

### **MANN PTO BOARD MEETING AGENDA**

DATE:	Thursday Feb. 20 2025
TIME:	6:30 PM
LOCATION:	In-person in the Mann Library
ZOOM:	https://op97-org.zoom.us/j/3257685670#success

#### **ATTENDEES**

#### highlight who is present

	<b>Board Position</b>	Board Member	Board Position	Board Member
	Co-President	Karley Wyss	Fundraising	Kim Luckey
	Co-President	Julie Spyrison	Communications	Betsy Riley
	Co-Treasurer	Matt Arata	Volunteer Coordinator	Julie Spyrison
2024 – 2025 PTO Board	Co-Treasurer	Jequeatta Smith	MannPower	Erica Wessel Pete Senechelle
	Co-Secretary	Maggie Wickett-Altier	Principal	Mr. Ali
	Co-Secretary	Brad Rist	Student Support Specialist	Ms. Breyer
	Diversity	Kate Odom	Teacher Representatives	Ms. Miller + Ms. Bolis
	Committee	Chair	Committee	Chair
	Kindergarten Liaison	Ashley Zak Amanda Shaker Anna Kakos	Assemblies	Emilie Caulfield
2024 – 2025	Mannapalooza	Gauri Khatkhate	Mann on the Run	
PTO Committee	Social Media	Erin Cottingham	Yearbook	Katie Zapata
Chairs	Green Initiative	Chris Anderson	T-Shirts	Kate Odom
	Indoor Composting	Melissa Lobring	Outdoor Gardening	Chris Anderson
	Special Events	Laura Thomphsen Elizabeth Marklein	5th Grade Ceremony	Megan Elsener
	Olympic Day	Adam Petrzelka		
Other Community / PTO Members:	If large numbers, simply put # parents and # of teachers present		A few additional parents were p	present.

#### **MEETING AGENDA**

Time	Topic	Discussion Leader(s)	Key Meeting Outcomes
3 min	Welcome and Mustang Motto     Be Respectful Be Responsible Be Safe	Co-Presidents	Motion to start the meeting, seconded and
1 min	Board Introductions     Name, role, and children at Mann	Board	The Board members introduced themselves to members of the community.
1 min	Approval of Minutes and Consent Agenda     A motion should be made, seconded, and then passed by vote for both previous meeting's minutes and current meeting's agenda	• All	Motion to approve February minutes, seconded and
3 min	Celebrations and Acknowledgments     Opportunity to give recognition and appreciation     All Teachers for Conferences     Principal Ali for lunch for staff     Divco for assembly with Dr. McDaniel-Hall (children's author)     Mr. Johnson and Mr. Washington for snow removal     Crossing Guards for bearing the cold weather	• All	The PTO gave recognition and appreciation to the members of the school community to the left.

# **Principal Updates** Mr. Ali 30 min MAP testing updates Progress of this year's goals New Reading Curriculum for 25-26 school year Access to Algebra final day to sign-up on Feb 21 a future meeting.

Students completed MAP testing a few weeks ago, and families received results before conferences. School administration and teachers were pleased with the results. Principal Ali can share more detail on results at

In terms of progress of overall goals for the school year, individual grades are working towards their own big goals. Teachers will have more learning opportunities in the form of "learning walks." Teams are carrying out SEL goals for the year, as well as grade-level projects (ex. Character Runway and state project for 3rd graders, animal research for 2nd graders, wax museum for 4th graders, TED talks and social issue project for 5th graders).

Next year, one big goal will be adoption of the new reading curriculum. District committee will vote in April before the recommendation goes to the Board of Education. Goal to have as much prep time for teachers as possible (ex. half-day planning sessions before the end of this school year). Ms. Bolis shared that she has piloted 3 different options this year that the District is considering and echoed that prep for the teachers is key to adopting the new curriculum for next school year. The expectation is that the curriculum will be in place for about 7 years before it is re-reviewed for an update. Next year, the District will also pilot a new math curriculum (2 elementary schools and 1 middle school). Mann will not be part of the pilot.

Last day to sign up for Access to Algebra for 5th-graders is tomorrow, February 21. Mann has had about 30 students sign up (District-wide sign-ups were very strong too).

Time	Topic	Discussion Leader(s)	Key Meeting Outcomes
			Principal Ali asked whether it is valuable for families to have Park District summer camp options at Mann, and several parents agreed that it is.
5 min	Student Support Specialist Update     Unable to attend, Principal Ali to cover her topics     Please sign up for Horseshoe Hooray	Ms. Breyer	Ms. Breyer was not able to attend. Julie passed along a message that Horseshoe Hooray takes place next week and parents can sign using the link in PTO communications.
0 min	Special Guest Presentation(s)     -	•	

Action Item: Request to review scholarship

activity within Mannpower.

#### Co-Presidents **Committee Updates/Reports** Kate presented a **DivCo update**. The next 45 min DivCo meeting is next Thursday evening, Refer to attached table Kate Odom February 27. DivCo is bringing back Mann DivCo: Culture Night on Friday, April 11 where Mann Next DivCo meeting Thursday, February 27 families can share about their traditions and https://us06web.zoom.us/j/84607993616?pwd=zl cultures. There will be a potluck with a photo slideshow, as well as a student runway show pK2bEUbAEAEzXkiV3QE1e3Oy0Pcu.1 where students can present a talent, song, ♦ Mann Culture Night on Friday, April 11 dance, traditional outfit, etc. Mrs. Baylian and **Budget Review** Matt Arata Ms. Brever are assisting. Families are + Summer Bump and Scholarships for Summer Camps encouraged to sign their kiddos up for the event. DivCo will share template language for ♦ 7 sessions: 4 Math & 3 Reading room parents and teachers to share with Not Offering: 3rd Reading or any 5th Grade families. Adding a TA for combined sessions support Inquired Scholarship: 10 students all day Matt presented a **budget update**. First Requesting \$7k to support Summerbump trimester Mannpower, we had a net income of Teacher Appreciation: \$3,700 remaining about \$13K, and the second trimester is expected to be about a wash. 5th Grade Cruise: Kim & Julie We will need to do financial review level audits. ◆ \$45 per student (after \$38 discount from fall field trip at an expected cost of \$5,000-8,000 (this is a payments) state requirement due to our annual revenue of ♦ \$70 per chaperone (room parents priority; 20 spots) over \$300.000). Motion to add this review line PTO paying for 6 faculty members item to the budget, seconded and APPROVED. We will use our current tax firm to perform the Mannapalooza: 90's Whatta Mann audit. + Date: March 8th at 7pm Julie shared that Summer Bump was expanded Location: the 19th Century Club to all students this year, and enrollment has Approx. 66 registered varied depending on the grade (maxed out for rising 4th graders, but lower for other grades). Last year, there was some miscommunication with pick-up times, so we are adding a TA this year to help with those logistics and additional classroom support. Additionally, we have had 10 students inquire about scholarships. This has resulted in a deficit of \$7,000 for the program. Motion for this amount to be paid from the PTO general funds, seconded and APPROVED.

Time	Topic	Discussion Leader(s)	Key Meeting Outcomes
			Action Item: Review aftercare payment request for the coming school year.
			Presidents confirmed that Angel Funds expire at the end of this school year and will not be renewed.
			There is \$3,700 remaining in the PTO budget for teacher appreciation for the school year.
			For the 5th-grade year-end cruise, student tickets will be discounted in the amount that families paid for the fall field trip (to reimburse such expense before the PTO approved field trip expenses earlier this school year). This credit will be included on the permission slip for the boat cruise. Ideas for K and 3rd-grade reimbursement are forthcoming.
			Julie offered a <b>Mannapalooza update</b> . Ticket sales are low, and a parent asked whether the PTO will do dedicated e-mail marketing. Karley noted we can work with Principal Ali to send a dedicated email.
			Adam shared an <b>Olympic Day update</b> , which will be held on Thursday, May 29. The rain date is Wednesday, June 4. Pete Wessel is staying on as co-captain. The team recently met with Mrs. Garcia for planning. Parent sign-ups will start after spring break.

Time	Topic	Discussion Leader(s)	Key Meeting Outcomes
10 min	Discussion Topics / Business Items     New topics; to be identified in advance of meeting         - Middle School Questions for Principal Filipowski         - Use of technology in classroom teaching / school use         - Creating the 2025-2026 Slate: Open Mann PTO Positions	Co-Presidents	PTO is trying to schedule Principal Filipowski (Julian) to attend an upcoming PTO meeting. Kate suggested inviting the Julian PTO leaders to attend, if Principal Filipowski is unable to. PTO intends to ask Dr. Shah to attend the May meeting.  Julie mentioned the summer camp opportunities available through the district, and Ms. Miller and Mrs. Bolis mentioned these emails were distributed on February 18.  Karley referenced the open positions for next year to the left.
5 min	Upcoming Events     2.24 - SEPSM Meeting, Whittier (6:00-7:00 pm)     2.24 - Portable Dental Clinic     2.25 - D97 BOE Meeting (Meeting of the Whole) (7:00 pm)     2.27 - DivCo Meeting (7:00 pm)     3.02 - NO SCHOOL (Institute Day)     3.08 - Mannapalooza (7:00-11:00 pm)     3.18 - Board of Education Meeting (Business) (7:00 pm)     3.24-28 - SPRING BREAK     4.11 - Mann Culture Night (6-8:30 pm) (Rescheduled from 3.7)	Co-Presidents	The next PTO meeting will be on Thursday, March 20 at 8:00 a.m. in the Mann Teachers Lounge.
0 min	Action Items and Discussion Items for Follow-up  Review status of open action items and parking lot items from previous meeting(s)	Co-Presidents	
5 min	Meeting Adjourned     A motion should be made, seconded, and passed to adjourn	Co-Presidents	Motion to adjourn the meeting, seconded and <b>APPROVED</b> .

#### **Action Items Tracker**

Action Item	Date Assigned	Assigned To	Target Due Date	<b>Current Status</b>	Comments
<ul> <li>Principal Ali Requests: State of Mann</li> <li>Out of school tutoring for targeted groups of students during school year</li> <li>Out of school tutoring for targeted groups of students over the summer</li> <li>Potential summer bump classes for students between 40-70%</li> <li>Targeted professional learning for Principal Ali.</li> </ul>	•	<ul> <li>Erica &amp;         Pete -         Mannpower</li> <li>Co-preside         nts</li> </ul>	•	•	•

#### **Decisions Tracker**

Decision	Date Made	Who Was Involved	Comments
•	•	•	•

#### **Parking Lot Tracker**

Parking Lot Item	Date Identified	Current Status
•	•	•

#### **Committee Updates/Reports**

PTO Committee	Chair(s) / Team	Major Event	Date	Update	Decisions / Support Needed
Presidents	Karley Wyss	Welcome Back Coffee & Donuts	• Aug 22	•	mannpresident@
		New Family Welcome     Potluck	• Sep 19	•	•

## Horace Mann Elementary PTO Meeting 11

PTO Committee	Chair(s) / Team	Major Event	Date	Update	Decisions / Support Needed
<ul> <li>Kindergarten Liaison</li> </ul>	<ul><li>Ashley Zak</li><li>Amanda Shaker</li><li>Anna Kakos</li></ul>	Kindergarten Meet &     Greet	• Aug 20	•	kindergartenliaison@
- 5 <sup>th</sup> Grade Ceremony	Megan Elsner	•	• Jun 3	•	5thgradeliaison@
Diversity	Kate Morgan	Mann Culture Night	April 11	•	manndivco@
- Assemblies	Emilie Caulfield	•	•	•	assemblies@
Fundraising	Kim Luckey	•	•	•	fundraising@
- Art Appreciation	- Karley Wyss	Art Appreciation	Oct-Feb	•	mannpresident@
- Mannapalooza	- Gauri Khatkhate	Mannapalooza	Mar 8	•	mannapalooza@
- Mann on the Run	- Therese Burkle	Mann on the Run	• ??	•	funrun@
- School Supply Kits	- Gina Demes	School Supply Kits	Early Jun	•	supplykits@
Communications	Betsy Riley	•	•	•	communications@
- Social Media	Erin Cottingham	•	•	•	socialmedia@
- Yearbook	Katie Zapata	•	March 1	•	yearbook@
Volunteer Coordinator	Julie Spyrison	•	•	•	volunteers@
- Green Initiative	Chris Anderson	•	•	•	greeninitiative@
+ Indoor Composting	Melissa Lobring	•	•	•	composting@
+ Outdoor Gardening	Chris Anderson	•	•	•	greeninitiative!
- T-Shirts	Kate Odom	<ul> <li>8/23 return to school</li> <li>8/31 room parents identified</li> <li>9/8 class mascot and name selected.</li> <li>9/29 deadline for room parents to submit t-shirt package. Package includes shirt size, design and color.</li> <li>11/13 All shirts delivered to the students.</li> </ul>	• Nov	<ul> <li>T-shirts distributed</li> <li>Invoice Paid in Full</li> </ul>	tshirts@mannpto.org

## Horace Mann Elementary PTO Meeting 11

PTO Committee	Chair(s) / Team	Major Event	Date	Update	Decisions / Support Needed
- Special Events	<ul><li>LauraThomphsen</li><li>Elizabeth Marklein</li></ul>	•	•	•	specialevents@
+ Back to School Bash	<ul><li>Laura Thompshen</li><li>Elizabeth Marklein</li></ul>	Back to School Bash	• Aug 20	•	Special events@
+ Olympic Day	Pete Wessel	•	• May 29	•	olympicday@
MannPower	<ul><li>Erica Wessel</li><li>Pete Senechelle</li></ul>	Fall Sign-up	• Aug 26	•	mannpower@

#### **Key Mann Initiatives**

Mann Initiative	Chair(s) / Team	Date	Update	PTO Support Needed?
Kindergarten Open House	Ashley, Amanda, Anna	• Aug 20	Successful	•
All School Supply Drop-off	Karley	• Aug 20	Successful	•
Curriculum Night	Karley	• Sep 5	Successful	•
Picture Day	Katie Zapata	• Sep 27	Retakes on ??? Nov. 21 or 20th	•
RunTough for Team Owen	Julie Spyrison	• Sep 28	Successful - Community raised 100K for pediatric cancer research	•
Custodian Appreciation Day	Laura & Elizabeth	• Oct 2	<ul> <li>Amazon Gift Cards to Mr. Johnson + Staff</li> <li>Social media post</li> </ul>	•
Autumn Garden Clean-up and S'mores	Chris Anderson	• Oct 5	Successful	•
Fall Bookfair	Ms. Baylian	• Oct 21-24	Online - No Winter Bookfair	•
Fall Teacher Luncheon/Coffee Bar	Laura & Elizabeth	• Oct 24	Successful	•
Halloween Parade	Principal Ali	• Oct 31	Successful	•
Turkey Trot	Ms. Garcia	• Nov. 6	Successful	•
Winter Choral Concert	Ms. Acosta	• Dec. 3	Successful	•
Instrumental Music Concert	Mr. Bigeck	• Dec. 5	Successful	•
Affinity Family Focus Group	Principal Ali	•	•	•

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Mann Initiative	Chair(s) / Team	Date	Update	PTO Support Needed?
Winter Book Fair	Ms. Baylian	• Feb	Online	
Winter Teacher Luncheon/Coffee Bar	Principal Ali	• Feb	Successful	just funds
Mannapalooza	Kim Luckey	March 8	<ul><li>location: 19th Century Club at 7pm</li><li>Theme: 90's Whatta Mann</li></ul>	•
Chicago Wolves Game	Mr. Hayward	March 9	•	Tickets for chorus members are provided
Social Worker Appreciation Week	Laura & Elizabeth	• Mar 18	•	•
School Librarian Appreciation Day	Laura & Elizabeth	• Apr 4	•	•
Mann Culture Night	Kate Odom	April 11	location: Mann at 6:30pm	•
Administrative Assistant Appreciation Week	Laura & Elizabeth	• Apr 23	•	•
Spring Choral Concert	Mr. McKinney	April 28th	location: OPRF at 7pm	•
Teacher Appreciation Week	Laura & Elizabeth	• May 5-9	•	•
Nurses Appreciation Week	Laura & Elizabeth	• May 5-9	•	•
Spring Sing K/1/2	Ms. Ventura	• May 7	•	•
Spring Sing 3/4/5	Ms. Ventura	• May 8	•	•
Variety Show	Ms. Datz & Ms.     Baylian	• Mar 20-21	•	•
5 <sup>th</sup> Grade Outdoor Ed	Mr. Narvaez	• May 27	•	•
5 <sup>th</sup> Grade Celebration	Megan Elsner	June 2	•	•
6th Grade Parent Orientation	• ???	• Aug. 13-15	Middle School Connection	•