



ARDC SENVAR 2021

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2-3 November 2021

TITLE OF PAPER (LIMITED TO 100 CHARACTERS)

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Abstract

Abstract should be written in English and contain a brief, clear statement of background, problems, objectives, methods and conclusion of the studies. The abstract body should be under 250 words limitation and precede the introduction. Text of the abstract should be 9 points, Times New Roman, and justified with single line spacing.

Keywords: *abstract should be represented within 3-5 keywords, italic*

1. Introduction

Kindly use this MS-Word template given. We suggest you to use this document only as your guide (template) and simply copy and **paste your text over the material in this document**.

All papers (around 8,000 words) should be followed the following layout:

1. 18.2 x 25.7 cm paper size (B-5 Size)
2. Portrait orientation
3. Mirror margin
4. Top margin: 1.6 cm
5. Bottom margin: 2.2 cm
6. Inside margin: 1.3 cm
7. Outside margin: 1.4 cm
8. Header: 1.6 cm
9. Footer: 2.2 cm
10. Line spacing: 1.15
11. Indents – paragraph of section is none
12. Spacing between paragraphs: Single space
13. Spacing between last paragraph and new section: 2 Single space
14. Spacing between section and sub-section: Single space

2. Paper Body Format

2.1 Section Title

Section title should be numbered, Capital, Bold, 10 point, Times New Roman and left justified. Sub-section title should be numbered (2.1, 2.2, ...) , Italic, 10 point, Times New Roman and left justified.

2.2 Text of the Paragraph

Text of the paragraph should be 10 points, Times New Roman and justified with 1.15 line spacing. The writer should use numbering instead of bullets.

1. Numbering: 10 point, Times New Roman and justified with single line spacing. Indent the text 0.5 cm. Use Roman numerals. Insert a single space after the numbering list (before new paragraph).
 - a. Multilevel list: 10 point, Times New Roman and justified with single line spacing. Indent the text 0.5 cm. Use alphabetic order.
 - b. All numbering and multilevel list should follow the example in this document.
2. Give single space after each paragraph.
3. Give 2 single space after the end of final paragraph in each section
4. There is no need to give space after the end of final paragraph in each section if the paragraph reaches the end of the paper format.

The manuscript should be between 4 to 16 pages. The body of the paper should include:

1. Introduction to the subject
2. Research theory and methods
3. Results and discussion: can be written in many different topics
4. Conclusions
5. References

2.3 Source

Source should contain the reference by giving the last name of the author(s) followed by the year of publication in parentheses, e.g. (Silas, 2010). Endnotes and footnotes are not permitted and should be avoided at all possible. All relevant information apart from references should be incorporated into the main text.

3. Figures and Tables

Do not abbreviate 'Table' and 'Figure'. Use Roman numerals to number tables and figures. Refer to all tables as Table. Refer to all illustrations (maps, diagrams, charts, photographs, etc.) as Figure.

Use the following format guidelines for Figures and Tables:

1. Figure and Table captions: 8 point, Times New Roman, Upper Case title, and centred. The writing '**Table 1.**' and '**Figure 1.**' should be bold. The heading should be under a Figure and above for a Table. Leave single space above and below each Figure. Leave single space above each Table.
2. Table headings: 8 point, Times New Roman, Upper Case title and centred.

3. Table text: 8 point, Times New Roman.
4. Source: 8 point, Times New Roman. For a Figure, source should follow the caption. For a Table, source should be placed under the Table, centred. Source should contain the reference by giving the last name of the author(s) followed by the year of publication.
5. Note: 8 point, Times New Roman. For a Table, note should be written under source, centred.

Table 1. The Condition of Tempe Lake on the Rainy and Dry Season

No	Season	Month	Height of water level	Wide of water level (acre)
1	Rainy season	May-August	Elevation 7.0-9.0 m	28.000-43.000
2	Dry season	June-Dec	Elevation 4.5 m	10.000
3	Severe drought year		Elevation 3.5 m	1.000

Source: Naidah, 2010

Note: The elevation of Tempe Lake is Elevated 3.00 meter on the lowest point.

The manuscript's graphics should have resolutions of 600 dpi for monochrome, 300 dpi for greyscale, and 300 dpi for colour.



Figure 1. Community Center in the Kampung,
Surabaya
Source: survey, 2012

4. Headers and Footers

Please use the following format guidelines for Header and Footer.

1. Header text: Please use this document as your guide.
2. No footer is needed

Acknowledgment

Writers are allowed to write acknowledgment in the end of the paper. Acknowledgment is placed after the final section but before the reference.

References

Place the references in a separate section at the end of the document as indicated in this format. Do not footnote references. Do not put figures or anything else after the references.

Reference text: 8 point, Times New Roman, justified. Indents 1 cm. Please use the following format guidelines for reference writing.

Reference should be written in its original language.

Books:

Author's last name, initial. (year), *Title of the Book*, Name of the publisher, Location of the publisher.

Books with multiple authors:

1st Author's last name, initial. and 2nd Author's last name, initial. (year), *Title of the Book*, Name of the publisher, Location of the publisher.

Editorial Books:

Author's last name, initial. (year), Title of Article, Initial name of the editors [eds], *Title of the Editorial Books*, Name of the publisher, Location of the publisher.

Journal:

Author's last name, initial. (year), Title of Article, *Name of the Journal*, **Vol(Number)**, pages, Name of the Journal Publisher, Location of the Journal Publisher.

Paper for Conference and Symposium Proceeding:

Author's last name, initial. (year), Title of Paper, Paper/Proceeding for *Title of the Conference*, pages, Date of the Conference, Location of the Conference.

Report:

Author's last name, initial. (year), *Title of the Report* (Annual report/version of the report), Name of the publisher, Location of the publisher.

Thesis/Dissertation:

Author's last name, initial. (year), *Title of the Disertacion*, Unpublished Thesis/Dissertation, Name of the publisher/university, Location of the publisher/university.

Download:

Author's last name, initial. (year), *Title of the Article*, <web address> (Accessed on Date).

Example

BBC Brasil (2006), Brasil terá 55 milhões vivendo em favelas até 2020, diz ONU. *Folha de São Paulo*, <<http://www1.folha.uol.com.br/folha/bbc/ ult272u54155.shtml>> (Accessed on 16 June 2006).

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Habraken, N. J. (1976), The Limits of Professionalism, *Architectural Association Quarterly*, **8(1)**, 52-59, Pergamon Press, London.

Hamdi, N. (1995), *Housing without houses*, Intermediate Technology Publications Ltd., London.

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- Haryadi (1989), *Residents' Strategies for Coping with Environmental Press: Relation to House-settlement System in a Yogyakarta Kampung, Indonesia*, Unpublished Dissertation, Department of Architecture, The University of Wisconsin, Milwaukee.
- Silas, J. (1983), Spatial Structure, Housing Delivery, Land Tenure and the Urban Poor in Surabaya, Indonesia, In Angel, S. [eds], *Land for Housing the Poor*, Select Books, Bangkok.