



MANN PTO BOARD MEETING AGENDA

DATE:	Thursday Feb. 20 2025
TIME:	6:30 PM
LOCATION:	In-person in the Mann Library
ZOOM:	https://op97-org.zoom.us/j/3257685670#success

ATTENDEES

highlight who is present

2024 – 2025 PTO Board	Board Position	Board Member	Board Position	Board Member
	Co-President	Karley Wyss	Fundraising	Kim Luckey
	Co-President	Julie Spyrisson	Communications	Betsy Riley
	Co-Treasurer	Matt Arata	Volunteer Coordinator	Julie Spyrisson
	Co-Treasurer	Jequeatta Smith	MannPower	Erica Wessel Pete Senechelle
	Co-Secretary	Maggie Wickett-Altier	Principal	Mr. Ali
	Co-Secretary	Brad Rist	Student Support Specialist	Ms. Breyer
	Diversity	Kate Odom	Teacher Representatives	Ms. Miller + Ms. Bolis
2024 – 2025 PTO Committee Chairs	Committee	Chair	Committee	Chair
	Kindergarten Liaison	Ashley Zak Amanda Shaker Anna Kakos	Assemblies	Emilie Caulfield
	Mannapalooza	Gauri Khatkhate	Mann on the Run	
	Social Media	Erin Cottingham	Yearbook	Katie Zapata
	Green Initiative	Chris Anderson	T-Shirts	Kate Odom
	Indoor Composting	Melissa Lobring	Outdoor Gardening	Chris Anderson
	Special Events	Laura Thomphsen Elizabeth Marklein	5th Grade Ceremony	Megan Elsener
	Olympic Day	Adam Petrzelka		
Other Community / PTO Members:	<i>If large numbers, simply put # parents and # of teachers present</i>		A few additional parents were present.	

MEETING AGENDA

Time	Topic	Discussion Leader(s)	Key Meeting Outcomes
3 min	Welcome and Mustang Motto Be Respectful Be Responsible Be Safe	Co-Presidents	Motion to start the meeting, seconded and
1 min	Board Introductions <i>Name, role, and children at Mann</i>	Board	The Board members introduced themselves to members of the community.
1 min	Approval of Minutes and Consent Agenda <i>A motion should be made, seconded, and then passed by vote for both previous meeting's minutes and current meeting's agenda</i>	All	Motion to approve February minutes, seconded and
3 min	Celebrations and Acknowledgments <i>Opportunity to give recognition and appreciation</i> - All Teachers for Conferences - Principal Ali for lunch for staff - Divco for assembly with Dr. McDaniel-Hall (children's author) - Mr. Johnson and Mr. Washington for snow removal - Crossing Guards for bearing the cold weather	All	The PTO gave recognition and appreciation to the members of the school community to the left.

30 min	• Principal Updates – MAP testing updates – Progress of this year's goals – New Reading Curriculum for 25-26 school year – Access to Algebra final day to sign-up on Feb 21	• Mr. Ali	Students completed MAP testing a few weeks ago, and families received results before conferences. School administration and teachers were pleased with the results. Principal Ali can share more detail on results at a future meeting. In terms of progress of overall goals for the school year, individual grades are working towards their own big goals. Teachers will have more learning opportunities in the form of "learning walks." Teams are carrying out SEL goals for the year, as well as grade-level projects (ex. Character Runway and state project for 3rd graders, animal research for 2nd graders, wax museum for 4th graders, TED talks and social issue project for 5th graders). Next year, one big goal will be adoption of the new reading curriculum. District committee will vote in April before the recommendation goes to the Board of Education. Goal to have as much prep time for teachers as possible (ex. half-day planning sessions before the end of this school year). Ms. Bolis shared that she has piloted 3 different options this year that the District is considering and echoed that prep for the teachers is key to adopting the new curriculum for next school year. The expectation is that the curriculum will be in place for about 7 years before it is re-reviewed for an update. Next year, the District will also pilot a new math curriculum (2 elementary schools and 1 middle school). Mann will not be part of the pilot. Last day to sign up for Access to Algebra for 5th-graders is tomorrow, February 21. Mann has had about 30 students sign up (District-wide sign-ups were very strong too).
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Time	Topic	Discussion Leader(s)	Key Meeting Outcomes
			Principal Ali asked whether it is valuable for families to have Park District summer camp options at Mann, and several parents agreed that it is.
5 min	• Student Support Specialist Update – Unable to attend, Principal Ali to cover her topics – Please sign up for Horseshoe Hooray	• Ms. Breyer	Ms. Breyer was not able to attend. Julie passed along a message that Horseshoe Hooray takes place next week and parents can sign using the link in PTO communications.
0 min	• Special Guest Presentation(s) –	•	

45 min	● Committee Updates/Reports <i>Refer to attached table</i> - DivCo: + Next DivCo meeting Thursday, February 27 ◆ https://us06web.zoom.us/j/84607993616?pwd=zl pK2bEUbAEAEzXkiV3QE1e3Oy0Pcu.1 ◆ Mann Culture Night on Friday, April 11 - Budget Review + Summer Bump and Scholarships for Summer Camps ◆ 7 sessions: 4 Math & 3 Reading ◆ Not Offering: 3rd Reading or any 5th Grade ◆ Adding a TA for combined sessions support ◆ Inquired Scholarship: 10 students all day ◆ Requesting \$7k to support Summerbump + Teacher Appreciation: \$3,700 remaining + 5th Grade Cruise: ◆ \$45 per student (after \$38 discount from fall field trip payments) ◆ \$70 per chaperone (room parents priority; 20 spots) ◆ PTO paying for 6 faculty members - Mannapalooza: 90's Whatta Mann + Date: March 8th at 7pm + Location: the 19th Century Club + Approx. 66 registered	● Co-Presidents ● Kate Odom ● Matt Arata ● Kim & Julie Kate presented a DivCo update. The next DivCo meeting is next Thursday evening, February 27. DivCo is bringing back Mann Culture Night on Friday, April 11 where Mann families can share about their traditions and cultures. There will be a potluck with a photo slideshow, as well as a student runway show where students can present a talent, song, dance, traditional outfit, etc. Mrs. Baylian and Ms. Breyer are assisting. Families are encouraged to sign their kiddos up for the event. DivCo will share template language for room parents and teachers to share with families. Matt presented a budget update. First trimester Mannpower, we had a net income of about \$13K, and the second trimester is expected to be about a wash. We will need to do financial review level audits, at an expected cost of \$5,000-8,000 (this is a state requirement due to our annual revenue of over \$300,000). Motion to add this review line item to the budget, seconded and APPROVED. We will use our current tax firm to perform the audit. Julie shared that Summer Bump was expanded to all students this year, and enrollment has varied depending on the grade (maxed out for rising 4th graders, but lower for other grades). Last year, there was some miscommunication with pick-up times, so we are adding a TA this year to help with those logistics and additional classroom support. Additionally, we have had 10 students inquire about scholarships. This has resulted in a deficit of \$7,000 for the program. Motion for this amount to be paid from the PTO general funds, seconded and APPROVED. <i>Action Item: Request to review scholarship activity within Mannpower.</i>
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Time	Topic	Discussion Leader(s)	Key Meeting Outcomes
			<i>Action Item: Review aftercare payment request for the coming school year.</i> Presidents confirmed that Angel Funds expire at the end of this school year and will not be renewed. There is \$3,700 remaining in the PTO budget for teacher appreciation for the school year. For the 5th-grade year-end cruise, student tickets will be discounted in the amount that families paid for the fall field trip (to reimburse such expense before the PTO approved field trip expenses earlier this school year). This credit will be included on the permission slip for the boat cruise. Ideas for K and 3rd-grade reimbursement are forthcoming. Julie offered a Mannapalooza update. Ticket sales are low, and a parent asked whether the PTO will do dedicated e-mail marketing. Karley noted we can work with Principal Ali to send a dedicated email. Adam shared an Olympic Day update, which will be held on Thursday, May 29. The rain date is Wednesday, June 4. Pete Wessel is staying on as co-captain. The team recently met with Mrs. Garcia for planning. Parent sign-ups will start after spring break.

Time	Topic	Discussion Leader(s)	Key Meeting Outcomes
10 min	Discussion Topics / Business Items <i>New topics; to be identified in advance of meeting</i> - Middle School Questions for Principal Filipowski - Use of technology in classroom teaching / school use - Creating the 2025-2026 Slate: Open Mann PTO Positions - Co-President - Co-Secretary - Co-Treasurer - Volunteer Coordinator	Co-Presidents	PTO is trying to schedule Principal Filipowski (Julian) to attend an upcoming PTO meeting. Kate suggested inviting the Julian PTO leaders to attend, if Principal Filipowski is unable to. PTO intends to ask Dr. Shah to attend the May meeting. Julie mentioned the summer camp opportunities available through the district, and Ms. Miller and Mrs. Bolis mentioned these emails were distributed on February 18. Karley referenced the open positions for next year to the left.
5 min	Upcoming Events 2.24 - SEPSM Meeting, Whittier (6:00-7:00 pm) 2.24 - Portable Dental Clinic 2.25 - D97 BOE Meeting (Meeting of the Whole) (7:00 pm) 2.27 - DivCo Meeting (7:00 pm) 3.02 - NO SCHOOL (Institute Day) 3.08 - Mannapalooza (7:00-11:00 pm) 3.18 - Board of Education Meeting (Business) (7:00 pm) 3.24-28 - SPRING BREAK 4.11 - Mann Culture Night (6-8:30 pm) (Rescheduled from 3.7)	Co-Presidents	The next PTO meeting will be on Thursday, March 20 at 8:00 a.m. in the Mann Teachers Lounge.
0 min	Action Items and Discussion Items for Follow-up <i>Review status of open action items and parking lot items from previous meeting(s)</i>	Co-Presidents	
5 min	Meeting Adjourned <i>A motion should be made, seconded, and passed to adjourn</i>	Co-Presidents	Motion to adjourn the meeting, seconded and APPROVED.

Action Items Tracker

Action Item	Date Assigned	Assigned To	Target Due Date	Current Status	Comments
- Principal Ali Requests: State of Mann - Out of school tutoring for targeted groups of students during school year - Out of school tutoring for targeted groups of students over the summer - Potential summer bump classes for students between 40-70% - Targeted professional learning for Principal Ali.	•	- Erica & Pete - Mannpower - Co-presidents	•	•	•

Decisions Tracker

Decision	Date Made	Who Was Involved	Comments
•	•	•	•

Parking Lot Tracker

Parking Lot Item	Date Identified	Current Status
•	•	•

Committee Updates/Reports

PTO Committee	Chair(s) / Team	Major Event	Date	Update	Decisions / Support Needed
• Presidents	• Karley Wyss	• Welcome Back Coffee & Donuts	• Aug 22	•	• mannpresident@
		• New Family Welcome Potluck	• Sep 19	•	•

PTO Committee	Chair(s) / Team	Major Event	Date	Update	Decisions / Support Needed
- Kindergarten Liaison	- Ashley Zak - Amanda Shaker - Anna Kakos	Kindergarten Meet & Greet	Aug 20		kindergartenliaison@
- 5 th Grade Ceremony	Megan Elsner		Jun 3		5thgradeliaison@
• Diversity	Kate Morgan	Mann Culture Night	April 11		manndivco@
- Assemblies	Emilie Caulfield				assemblies@
• Fundraising	Kim Luckey				fundraising@
- Art Appreciation	Karley Wyss	Art Appreciation	Oct-Feb		mannpresident@
- Mannapalooza	Gauri Khatkhate	Mannapalooza	Mar 8		mannapalooza@
- Mann on the Run	Therese Burkle	Mann on the Run	??		funrun@
- School Supply Kits	Gina Demes	School Supply Kits	Early Jun		supplykits@
• Communications	Betsy Riley				communications@
- Social Media	Erin Cottingham				socialmedia@
- Yearbook	Katie Zapata		March 1		yearbook@
• Volunteer Coordinator	Julie Spyrisson				volunteers@
- Green Initiative	Chris Anderson				greeninitiative@
+ Indoor Composting	Melissa Lobring				composting@
+ Outdoor Gardening	Chris Anderson				greeninitiative!
- T-Shirts	Kate Odom	8/23 return to school 8/31 room parents identified 9/8 class mascot and name selected. 9/29 deadline for room parents to submit t-shirt package. Package includes shirt size, design and color. 11/13 All shirts delivered to the students.	Nov	- T-shirts distributed - Invoice Paid in Full	tshirts@mannpto.org

PTO Committee	Chair(s) / Team	Major Event	Date	Update	Decisions / Support Needed
- Special Events	- LauraThomphsen - Elizabeth Marklein				specialevents@
+ Back to School Bash	- Laura Thompshen - Elizabeth Marklein	Back to School Bash	Aug 20		Special events@
+ Olympic Day	Pete Wessel		May 29		olympicday@
• MannPower	- Erica Wessel - Pete Senechelle	Fall Sign-up	Aug 26		mannpower@

Key Mann Initiatives

Mann Initiative	Chair(s) / Team	Date	Update	PTO Support Needed?
• Kindergarten Open House	Ashley, Amanda, Anna	Aug 20	Successful	
• All School Supply Drop-off	Karley	Aug 20	Successful	
• Curriculum Night	Karley	Sep 5	Successful	
• Picture Day	Katie Zapata	Sep 27	Retakes on ??? Nov. 21 or 20th	
• RunTough for Team Owen	Julie Spyrison	Sep 28	Successful - Community raised 100K for pediatric cancer research	
• Custodian Appreciation Day	Laura & Elizabeth	Oct 2	- Amazon Gift Cards to Mr. Johnson + Staff - Social media post	
• Autumn Garden Clean-up and S'mores	Chris Anderson	Oct 5	Successful	
• Fall Bookfair	Ms. Baylian	Oct 21-24	Online - No Winter Bookfair	
• Fall Teacher Luncheon/Coffee Bar	Laura & Elizabeth	Oct 24	Successful	
• Halloween Parade	Principal Ali	Oct 31	Successful	
• Turkey Trot	Ms. Garcia	Nov. 6	Successful	
• Winter Choral Concert	Ms. Acosta	Dec. 3	Successful	
• Instrumental Music Concert	Mr. Bigeck	Dec. 5	Successful	
• Affinity Family Focus Group	Principal Ali			

Mann Initiative	Chair(s) / Team	Date	Update	PTO Support Needed?
• Winter Book Fair	• Ms. Baylian	• Feb	• Online	
• Winter Teacher Luncheon/Coffee Bar	• Principal Ali	• Feb	• Successful	• just funds
• Mannapalooza	• Kim Luckey	• March 8	• location: 19th Century Club at 7pm • Theme: 90's Whatta Mann	•
• Chicago Wolves Game	• Mr. Hayward	• March 9	•	• Tickets for chorus members are provided
• Social Worker Appreciation Week	• Laura & Elizabeth	• Mar 18	•	•
• School Librarian Appreciation Day	• Laura & Elizabeth	• Apr 4	•	•
• Mann Culture Night	• Kate Odom	• April 11	• location: Mann at 6:30pm	•
• Administrative Assistant Appreciation Week	• Laura & Elizabeth	• Apr 23	•	•
• Spring Choral Concert	• Mr. McKinney	• April 28th	• location: OPRF at 7pm	•
• Teacher Appreciation Week	• Laura & Elizabeth	• May 5-9	•	•
• Nurses Appreciation Week	• Laura & Elizabeth	• May 5-9	•	•
• Spring Sing K/1/2	• Ms. Ventura	• May 7	•	•
• Spring Sing 3/4/5	• Ms. Ventura	• May 8	•	•
• Variety Show	• Ms. Datz & Ms. Baylian	• Mar 20-21	•	•
• 5 th Grade Outdoor Ed	• Mr. Narvaez	• May 27	•	•
• 5 th Grade Celebration	• Megan Elsner	• June 2	•	•
• 6th Grade Parent Orientation	• ???	• Aug. 13-15	• Middle School Connection	•