

A Bill to Include a Procedure for Establishing ASUP Senate Subcommittees in the Bylaws

IN THE Seventy Fifth Undergraduate Senate

10-07-24

Senator Ben Carey-DiGregorio for The Senior Class
Senator Mason Dinsmore for The Junior Class
Senator Sarah Cayabyab for The Shiley School of Engineering

Background and Definitions:

Background:

Currently, in the bylaws, a process to establish exploratory committees exists.

“The exploratory committee shall generate a formal report on its findings, conclusions, and established procedural infrastructure. This report will be presented to the Senate, who will vote to either approve the exploratory committee, thus becoming a Standing Committee, or vote to reject the exploratory committee, thus not becoming a Standing Committee...”

However, a structure does not exist for the creation of subcommittees, which would act as specific and focused committees attached to standing committees to address issues that are related to a committee but require more work than can be sufficiently addressed by said committee.

Whereas, No procedure exists for subcommittees in the ASUP bylaws

Whereas, A subcommittee system would benefit the operational efficiency of ASUP.

Therefore, be it resolved, a new section will be included in the bylaws under section III of the bylaws as article 8.

Section VIII: Subcommittees

A. Establishment

- a. A Senator can propose the formation of a subcommittee to meet new needs and demands of the student body. If approved by the Senate, the subcommittee shall exist for 1 or 2 semesters. During this time, its purpose is to assist in specific areas of need for existing Senate standing committees that would otherwise prevent committee work from happening.
- b. By default, the chair of the associated standing committee will act as the chair of any established subcommittee unless otherwise noted in the legislation to establish the subcommittee. The chair of a standing committee can be any member of the ASUP Senate.
- c. Any UP community member is eligible to be a member of the subcommittee.

B. Purpose

- a. The work of this subcommittee should be focused on a specific task that may be adjacent but out of the scope of an existing standing committee. It may also include supporting special interests of the Senate that require a semi-formal administrative structure outside the scope of establishing an exploratory committee.

C. Governance

- a. The subcommittee will be attached to the relevant standing committee, and the associated standing committee will report on its progress in Senate meetings.
- b. The chair of the associated standing committee is responsible for general oversight of the committee and should be present at all subcommittee meetings unless another member of the associated standing committee is named.
- c. Any legislation or recommendations made in the subcommittee will be discussed during the regular meeting for the associated standing committee. And if needed, will be passed on to the Senate from the chair of the standing committee.
- d. The subcommittee is responsible for its governance procedures and the establishment of meeting times.

D. Continuity

- a. The subcommittee chair must record all the subcommittee's progress. After completing its duties, a final report highlighting all recommendations, legislation, or other deliverables must be given

to the associated committee chair for inclusion in any continuity documents of the associated standing committee.



The 75th Senate of the ASUP
S.B. 24-25-002

BY A VOTE OF _____ TO _____ WITH _____ VOTES PRESENT ON
THIS _____ DAY OF _____, 2024

Rosana Gutierrez
Speaker of the ASUP Senate

Aidan Sanchez
President of the ASUP

VETOED: _____

Attesting: _____

Title: _____