with your child's physician and may counsel school personnel regarding the possible effects of the drug on the child's (physical, intellectual, and social behavior, as well as possible behavioral signs of symptoms of adverse side effects, omission or overdose (Ed Code 49480).
8. To obtain information and apply for participation in the Free and Reduced Lunch Program offered by the District to provide nutritional meals to needy pupils (Ed Code 49520, 48980, 42USC758, 1CFR45.5, AR3553). This information is also available on the school website.
9. To be notified of all pesticides the District expects to apply during the year. Please contact the District Office at 665-1331 Ext. 2240 if you wish to receive written notification at least 72 hours prior to the application of an individual pesticide at your school. Each school will maintain a list of parents or guardians who want to be notified before individual pesticides applications are made. Prior to the application of any pesticides, the District will post a warning sign at the area to be treated at least 24 hours prior to the pesticide application and such sign will remain posted for at least 72 hours after the application. In the event of an emergency condition, advance notification and prior sign of posting may not be feasible, but a warning sign will be posted immediately upon application of the pesticide. For additional information regarding the pesticides and pesticide use, please visit the Department of Pesticide Regulation's website at www.cdpr.ca.gov (Ed Code 17611.5, 17612, 18980.3, AR 3514.2)

C. Student Records. You have the rights as a parent/ guardian:

1. To be notified of the District's policies concerning student records maintained by the District (Ed Code 49063, 49073, 20USC1232g, 3499.37, AR5125.1)
2. To know that your child's right to privacy prohibits the release of confidential information in your child's record to individuals other than yourself, your child who is 18 or older, or certain authorized individuals (Ed Code 49060). Certain entities, such as military recruiters and institutions of higher education are authorized under federal law to access student's directory information unless the parents request in writing that the student's name, address and telephone number is not to be released without prior written consent. (20USC7908).
3. To consent to disclosure of personally identifiable information contained in your child's records except to the extent disclosure without consent is permitted by law (e.g.- Court Order) Ed Code 49073).

4. To be informed that the District will notify your child's teacher(s), in confidence, if your child has caused or attempted to cause serious bodily injury to another person. The information provided by the teacher(s) would be based on any written records that the District maintains or receives from a law enforcement agency regarding your child (Ed Code 48079).
5. To obtain access to any and all pupil records related to their children that are maintained by the school in a timely manner and only to authorized persons (Ed code 49063, 49069, 20USC1232g, 34CFR99.7, AR5125, AR5125.3)

D. Student Instruction and Academic Assessment. You have the right as a parent /guardian:

1. To observe, within a reasonable period of time after making the request, the classroom(s) in which their child is enrolled or for the purpose of selecting the school in which their child will be enrolled (AR5020; Ed Code 51101). Parents/guardians may observe instructional and other school activities that involve their child in accordance with Board policy and administrative regulations adopted to ensure the safety of students and staff, prevent undue interference with instruction or harassment of school staff, and provide reasonable accommodation to parents/guardians. Upon written request by a parent/guardian, the Superintendent or designee shall arrange for parental observation of a class or activity in a reasonable time frame and in accordance with Board policy and administrative regulations. (AR 5020; Ed Code 49091.10)
2. To meet, within a reasonable time of their request, with their child's teacher(s) and the principal (AR 5020; Ed Code 51101)
3. Under the supervision of district employees, to volunteer their time and resources for the improvement of school facilities and school programs, including, but not limited to, providing assistance in the classroom with the approval, and under the direct supervision, of the teacher (AR 5020; Ed Code 51101)
4. To be notified on a timely basis if their child is absent from school without permission (AR 5020; Ed Code 51101)
5. To be notified that the District will administer mandatory student assessments within the California Assessment of Student Performance and Student Performance and Progress (CAASPP) as required by law. A parent may annually submit a written request to excuse their child from any or all parts of the CAASPP (Ed Code 60615, AR 6162.51)
6. To receive the results of their child's performance and the school's performance on standardized tests and statewide tests (AR 5020; Ed Code 51101). For parents/guardians of English learners, this right shall include the right to receive the results of their child's performance on the English language development test. (AR 5020; Ed Code 51101.1)
7. To request a particular school for their child and to receive a response from the district (AR 5020; Ed Code 51101)
8. To have a school environment for their child that is safe and supportive of learning (AR 5020; Ed Code 51101)
9. To examine the curriculum materials of the class(es) in which their child is enrolled (Ed Code 51101; 20 USC 1232h). Parents/guardians may inspect, in a reasonable time frame, all primary supplemental instructional materials and assessments stored by the classroom teacher, including textbooks, teacher's manuals, films, audio and video recordings, and software. (Ed Code 49091.10). Each school site shall make available to parents/guardians and others, upon request, a copy of the prospectus for each course, including the titles, descriptions and instructional aims of the course. (Ed Code 49091.14) The school may charge an amount not to exceed the cost of duplication. (Ed Code 49091.14) (AR 5020).
10. To be informed of their child's progress in school and of the appropriate school personnel whom they should contact if problems arise with their child (AR 5020; Ed Code 51101)
11. To receive information concerning the academic performance standards, proficiencies or skills their child is expected to accomplish (AR 5020; Ed Code 51101)
12. For parents/guardians of English learners, to support their child's advancement toward literacy (AR 5020; Ed Code 51101.1)
13. For parents/guardians of English learners, to be informed, through the school accountability report card, about statewide and local academic standards, testing programs, accountability measures and school improvement efforts. The Superintendent or designee may make available, to the extent possible, surplus or undistributed instructional materials to parents/guardians pursuant to Education Code 60510. (AR 5020; Ed Code 51101.1)
14. To substantiate your child's moral objection to dissection, destroying or otherwise harming animals as part of an education project. Teachers of courses utilizing dead animals or animal parts will inform students of their rights to object to participating in a particular project involving the harmful or destructive use of animals. Your written note attesting to your child's objection may, at the teacher's option entitle your child to participate in an alternative project or to be excused from the project altogether (Ed Code 48980,32255-32255.6, AR5145.8)
15. To have your child with a temporary disability receive individual instruction if attendance at school is impossible or inadvisable. Individual instruction may be provided at your child's home, in a hospital or other residential health facility (Ed Code 48206.3, 48980, 48207, 48208, AR6183).
16. To be informed of District programs for students with exceptional needs, including your need to have your child placed in an "appropriate" program, and to be consulted about the assessment and placement of your child. Students with exceptional needs have the right to a free appropriate public education (Ed Code 56000).
17. To excuse your child from taking part in training in health, family life education and sex education instruction which conflicts with your religious training, beliefs and moral convictions or those of your child (Ed Code 51240).

18. To be informed, in writing of sex education classes offered by the District and of your opportunity to inspect and review all instructional material to be used in such classes. Your request, in writing if you do not want your child to attend these classes, will be valid for a school year but may be withdrawn by you at any time. This notice does not apply to human reproductive organs, which may appear in a physiology, biology, zoology, general science, personal hygiene, or health textbook, adopted pursuant to law (Ed Code 51550).
 19. To be informed, in writing of AIDS prevention instruction offered by the District for students in grades 7 through 12. You have a right to request a copy of Ed Codes section 51553.5 and 51553. You also have a right to be notified of the purpose of the AIDS prevention instruction and that you may request in writing that your child not receive such instruction (Ed. Code 54201.5)
 20. To have a conference scheduled when a teacher has determined and informed you that your child is in danger of failing a course (Ed Code 49067, AR49067).
 21. To be notified in writing if a test, questionnaire, survey or examination is to be administered to your child containing question about his/her or your political affiliations or beliefs, illegal anti-social, self-incrimination, or demeaning behavior, mental or psychological problem, lawyer, physician, minister, critical appraisals of individuals with whom you have close family relationship and income (except as required by law to determine eligibility for participation in a program, or for receiving financial assistance under such program). You have the right to request that such a test, questionnaire, survey or examination not be administered to your child (2001 No Child Left Behind Act 1061, Ed Code 51513, 20USC1232h, AR5022, BP6162.8).
 22. To be notified of minimum days of staff development days. Notification will be made no less than (1) one month prior to the scheduled day. (**A calendar is available in the back of this handbook**) (Ed Code 48980, BP6111).
 23. **Technology/Internet Use:** Before anyone may access the internet through the District, the appropriate orientation and instruction will be required. All users shall sign the District's Technology User Agreement and the Technology User Contract indicating that the user understands and agrees to abide by specified user obligations and responsibilities. Users are to understand that violations may result in disciplinary action, the revocation of their use privileges and appropriate legal action. This form is available in the office.
 24. **Teacher Qualification:** To request information regarding the professional qualifications of your child's teacher (20USC6312, 34CFR200.61, BP4112.2, AR4222).
 25. **Advanced Placement Examination Fees:** To be informed of the availability of the state funds to cover the cost of Advanced Placement examination fees pursuant to Education Code Section 52244 (Ed Code 48980 m)
- E. Student Advancement, Retention, and Graduation:**
1. To be notified, as early in the school year as practicable pursuant to Education Code 48070.5, if their child is identified as being at risk of retention and of their right to consult with school personnel responsible for a decision to promote or retain their child and to appeal such a decision (AR 5020; Ed Code 51101)
- F. Student Surveys and Non-Academic Testing**
1. To receive information about any psychological testing the school does involving their child and to deny permission to give the test (AR 5020; Ed Code 51101)
 2. To refuse to submit or to participate in any assessment, analysis, evaluation or monitoring of the quality or character of the student's home life, any form of parental screening or testing, any nonacademic home-based counseling program, parent training, or any prescribed family education service plan and to inspect any survey collecting personal information (AR 5020; Ed Code 49091.18; 20 USC 1232h)
- G. Miscellaneous**
1. Title VI of the Civil Rights Act of 1964 and Title IX of the Education Amendments of 1972 prohibits discrimination on the basis of race, color, national origin, or sex in federally financed education programs or activities. The District does not discriminate in admission or access to its programs or activities. Any questions or concerns concerning noncompliance can be directed to your school principal. (Ed Code 34 CFR, 100.6, and 106.9).
 2. Discrimination is prohibited in any program which receives state financial assistance on the basis of sex, ethnic group identification, race, national origin ancestry, religion color, and mental physical disability, sexual orientation, or because person is perceived to have one or more of the above characteristics, complaints may be filled out with the Superintendent under the District Uniform Complaint Procedures (Ed Code 220).
 3. Section 504 of the Rehabilitation Act of 1973 and the American with Disabilities Act prohibit discrimination against qualified handicapped persons in federally financed education programs or activities. The district does not discriminate in admission or access to its program or activities. Please contact the District Program coordinator with any questions (34 CFR, 104.32, 104.36, AR6164.6).
 4. Title 5 of the California Code of Regulations (CR) requires districts to adopt and provide Uniform Complaint Procedures to assist you with questions regarding your rights (CCR, Title 5, 4622, 4652, 4671).
 5. All children with disabilities residing in the state who are in need of special education and related service shall be identified, located and assessed and a practical method will be developed to determine which children are receiving needed special education by Selection 1412a3of Title 20 of the US Code. (Ed Code 56301, BP6164.4).

6. You may request a copy of the school Accountability Report Card that is issued annually for each school of the District. The Accountability Report card is also available on the school website (Ed Code 352535256, 35258, BP0510).
7. **Asbestos in our School Facilities:** An Asbestos inspection and management plan as required by Federal legislation (Asbestos Hazard Emergency Response Act – AHERA) has been completed for all of Chowchilla Union High School Facilities. The completed report is available for public inspection in the school office during all normal business hours.

Chowchilla Union High School is virtually free of asbestos. The school does have some small amounts of non-friable asbestos in an isolated area not accessible to students. The inspection and assessment indicated that none of the asbestos poses a significant health problem. Gateway High School has no friable asbestos containing building material. Our management plans are designed to prevent future damages and potential health problems.

Our Staff has received training in managing our building materials containing asbestos so that it will never be a health hazard. Additional training will be provided to our staff on a scheduled basis. We are committed to an asbestos management program that will maintain a healthy environment in all our facilities and meet all the requirements of the AHERA legislation.

If you have any question or concerns, please come and review our Asbestos Inspection and Management Report (40CFR763.84, 40CFR763.93, AR3514).

ALMA MATER

HAIL ALMA MATER, LONG MAY SHE REIGN
HAIL TO HER COLORS, ALWAYS TRUE REMAIN
SO WE SALUTE HER, SING HER PRAISES LONG
HAIL TO CHOWCHILLA! HAIL! HAIL! HAIL!



FIGHT SONG

HAIL TO OUR SCHOOL AND HER COLORS AND
TO THE BRAVE ONES WHO CARRY ON THE FIGHT!
WITH OUR BANNER SO PROUDLY WAVING,
HURRAH FOR THE RED AND WHITE!
OH, SEE, CHOWCHILLA IS MARCHING ON THE ROAD TO VICTORY!
WE ARE NEVER DOWN-HEARTED,
WHEN THE BATTLE RAGES FREE!
WE ARE PROUD OF OUR NAME AND ITS GLORY
AND IN OUR FAME IN DAYS GONE BY.
WE'RE FIGHTING FOR YOU- RAH! RAH!
HEARTY AND TRUE- RAH! RAH!
WE'LL FIGHT FOR YOU CHOWCHILLA HIGH!

FACULTY DIRECTORY

ENGLISH

Department Chair	Kim Kutzner
Teacher	Bob Galloway
Teacher	Sabrina Gamboa
Teacher	Katlyn Cook
Teacher	Aaron Lescroart
Teacher	Francisco Rendon
Teacher	Peter Steiner

MATH

Department Chair	Tom Rose
Teacher	Sandra Sambueso
Teacher	Younes Benomar
Teacher	Sherri Mendonca
Teacher	Robert Collins
Teacher	Itzel Velis

SCIENCE

Department Chair	Shane Raggio
Teacher	Bryan Powell
Teacher	Heather Opfergelt

SOCIAL SCIENCE

Department Chair	Adrian Garcia
Teacher	Todd Keogh
Teacher	Mark Storelli
Teacher	William Price
Teacher	Stephen Franklin

PHYSICAL EDUCATION

Department Chair	Michael Parsons
Teacher	Tauheedah Smith
Teacher	Gabriel Riofrio-VanTassel
P.E. Instructional Aide	Savannah Stockton

FOREIGN LANGUAGES

Department Chair	Melanie Labendeira
Teacher	Yeini Calvillo Aguilar

FINE ARTS

Department Chair	Ed Stewart
Teacher	-----

CAREER TECHNICAL EDUCATION (CTE) FACULTY DIRECTORY

AGRICULTURE

Department Chair	Annelise Perez
Teacher	Angie Barney
Teacher	Brian Evans
Teacher	Kaitlin Lord
Teacher	Kaitlynn Linderholm
Teacher	Anthony Cruz

CULINARY/ARTS AND MEDIA ENTERTAINMENT

Culinary Teacher	Greta Knoblauch
Band, Music, Sound and Lighting Teacher	Brett Moglia
Photography Teacher	Rosa Storelli

HEALTH AND MEDICAL/PUBLIC SERVICE

Department Chair/Psychology Teacher	Alejandra Ramirez
Health and Medical Teacher	Stacy Parsons
Health and Medical Teacher	Christina Stockton
Health and Medical Teacher	Shelby Williams
Public Safety Teacher	Phil Cheatham
Public Safety Teacher	Heath Middleton

SPECIAL EDUCATION FACULTY AND STAFF DIRECTORY

FACULTY

Department Chair/Administrator	Dr. Karla Lopez
Case Manager/Math RSP Teacher	Jenny Harrell
Case Manager/Science RSP Teacher	Jordan Lasiter
Case Manager/Social Science RSP Teacher	Adrian Panduro
Case Manager/English RSP Teacher	Jorge Vega

INSTRUCTIONAL AIDES

Instructional Aide	Libby Cross
Instructional Aide	Camille Pinto

ALTERNATIVE EDUCATION FACULTY DIRECTORY

TEACHERS AND AIDES

Gateway Continuation Teacher
Gateway Continuation Teacher
Gateway Continuation Teacher
Independent Study Teacher
Independent Study Teacher

Arthur Cook
Brandon Marcelino-Valenti
Joseph Coats
Sandra Seals
Diana Starn

ENGLISH LANGUAGE DEVELOPMENT FACULTY DIRECTORY

ELD TEACHERS

ELD Coordinator/Teacher
ELD Teacher
ELD Teacher

Sabrina Gamboa
Aaron Lescroart
Francisco Rendon

BILINGUAL INSTRUCTIONAL AIDES

Bilingual Instructional Aide
Bilingual Instructional Aide
Bilingual Instructional Aide
Bilingual Instructional Aide
Bilingual Instructional Aide
Bilingual Instructional Aide
Bilingual Instructional Aide
Bilingual Instructional Aide
Bilingual Instructional Aide

Erica Buitron
Zulay Arce
Emmanuel De La O
Francisco Hernandez
Juan Lopez
Stephany Ochoa
Brenda Renteria
Silvia Salceda
Gabriela Zepeda

SUPPLEMENTARY AND EXTRACURRICULAR STAFF DIRECTORY

CONTRACTED SUBSTITUTE TEACHERS

Contracted Substitute Teacher	Holly Haynes
Contracted Substitute Teacher	Provinder Padda
Contracted Substitute Teacher	Trish Pittz
Contracted Substitute Teacher	Andy Samaniego

AFTER SCHOOL PROGRAM

After School Program Site Lead	Elizabeth Cheatham
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STUDENT ACTIVITIES

Activities Director/Leadership Teacher	Stephen Franklin
Yearbook Advisor	Bob Galloway
Class of 2026 Advisor	Trish Pittz
Class of 2027 Advisor	Heath Middleton
Class of 2028 Advisor	Jordan Lasiter
Class of 2029 Advisor	Brett Moglia
Future Farmers of America (FFA) Advisor	Kaitlynn Linderholm
Health Occupations Students of America (HOSA) Advisor	Alejandra Ramirez
Family, Career and Community Leaders of America (FCCLA) Advisor	Greta Knoblauch
Academic Decathlon Advisor	Libby Cross
California Scholarship Federation Advisor (CSF)	Sandra Sambueso
STEM Club Advisor	Shane Raggio
Sports Medicine Club Advisor	Stacy Parsons
Drama Club Advisor	Sabrina Gamboa

DEFINITIONS OF PROCEDURES AND POLICIES

ATTENDANCE DEFINITIONS

Chronic absentee means a student who is absent for any reason on 10 percent or more of the school days in the school year, when the total number of days the student is absent is divided by the total number of days the student is enrolled and school was actually taught in the regular schools of the district, exclusive of Saturdays and Sundays. (Education Code 60901)

Truant means a student who is absent from school without a valid excuse three full days in one school year, or tardy or absent for more than any 30-minute period during the school day without a valid excuse on three occasions in one school year, or any combination thereof. (Education Code 48260)

Habitual truant means a student who has been reported as a truant three or more times within the same school year, provided the district has made a conscientious effort to hold at least one conference with the student and the student's parent/guardian after either of the two previous reports. (Education Code 48262, 48264.5)

Chronic truant means a student who has been absent from school without a valid excuse for 10 percent or more of the school days in one school year, from the date of enrollment to the current date, provided the district has met the requirements of Education Code 48260, 48260.5, 48261, 48262, 48263, and 48291. (Education Code 48263.6)

BEHAVIOR AND DISCIPLINE DEFINITIONS

Bullying is an aggressive behavior that involves a real or perceived imbalance of power between individuals with the intent to cause emotional or physical harm. Bullying can be physical, verbal, or social/relational and may involve a single severe act or repetition or potential repetition of a deliberate act. Bullying includes, but is not limited to, any act described in Education Code 48900(r).

- **Cyberbullying** includes the electronic creation or transmission of harassing communications, direct threats, or other harmful texts, sounds, or images, which may be shared, sent, or posted publicly. Cyberbullying may include, but is not limited to, personal or private information that causes humiliation, false or negative information to discredit or disparage, or threats of physical harm. Cyberbullying may also include breaking into another person's electronic account or assuming that person's online identity in order to damage that person's reputation.

Guided studies are given to students as a disciplinary measure for minor behavior issues and tardies.. Students can be given a guided study by their teachers or by administration depending on the behavior issue at hand and the severity of the incident.

- Failure to show or being tardy for guided study will result in it being doubled. Failure to show after guided study is doubled will result in 1 Saturday School and placement on the Non-Privilege list for two (2) weeks - to be assigned by the Assistant Principal.

Saturday School may be assigned as part of an alternative measure to exclusionary discipline measures like suspension. Saturday school will automatically be assigned to students who are considered truant. Saturday School is held from 8:00 A.M. until 12:00 P.M. in a designated room on campus. Students who arrive late will be sent home and the discipline may double depending on the circumstance. Students who are sent home by the instructor for defiant behavior will have their Saturday School doubled and possibly face further disciplinary action. Students must bring academic work to Saturday School or they will not be permitted to stay.

Non-Privilege A student will enter Non-Privilege status the day after being informed by the administration for violation of the Discipline Policy or the day after becoming truant (3 or more unexcused full-day or period absences). During this Non-Privilege period, a student will not be permitted to

participate in or attend any school-sponsored activities. This includes weekends if these fall within the Non-Privilege period. Students participating in sports or competitive teams may continue to practice at the coach's discretion but cannot compete in any competitions and cannot travel with the school to any off-campus events.

- Students may work up to 1/2 of their non-privilege status off at the rate of one Saturday School per one week of non-Privilege for disciplinary actions. This privilege is subject to administrative discretion. Unexcused absences are made up at the rate of one Saturday School per full day of absence or per period absence.

Suspension means removal of a student from ongoing instruction for adjustment purposes. However, suspension does not mean any of the following: (Education Code 48925)

- Reassignment to another education program or class at the same school where the student will receive continuing instruction for the length of day prescribed by the Governing Board for students of the same grade level
- Referral to a certificated employee designated by the principal to advise students
- Removal from the class, but without reassignment to another class or program, for the remainder of the class period without sending the student to the principal or designee as provided in Education Code 48910, so long as removal from a particular class does not occur more than once every five school days

Expulsion means removal of a student from the immediate supervision and control or the general supervision of school personnel. (Education Code 48925)

ACADEMIC DEFINITIONS

Independent Study: The Governing Board authorizes independent study as an optional alternative instructional strategy for students whose needs may be best met through study outside of the regular classroom setting. Independent study shall offer a means of individualizing the educational plan to serve students who desire a more challenging educational experience, whose health or other personal circumstances make classroom attendance difficult, who are unable to access course(s) due to scheduling problems, and/or who need to make up credits or fill gaps in their learning. As necessary to meet student needs, independent study may be offered for short- or long-term placements, on a full-time or part-time basis, and/or in conjunction with part- or full-time classroom study (BP 6158).

English Learner means a student who is age 3-21 years, who is enrolled or is preparing to enroll in an elementary or secondary school, and whose difficulties in speaking, reading, writing, or understanding the English language may be sufficient to deny the student the ability to meet state academic standards, the ability to successfully achieve in classrooms where the language of instruction is English, or the opportunity to participate fully in society. An English learner may include a student who was not born in the United States or whose native language is a language other than English; a student who is Native American or Alaska Native, or a native resident of the outlying areas, who comes from an environment where a language other than English has had a significant impact on the individual's level of English language proficiency; or a student who is migratory, whose native language is a language other than English, and who comes from an environment where a language other than English is dominant. (Education Code 306; 20 USC 7801) (AR 4112.22)

Instruction for **English language development (ELD)** means instruction designed specifically for English learners to develop their listening, speaking, reading, and writing skills in English. (Education Code 44253.2) (AR 4112.22)

Specially designed academic instruction in English (SDAIE) means instruction in a subject area, delivered in English, that is specially designed to meet the needs of English learners. (Education Code 44253.2) (AR 4112.22)

Primary language instruction includes both primary language development designed to develop English learners' listening, speaking, reading, and writing skills in their primary language and content instruction delivered in the primary language in any subject area. (Education Code 44253.2) (AR 4112.22)