

ROTARY SCOTLAND SOUTH CHARITY FOR HOPE

Board Members Code of Conduct Policy

1. Purpose

The purpose of this Code of Conduct Policy is to ensure that Board members conduct themselves and the business of Rotary Scotland South Charity for Hope to the highest standards of propriety, while ensuring the effective operation of the organisation.

2. General Conduct

Board members will behave with courtesy and consideration to fellow Board members, volunteers of Rotary Scotland South Charity for Hope and all others with whom they come into contact on behalf of, or in connection with the work of Rotary Scotland South Charity for Hope

Rotary Scotland South Charity for Hope Board members will take seriously their role as a person of influence and scrutiny within Rotary and their community setting. Board members will be mindful of their position when engaging in public and especially within other roles which may be linked to their position within Rotary Scotland South Charity for Hope. Behaviour which is considered inappropriate and/or which negatively affects the organisation, its reputation or its aims will be taken seriously by the full Board and may result in termination of the Board position.

The continued commitment to protect the interests and reputation of the organisation beyond the role of Board members (e.g. through retirement or termination) is assumed by the signing of the Code of Conduct. Inappropriate comment or behaviour which may affect the work or reputation of the organisation will be taken up by the Rotary Scotland South Charity for Hope Board as being in breach of the Code of Conduct and will be addressed appropriately

3. Confidentiality

While Rotary Scotland South Charity for Hope aims to conduct its business openly and with transparency, Board members will maintain the confidentiality of its business.

4. Representation

Board members will not represent the views of the Board or Rotary Scotland South Charity for Hope to any other organisation or party, including the media unless expressly authorised to do this by Rotary Scotland South Charity for Hope Board.

5. Use of Position

Board members must act at all times in the interests of Rotary Scotland South Charity for Hope. Members will not use their position to influence Rotary Scotland South Charity for Hope to benefit any individual or business. This will not preclude Board members representing the interests of their community or members groups in the deliberations of the Board.

6. Discrimination

Board members will not discriminate against any individual, group or organisation.

7. Remuneration

Board members will not claim or receive, nor expect any remuneration for their work with Rotary Scotland South Charity for Hope, save properly incurred expenses and allowances which will be paid in line with Rotary Scotland South Charity for Hope procedures for reimbursing Expenses.

8. Breach of this Code of Conduct

Board members, who are in breach of this code, may in the event of minor breaches be admonished by the Board. Repeated or more serious breaches of the Code may result in the member's suspension and ultimately expulsion from the Board.

In dealing with alleged breaches of this code of conduct, the Board will appoint a sub-committee to investigate the alleged breach. The member alleged to have breached the code will be able to make their case. They may be accompanied and supported by a friend or other adviser.

The sub-committee will decide on the alleged breach and the course of action. In the event that the sub-committee agrees that the Code of Conduct has been breached, the

member may appeal firstly to the whole Board and finally to a special meeting of the membership, whose decision is final.

Board Members Code of Conduct Disclaimer

I agree to abide by this Code of Conduct and declare that I support the objects of Rotary Scotland South Charity for Hope and will use my best endeavours to further the organisation's interests.

I further declare that I am NOT disqualified from neither directorship nor trusteeship, nor bankrupt and agree to Rotary Scotland South Charity for Hope carrying out such checks as are necessary to establish probity. I have no direct or indirect conflict with the interests of Rotary Scotland South Charity for Hope and will declare any which may later arise to the Board of Rotary Scotland South Charity for Hope.

I understand that I am appointed as a company director and charity trustee and am willing to serve in those capacities.

Director Name:

Signed:

Date: