



# SOUTHERN LUZON STATE UNIVERSITY

## Office of Research Services



2F, REPDI Building (Old Digitel Building), SLSU, Lucban, Quezon PH 4328



(+63)42-540-1115



research@slsu.edu.ph



@slsuors



### ORS FORM J

### APPLICATION FOR RESEARCH/ CREATIVE WORKS PROPOSAL

### FOR CORE FUNDING

Approved via BOR Resolution No. 105, series of 2025

*To be accomplished by the project leader:*

|                                          |                                                                                                                      |
|------------------------------------------|----------------------------------------------------------------------------------------------------------------------|
| Title:                                   |                                                                                                                      |
| Proponent/s:                             |                                                                                                                      |
| Rank & Affiliation(s):                   |                                                                                                                      |
| Correspondence:                          | Email: Phone Number:                                                                                                 |
| Cooperating Agency(ies)                  |                                                                                                                      |
| Purpose (check one):                     | <input type="checkbox"/> Research Project   <input type="checkbox"/> Publication   <input type="checkbox"/> Others - |
| Project Duration:                        |                                                                                                                      |
| SLSU Research/<br>Creative Works Agenda: |                                                                                                                      |
| SDG/s Addressed:                         |                                                                                                                      |
| <u>GAD Score:</u>                        |                                                                                                                      |

*If for publication:*

|                                        |                           |
|----------------------------------------|---------------------------|
| Publication/<br>Journal/s:             |                           |
| Publisher/s:                           |                           |
| Indexing:                              | Scopus WoS Others ( ) N/A |
| Publication/ Publisher<br>URL (if any) |                           |

*If with co-authors:*

| Name                         | Contribution* | Signature |
|------------------------------|---------------|-----------|
|                              |               |           |
|                              |               |           |
| add more columns as required |               |           |

\* For the statement of contribution, please refer to the [Elsevier CRediT author statement](#).

**Attachments:**

1. Cover letter
2. Research/ Creative Works Proposal duly endorsed by the College Dean/ Campus Director

*Certified true and correct:*

Signature over printed name  
Date: \_\_\_\_\_

*For ORS Secretariat:*

|                           |        |
|---------------------------|--------|
| Attachments are complete: | Yes No |
|---------------------------|--------|

*"Empowering people, ensuring a sustainable future"*



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|                                                                 |                          |                                   |
|-----------------------------------------------------------------|--------------------------|-----------------------------------|
| Originality Check:                                              | <10% (Proceed to review) | >10% (Return to author to revise) |
| Reviewed by:<br>(Signature over printed name/<br>date reviewed) |                          |                                   |

For the Institutional Research Evaluation Committee:

(U – Unsatisfactory; S – Satisfactory; VS – Very Satisfactory)

| CRITERIA                                                                                                                                                                                                            | U | S | VS | COMMENTS |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|---|----|----------|
| The proposal is aligned with the research/creative works thrusts and priorities of the University                                                                                                                   |   |   |    |          |
| The proposal is not a duplication of any previous studies or creative works published.                                                                                                                              |   |   |    |          |
| Proposal design and methodology are complete and appropriate based on the objectives.                                                                                                                               |   |   |    |          |
| The proposal has potential significant contribution to the discipline.                                                                                                                                              |   |   |    |          |
| Writing is free from glaring grammatical and factual errors.                                                                                                                                                        |   |   |    |          |
| The proposal has high potential for publication in a refereed journal or exhibition, and would contribute significantly to establishing the University's good reputation in the research/ creative works community. |   |   |    |          |
| Other Comments and Suggestions:                                                                                                                                                                                     |   |   |    |          |

Note: This form may be reprinted depending on the number of evaluators needed.

Reviewed by:

Signature over Printed Name

Date: \_\_\_\_\_

Suggested Action:

To be accomplished by the Director of the Office of Research Services [for Research] or ITSSO [for Creative Works] (Check one that applies based on IREC Member Evaluation):

|                          |                                                               |                                                           |
|--------------------------|---------------------------------------------------------------|-----------------------------------------------------------|
| <input type="checkbox"/> | Approve as Core Funded Research/ Creative Work                | Reviewed by:<br><br><br><br><br>Director / Co-Chair, IREC |
| <input type="checkbox"/> | Approve as Core Funded Research/ Creative Work with Revisions |                                                           |
| <input type="checkbox"/> | Revise and Resubmit for Reconsideration                       |                                                           |
| <input type="checkbox"/> | Submit for Institutional Funding                              |                                                           |
| <input type="checkbox"/> | Submit for External Funding                                   |                                                           |

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|  |                   |  |
|--|-------------------|--|
|  | Others (Specify): |  |
|--|-------------------|--|

Recommending Approval of Suggested Action:

\_\_\_\_\_  
Vice President, Research, Extension, Production, Development & Innovation

Approved/Disapproved:

\_\_\_\_\_  
University President



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### **RESEARCH/ CREATIVE WORKS CONCEPT PROPOSAL** *for Core Funding*

***Working Title***

***Author/s<sup>1</sup>***

***<sup>1</sup>Affiliation***

**Corresponding Author: [Email Address]**

#### **Abstract**

Up to 250-word summary of the proposed research. Double-spaced.

#### **Rationale**

Backgrounder and a clear explanation of the issue or gap the project seeks to address. Double-spaced.

#### **Objectives**

Specific goals of the research or creative work. Double-spaced.

#### **Framework (if any)**

Theoretical or conceptual framework guiding the study/ creative work.

Double-spaced.

#### **Materials and Methods**

Description of resources, methodology, and processes to be employed.

Double-spaced.



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### Expected Outputs & Impact

(Identify only ones that apply.)

|                 |                           |
|-----------------|---------------------------|
| Publication     | e.g., 1 publication draft |
| Patent          | e.g., 1 patent submission |
| Product         |                           |
| People Services |                           |
| Partnerships    |                           |
| Policies        |                           |

|                 |  |
|-----------------|--|
| Social Impact   |  |
| Economic Impact |  |

### Budgetary Requirements

(must not exceed Php 15,000, chargeable under Maintenance and Other Operating Expenses)

| Particulars | Amount |
|-------------|--------|
|             |        |
|             |        |
|             |        |
|             |        |
|             |        |
| Total       |        |

### Timeline of Activities

A Gantt Chart of milestones for the project.

### References

Bibliography or sources supporting the proposal. Use the Chicago 17<sup>th</sup> Edition (Author-Date Format). Single-spaced; hanging indentation.

**NOTE:** This form shall only be used for applications for core funding of research projects. Authors of papers for publications may use the template and documentation style preferred by the journal where the paper is to be submitted.



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### Endorsement

This is to certify that the research proposal is aligned with the proponent's specialization, the program's and the college's/campus' research priorities.

|                                                           |                                                    |
|-----------------------------------------------------------|----------------------------------------------------|
|                                                           |                                                    |
| <b>[NAME]</b><br>Research Coordinator<br>[College/Campus] | <b>[NAME]</b><br>Dean/Director<br>[College/Campus] |
| Date:                                                     | Date:                                              |