FOLIO Product Council

Agenda

June 11, 2020

Meeting Time:	**9:30 am-11:00 am Eastern** **13:30-15:00 UTC** **15:30-17:00 Central European ✔**
Meeting Number:	867 230 970 (password: 'folio-lsp')
Call in Number:	415-655-0001
Meeting URL:	OLE Zoom

PC Folio Wiki:
https://wiki.folio.org/display/PC/FOLIOhttps://zoom.us/j/867230970+Product+Council

This week's convener: Jesse
This week's notetaker: Paula

PC Meetings during COVID-19

- Acts as focal point for the project - keep meetings as good active as possible - Jesse will be there and schedule as usual

Announcements:

Missouri State University (MSU) is live! - Congratulations to MSU and EBSCO!

Sprint Review 88+89:

- Recording: FOLIO Sprint Review 88–89
- Slides: FOLIO Sprint 88 and 89 Review

PC Slack Channel - FOLIO Product Council Slack channel

- Open channel - open to join, if you are not already on it!
- PC meetings will be announced there
- Share ideas, topics, discussions!

Next PC Meeting: June 18

Agenda Items:

PC Chair election results - Sharon
Dracine Hodges elected Chair-elect beginning July 1 and joins Exec
Paula Sullenger drops off Exec July 1
Thank you to Dracine and Axel!

EBSCO Resourcing Updates for FY21 - Gar/Harry/Cate
EBSCO FY 21 Commitments.pptx

- EBSCO's development resources will stay on the project through the next fiscal year
- July 1 development priorities will focus on functionality needed by their customers, will not look much different from current FOLIO roadmap
- Modifications-
    - Each quarter will claim features from community backlog
    - Plans will be visible in JIRA
    - Will continue to work with POs and SMEs
    -
- Benefits to community:
    - FOLIO moving to market driven approach
    - Moving from single roadmap to multiple to align with organization needs
    - Encourages participation by libraries & vendors
    - FOLIO adoption rate is increasing, which feeds back into sustainability
- Planning implications:
    - Not much change in short term because EBSCO and FOLIO needs coincide
    - Most teams will continue to work on their current projects
    - Will continue to consult JIRA for go-live rankings and other priorities
    - Will continue to contribute developers to blended teams (Core Platform, Performance, Stripes)

Question - will this affect the Round IV library needs? HK- not that they can see

SIG Convener Updates

- **Metadata Management:**
    - In recent meetings MM has talked about donor management (with Dennis Bridges), cross-app searching requirements, and documentation (with Marcia Borensztajn. Our many subgroups and working groups continue their work, including data import, data export, entity management, and reporting. The analytics/bound-with subgroup, which has been inactive for a couple of years,

has reformed to focus on defining and clarifying requirements for the bound-with model (something we originally discussed at the first WolfCon).

- **Resource Management:**
  - The RM SIG has been spending time refining functionality around different workflows, including: receiving items without a PO, messaging vendors to send POs, and information transferred from order to item. These topics have bubbled up from the Small Group. We have also had discussions on Item Material Type with guests from RA and MM, and are working on a solution to separate Order Material Type from Item Material Type. We've had guests to discuss Item Status, reporting requirements, and documentation needs. The ERM Subgroup has been active in sharing different different displays and enhancements for adding notes to Agreements and Agreement Lines
- **User Mgmt:**
  - Custom fields in user records - will bring their list to RA SIG to make sure they're in line with each other
- **Resource Access:**
  - Looking at request fields, due dates, cross-app work on material types with MM and RA for custom fields, staff notes on request
- **Forum Facilitators:**
  - The FOLIO Forum is taking a break for June. Our next Forum will be in July and will focus on the reports that the LDP report-writers are creating.
- **Consortia:**
  - Lloyd Chittenden is the new SIG convener
  - Consortia SIG is starting to meet twice a month, on the first and third Fridays at 12 Eastern Time.
  - Missouri State is very interested in developing an integration with III's INN-Reach system. They would be willing to take the lead on that integration project.
  - We are refocusing on issues of metadata for consortia.
    - What types of data need to be shared and what needs to be kept separate?
    - Central cataloging app?
    - Are volume level holds possible?
    - Open Source bibliographic utility? New OLF project?
- **Public Library:**
  - Meeting on 3rd Wednesdays starting next week
  - Adam Murray from MARMOT is the convener
- **Reporting:**
  - Please join us in celebrating the passage of a major milestone for reporting: The LDP development team have released LDP software version 1.0! Thank you to the members of the FOLIO community who have contributed input and feedback.

        - Download: https://github.com/folio-org/ldp/releases/tag/1.0.0
        - User Guide: https://github.com/folio-org/ldp/blob/1.0.0/doc/User_Guide.md
        - Configuration Guide: https://github.com/folio-org/ldp/blob/1.0.0/doc/Config_Guide.md
        - Administrator Guide: https://github.com/folio-org/ldp/blob/1.0.0/doc/Admin_Guide.md
    - The Reporting SIG is preparing to give a FOLIO Forum presentation in July to demonstrate RA, MM, and RM report queries developed for the LDP, as well as working on identifying personal data to meet GDPR compliance.
    - The SIG met with Technical Writer Marcia Borensztajn this week and is excited about the ideas she described for building and delivering technical documentation on reporting.
    - Reporting developers and Reporting SIG members are deep into creating report capabilities in all functional areas that institutions will need to prepare for their FOLIO implementations.
    - The Reporting SIG has a critical need for a **Test Data Developer** to assist the reporting community with curating and generating test data for our development environment, so that report writers can test their queries with substantial data sets. Ideally the Test Data Developer would be available 20 hours per week. Experience with Java or Go would be helpful.
- **SysOps:**
    - Met with Marcia to align needs for documentation
    - Upgrade problems that will cause failures or mess up reference data - working with Tech Council to figure out how to address these issues
- **Accessibility:**
    - No report
- **Support:**
    - Continuing to define their role, working with Chalmers, MSU & Simmons - have identified about 6 bugs that are affecting production in those libraries
- **Community Outreach:**
    - Tuesday morning gatherings were popular and helped keep the community together but have ended them for now
    - Talking about what a virtual meeting would look like, what would WOLFCon look like if people can't/won't travel
- **App Interaction:**
    - In process: cross-app searching
        - Use cases from RM and MM (e.g. pre-order searching, check different ways of access)
        - Expected display of results

        - Starting with mock-ups
    - Planned: item material types in different apps
    - Item status subgroup:
        - Permissions to change item status *to* and *from* a particular value
        - Custom item status and its behaviour in apps (e.g. allow check out, check in, requests; what happens if order with the status is closed …)
        - change item status from record: most changes are allowed except for
            - to or from a status that indicates the item's loaned
            - from On order
            - to Awaiting pickup or Awaiting delivery
- **Implementers:**
    - Holly sent the five Round IV institutions (Chicago, Cornell, Duke, 5 Colleges, Texas A&M) a new spreadsheet with only their rankings, asking them to focus on the ~300 features where three or fewer ranked as go-live - could they come to agreement?
    - As of Tuesday morning ~30 (10%) features were removed from go-live, the libraries continue to work on it this week, with a June 15 final deadline

Tech Council Updates - Mike

Over the last month the Tech Council has discussed/focused on:

- Release coordinator role and Goldenrod dates
- Approved the Code of Conduct
- Launched the FOLIO Security Group
    - Established it's space on the Wiki
    - Establishing email and setting up processes (like setting up JIRA project and Security Group/Levels)
    - Reviewed newly opened vulnerabilities and worked to close them in Goldenrod
    - Established meeting cadence
- Updated Architectural Blueprint Items based on active discussions
- Reviewed request and commissioned plans on how to deliver "Scratch environments" for Development teams.
- Discussed "Updates with Reference Data" problem/proposal from Sys-Ops

Documentation Update - time permitting - Marcia

Working to understand the FOLIO environment and its large range of needs

Themes

Varying needs among libraries

Need for context

Need easy onboarding

Terminology can vary

Needs

Technical infrastructure - knowledge dispersed through multiple sites & channels

Need to support end users not involved in the community

Tool evaluation: GitHub, Static site generators (several open source options), Content Management System for contributions of content without much special knowledge

Documentation needs to become part of the development process - POs and user stories, development teams, testing, feature/bug fixes

Content - need topic structure, guidelines, etc

Phase 1 - get demo environment, write up drafts and explore options

Phase 2 - get the look and feel, create entry point (folio.org); get demo site in production environment, establish presence in JIRA; select first app to document

Phase 3 - Determine core set of apps needed for go live and have doc ready, installation instructions

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Conference/meetings updates:

- See Trello Board: https://trello.com/b/A27ucwg8/events

Upcoming conference submission deadlines:

- **ACRL 2021** – 5/8/20 deadline: https://conference.acrl.org/callforparticipation/
- **Access 2020 (Canada's Tech Conf)** https://accessproceedings.ca/index.php/access/about/submissions
- **Ontario Library Association 2021 Super Conference** – 5/27/20 deadline: https://www.olasuperconference.ca/2021-call-for-proposals/
- **Charleston Conference Call for Papers** – 7/8/20 deadline: https://charlestonlibraryconference.com/call-for-papers

Conference tracking:
https://docs.google.com/spreadsheets/d/1r92x-SPRTMKva9xkBwoYno0xK4fko5V-xge5wXAdaio/edit?usp=sharing
Let Rachel know if there are other presentations and she will add them to the FOLIO Trello calendar

	Name	Home Organization
X	Sharon Beltaine	Cornell University, ex-officio
X	Steve Bischof	Five Colleges
X	*Cate Boerema*	*EBSCO*
X	Ginny Boyer	Director of OLE Strategic Planning
X	Maura Byrne	Chicago, ex-officio
X	Lloyd Chittendon	MARMOT, ex-officio
X	Axel Doerrer	University Library Mainz
X	Kelly Drake	FLO
	Rachel Fadlon	EBSCO
	Beth German	Texas A&M, ex-officio
X	*Mike Gorrell*	*Index Data*
	Sebastian Hammer	Index Data
	Deborah Hamrick	University of Colorado, Boulder
	Anne Highsmith	Texas A&M
X	Dracine Hodges	Duke
X	Harry Kaplanian	EBSCO
X	Kirstin Kemner-Heek	GBV
X	Jesse Koennecke	Cornell
	Marko Knepper	HeBIS
	Ingolf Kuss	hbz
X	Mikos Lendvay	Hungary
	Andrea Loigman	Duke, ex-officio

X	Kristin Martin	UChicago
	Claudia Mendias	SOAS
	Holly Mistlebauer	OLE Project Manager
X	Paul Moeller	Colorado
X	Peter Murray	Index Data
X	Björn Muschall	Leipzig
X	Karen Newbery	Duke, ex-officio
X	Tod Olson	Univ of Chicago
	Maike Osters	hbz
	Jakub Skoczen	*Index Data*
X	Christopher Spalding	EBSCO
X	Paula Sullenger	Texas A&M
X	Aaron Trehub	Auburn University
	Martina Tumulla	hbz
	Mark Veksler	*EBSCO*
	Alexander Weiss	Bavaria
X	Sharon Wiles-Young	Lehigh
X	Tom Wilson	Alabama
	Annika Schröer	Leipzig
X	Martina Schildt	GBV
X	Lisa Sjogren	Chalmers
X	Laura Wright	Cornell, *ex officio*
X	Gar Sydnor	EBSCO
	Ian Ibbotson	K-Int
	Vince Bareau	EBSCO
	Dale Arntson	Chicago
X	Arpad Maczelka	Hungary
	Anya Arnold	EBSCO

	Ian Walls	Bywater, ex officio
	Steph Buck	EBSCO
	Aaron Neslin	UMass, Amherst

Guests: Marcia Borensztajn