



General Safety Rules

1. Students **must pass** safety tests on each machine/tool with 100 percent accuracy before they can use that machine/tool.
2. Your undivided attention **must be given** to the tool/machine you are using.
3. If you are uncertain about the setup or any aspect of the operation you **should check** with your teacher before proceeding.
4. To prevent fires originating from the spontaneous combustion of oily rags, you must dispose of oily rags **only** in the approved safety can.
5. Each student in the class is responsible for following **all** required safety rules.
6. Fooling around is **never** allowed.
7. Students **may not** work if the instructor is not present.
8. **Always** report accidents to the teacher.
9. Use the **proper** tool for the job you are doing.
10. Broken or defective tools **should not** be used.
11. All visible jewelry should be **removed** when working in the shop.
12. Baggy, loose clothing or open toe shoes/sandals are **prohibited** in the shop.
13. Safety glasses must be worn **at all times**.