Special Education Department Five Town CSD / MSAD 28

22 Knowlton Street Camden, ME 04843 Tel: 207-236-7812



Visitor & Volunteer Confidentiality Agreement

Due to the nature of our special education and the unique needs of our students, and in observation of confidentiality laws, we require all visitors and volunteers to agree to the terms described below:

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. 1232g; 34 CFR Part 99) final regulations prohibit the sharing of student educational records without specific parent permission. While volunteers and visitors at our school will never have access to student records, certain information could become evident during a visit to our school (due to self-disclosure by students, observation of activities, or other means).

The importance of confidentiality with respect to all student information has been explained to me. I understand the confidential nature of information may be gleaned during classroom visits, interactions with students, and observations of classroom activities, and I understand the legal and ethical importance of protecting all such information. I will not share any personally identifying information about any student with other individuals or agencies.

	Date
Signed	
	Date
Witness	