



PARENT TEACHER ASSOCIATION MEETING AGENDA January 23, 2024

- **CALL TO ORDER / PRAYER:** Meeting opened at 7:00 pm Emily Bouma
- **BOARD IDENTIFICATION:** Individually
 - Emily Bouma - PRESIDENT | ebouma1205@gmail.com
 - Melissa Radlinski- VICE- PRESIDENT | melissaradlinski@gmail.com
 - Philip Alt - TREASURER | Philip.alt@altcc.biz
 - Tanya Kooistra - SECRETARY | tlkooistra@gmail.com
- **STAFF RECOGNITION:** Melissa Radlinski
 - Paula Ryan
 - Pat Kalahar
 - Tom Wisniewski
 - Lisa Digiovanna
 - Kelly Clancy
 - Tanya Kooistra

*Thank you Paula for putting out and picking up the reminder PTA signs on PTA Tuesdays!!**

- **ROLE CALL:** Individual Parents: Parent Name(s), Student Name(s) and Grade(s)
- **READING OF GOALS** (see goals at the bottom of agenda): Melissa Radlinski
- **BOARD OF DIRECTORS REPORT:** Chris Abid (president)
 - Updates
 - The BOD approves the school's handbook, which includes the school's dress code
 - After accreditation, the board of directors (BOD) agenda/ minutes are now posted on the Holy Spirit School [website](#)
 - Meeting minutes must be approved at the subsequent meeting and then will be posted
 - The BOD's email is: holyspiritschoolboard@gmail.com
 - Next BOD meeting is: **Wednesday, February 21, 2024**
 - Discussion about school uniforms/ dress code for physical education
 - BOD's November 2023 Meeting discussion on PE uniforms:
 - Holy Spirit does not have adequate changing areas for students to change
 - BOD is a voting board

- Any proposed physical education/color day uniform changes need to be submitted, reviewed, and voted upon
 - Any change and ratification would take place for the 2024-2025 school year, no mid-year change in dress code will happen
- Parent PE Uniform Dress Code Concerns:
 - Appearance of some of the student's choices for color days/ PE days
 - skinny jeans, flannel pants, pajama pants (slovenly)
 - Additional comments from the [October 24, 2023 PTA meeting](#)
- Questions:
 - What are we trying to fix? What is the end game of creating/changing the color day/PE color day dress code?
- Suggestions:
 - Change ALL color day and PE color day expectations
 - Remove the name "color day" and call it PE Dress Code
 - Must be clear cut/ no gray area so it is enforceable
 - Vernacular is important with dress code (caution to not get stuck on one word suggestions- like pajama pants)
- Tasks:
 - PTA Board will propose a concrete PE Dress code to the BOD, Pat and Paula, and teachers
 - Opportunities for suggestions, changes, and improvements
 - Examine the language on Color Day dress code as well, if the complaint is that students look slovenly
- **PRINCIPAL'S REPORT: Pat Kalahar**
 - December 2023 Accreditation
 - **December 20, 2023**, Holy Spirit School informed- WE PASSED ACCREDITATION!
 - Many thanks go out to the teachers and staff for the countless hours they poured into the school study
 - Thank you also goes out to the parents that were interviewed and provided feedback for the accreditation team
 - PTA Christmas Gifts- distributed on **December 21, 2023 and December 22, 2023**
 - Thank you from all the teachers and staff for the generosity of the parents (Santa's Elves) and the PTA.
 - Large stack of thank you notes expressing teachers and staff appreciation
 - Titan Toddler Time- **Thursday, January 25, 2024**
 - Location: Gym
 - We have had so many littles coming to these events, it is very exciting to watch the future Titans get to know the school, the staff, and each other
 - Catholic Schools Week- **January 28, 2024- February 4, 2024**

- Wear your Holy Spirit School uniform or Holy Spirit gear to Mass this weekend
- Students will be doing the readings, petitions, greeters, and ushers during all weekend Masses
- Still in need of students for **Sunday, January 28, 2024; 8:30 am Mass**- contact the school office if your child is available
- New Spanish Club- Begins on **Monday, January 29, 2024**
 - Over 30 students have signed up for this new club
 - Thank you to Araceli Barajas and Jennifer Van Zyll for leading this
- Early Childhood Information Night- **Monday, February 5, 2024**
- Parent Teacher Conferences- **Thursday, February 8, 2024 and Tuesday, February 13, 2024**
 - Sign up genius will be emailed soon
- Holy Spirit School Snow Days
 - 99% of the snow days are not called by Pat
 - Pat only makes school closing calls, if it is specific to our Holy Spirit School building (ex. broken water main, boiler out, temperature in the building deemed unsafe for students)
 - Holy Spirit is part of a Diocesan group, which is who makes the call for a snow day
 - Goal is that the Diocesan Office makes the call by 6am
- Holy Spirit School Athletics
 - Fee per athlete/ school year is and has been \$85.00/ year (All you can play) for many years
 - This rate is not sustainable
 - 2022-2023 School year, Holy Spirit School lost almost \$7,000 on athletics, not included an athletic director's salary or uniforms
 - In order to break even, the fee would need to have been \$185.00/ athlete
 - The Board of Directors have been working on a plan for the 2023-2024 Athletic Season(s)
 - Possibility of keeping a 1/year fee (All you can play)
 - Possibility of a per sport fee (different for each individual sport, depending on their needs)
 - Athletic Boosters Golf Outing
 - Booster's primary goal has been fundraising
 - 2023 Golf Outing helped reduce the athletic deficit- THANK YOU! THANK YOU! THANK YOU!
 - GRACEAC (5th-8th grade) pays for (generally speaking, different per sport): uniforms, equipment, director's salary, referees, facilities (line painting)
 - The cost of reconditioning a football helmet alone is astronomical!

● **TREASURER'S REPORT: Phil Alt**

- Total Revenue to date- **\$49,059**
 - \$1200 in revenue besides WWTS
 - Titan Givebacks
 - Blessing of the Playground
 - Le Bon Macaron (100% give back)- **\$750.00**

- Around Baking- **\$50.00**
 - Manning BBQ- still waiting on Derek's give back (Emily will reach out again)
 - Chick Fila- November 2023- **\$556.56**
- Expenses to date- \$22,805 (see [Financial Report](#) for breakdowns)
 - PTA Teacher Christmas gifts- **\$6207.00**
 - Santa Elves Teacher Christmas gifts- **\$6200.00**
- **COMMITTEE REPORTS:**
- Committee Job Description Toilet Bowl Winner- Tanya Kooistra
 - Congratulations Social Committee, you were the last committee to turn in your committee job descriptions/tasks form
 - Awarded a 3D printed (Thank you Jon Grimshaw) toilet bowl trophy
- PTA Sponsored Written Publications- Tanya Kooistra
 - Praise and apologies to Rachel Jonaitis (Social Committee) for their Winterfest flier
 - Tanya Kooistra will work on a written publication checklist, for future publications, to ensure that all written communication/printed publications follow the guidelines required to be included in the school newsletter, Friday Followup, Parish Bulletins, etc.
- Committee Commitment and # of Volunteers- Tanya Kooistra
 - Tanya Kooistra is working on creating a form that each committee chair will complete, indicating how many volunteers they would like on their committee for the 2024-2025 school year, as well as the estimate time commitment required for each committee member
 - Will be emailed to Committee chairs by next **Friday, February 2, 2024**, with a due date of **Friday, February 16, 2024**
 - Hopeful that by specifying the number of volunteers each committee needs, the volunteers that sign up will be better utilized than they have in the past
 - we have a community of people who want to volunteer, so we would like to find a way to put their giving hearts to better use
 - Tanya Kooistra and Paula Ryan working on digitalizing the Parent Participation Interest Survey
 - The hope is that this will be completed to be distributed in February, possibly with the registration paperwork
- Holy Spirit Apparel - Chair: Melissa Radlinski
 - Look for a new apparel order coming in the next month
 - Always looking for new designs and ideas, if you have any, email pta@hsparish.org
 - More options in toddler sizes
 - Athletic cinch style bags with option for student's name
- Birthday Board - Chair: Stephanie Kozlowicz
 - Looks awesome, as always!
 - Henryk Kozlowicz thought of the January idea- Good work buddy!
 - Not having to use much of the assigned budget, been using what has been left from years past and the Ellison Die machine in the art room
- Community Connection / Alumni Committee: Sarah and Dan Grey

- Placed an ad in the bulletin- including a QR code- Google Form to collect names/ information
- Aside from the operations part of collecting data, Question: How does this fit with PTA?
 - Looking to collect a list of names and places of employment so that we can support alumni/parishioners/ parents that have businesses for Titan Givebacks or other ideas, supporting our own families first
 - Holy Spirit Catholic Church has a past directory that could provide some dated information regarding parishioners
- Alumni committee plans to get with administration to see how else their role may play in the PTA and the school in general
- Alumni Gathering Event- in the future??
 - West Catholic- has an alumni gathering
 - Would want to want to make sure there is a purpose to the gathering
- School Family Outreach- Chair: Annie Williams
 - No chair present/ emailed report
 - No need for any new food trains
 - Cards for condolences and celebrations continue to be sent out
 - If you or someone you know needs anything from our school family outreach committee, appease email pta@hsparish.org and we will get this information to the committee chair
- Hospitality / Staff Conference Meals - Chair: Andrea and Michael Dewicki & Mercedes Barnum
 - Spring Parent-Teacher Conferences are around the corner
 - Email with sign up genius to those that signed up as a Staff-Conference Meal volunteer- regarding items to purchase will be coming soon
 - No need for further volunteers, their is an allocated budget per PTA Budget that cushions the purchases the chairs need to cover
- Paper Gator - Chair: Kelly Toland
 - Many of the same volunteers help out each paper gator color day
 - It would be nice to see some others that have signed up for this committee to volunteer as well, as to not burn out those that continually do it
 - Kelly Toland is going to call and get the specifics of the dollar amount Holy Spirit School receives per dump and how this is figured out: per weight? per estimate?
- Parent Ambassador - Chair: Kelly Clancy
 - End of 2nd quarter- Kelly will send on an email Wednesday, January 24, 2024, to remind ambassadors to email families and check in with them
- Publishing Center - Chair: April Alt
 - No chair present/ emailed report
 - Lots of kids have been writing, keeping those volunteers very busy
 - Used PTA funds to purchase more book covers
- Room Parent Coordinator - Chair: Amanda Sekelsky
 - No chair present/ emailed report

- Classrooms will be celebrating Valentine's on **February 13, 2024** because February 14, 2024 is Ash Wednesday
- Social Committee- Chair: Ashley Braman
 - Winterfest- **Sunday, January 28, 2024**
 - Was hoping the awesome snow was going to stick around
 - The show will go on no matter what!!
 - Bring your sleds and your snow stuff, join the Holy Spirit community after the 10:30am Mass for loads of fun
 - 2 Food Trucks (Titan givebacks)
 - Around Baking - Pizza
 - El Jalapeno - Mexican
- Teacher Appreciation Week-**May 6-10, 2024**- Chair: Emily Bouma
 - Nothing to report at this time
- Titan Give Backs - Chair: Katie Johnson
 - Chick Fila- working on a March date
 - Whitecaps- offering a \$2.00/ticket giveback- working on a Spring date
 - Ed Dunnabeck and Girls Farm- working on a giveback
- Variety Show- **May 31, 2024**- Chair: Erin Gottleber
 - No chair present/ no report
- Walking With the Spirit-**September 13, 2024**- Kelly Clancy
 - 234 more days until the 2024 Walking with the Spirit
 - **Saturday, February 24, 2024**- WWTS YMCA Celebration Night- more info to come
 - Current WWTS committee has started to take a lot off of Kelly's plate
 - THANK YOU! THANK YOU! THANK YOU!
 - Still looking for a new WWTS Chairperson

Topics of Discussion:

- PTA Meetings (2024-2025 School Year)
 - What is the appropriate amount of PTA Meetings for next school year?
 - Every month? Every other month, with the alternative month being time to meet as a committee? Or similar to what the 2023-2024 meeting calendar was?
- Mental Health Initiative
 - Possible grant \$\$ available to promote mental health among students, faculty/staff, and/or parents/parishioners
 - Looking for ideas- email pta@hsparish.org
- As our weather turns "wintery"
 - Please help your child/ren remember to bring boots to school for outdoor recess. Students without boots will remain on the sidewalk
 - Students who are fully dressed for winter (i.e. – snow pants, boots, hats, gloves, etc.) may choose to play on the playground equipment, the upper/lower fields, and/or go sledding when offered

Important Dates:

- **Thursday, January 25, 2024**- Titan Toddler Time

- 10:15-10:45 am- Activity Center
- **Sunday, January 28- Friday, February 2, 2024-** Catholic Schools Week
 - Weekend Masses: Wear Holy Spirit apparel or uniform to kick off CSW
- **Sunday, January 28, 2024-** PTA Sponsored WinterFest
 - 11:30am-2:30pm- Back parking lot/sledding hills
- **Tuesday, January 30, 2024-** 2nd Quarter Report Cards Online
- **Late February-** Registration for 2024-2025 School Year sent out
- **Friday, March 8, 2024-** Living Stations of the Cross
 - 7:00pm- Holy Spirit Catholic Church
 - Come one, come all- not just open to school families
- **Saturday, March 23, 2024-** 4th-8h grade Madagascar Musical
 - 2:30 pm and 7:00pm- Activity Center

DISMISSAL

- Color day pass drawing and distribution
 - #6- Dewicki Family
 - #3- Radlinski Family
- Meeting concluded at 8:15pm Emily Bouma

This year's meetings:

~~September 26, 2023- 7pm~~

~~October 24, 2023- 7pm~~

~~January 23, 2024- 7pm~~

March 26, 2024- 7pm



*Our mission at Holy Spirit School is to learn, live, and share
the message and teachings of Jesus Christ.*

FROM THE PTA CONSTITUTION, ARTICLE II: GOALS

The goals of this organization shall be:

- A) To bring into closer relation the home and the school, so parents and teachers may work together in educating children in a Catholic Christian environment.
- B) To develop between teachers and parents such united efforts as will secure for every child the highest advantages in physical, mental, social, and spiritual education.
- C) To offer through a well-planned program information of particular interest to parents in an effort to raise the standards of home life.