

VIVIAN F. BOURGEOIS SPECIAL STIPEND GUIDELINES

Deadline: None



VIVIAN F. BOURGEOIS SPECIAL STIPEND

Established July, 1996 via a
Bequest from the Estate of
Past State President of Epsilon State
Miss Vivian Florence Bourgeois

1. **Name of Award:** The Vivian F. Bourgeois Special Stipend

2. **Purpose:** To encourage Epsilon State members of The Delta Kappa Gamma Society International to **become better classroom teachers/professors** by affording them the opportunity to present at or attend regional, national, and international conferences/ conventions or workshops/seminars within their discipline. The meetings are to be those of significant educational organizations other than The Delta Kappa Gamma Society International. **Stipends will not be awarded for events earning University Credit.**

3. **Awardees:** Classroom teachers/professors with a minimum of two full years as members in good standing of the Epsilon State Organization of The Delta Kappa Gamma Society International.

4. **Funding:** Provided by interest accrued from the VIVIAN F. BOURGEOIS SPECIAL STIPEND FUND. The amount, not to exceed \$500 per recipient, shall be used to defray expenses of registration, room costs, and travel. Availability of funds will determine the number of awards per year.

5. **Stipend Applications:** May be submitted at any time during the year as the need arises.

- a. Applications may be secured from the State website, chapter presidents, Executive Secretary, or Vivian F. Bourgeois Special Stipend Committee chairman.
- b. Applicant should allow a minimum of two-weeks for processing of application

6. **Criteria for Selection:**

- a. Classroom teacher/professor with **a minimum of two full years as a member in good standing** of the Epsilon State Organization of The Delta Kappa Gamma Society International.
- b. Evidence of
 - 1) Active involvement in Society work commensurate with the length of membership
 - 2) Professional involvement and achievement
 - 3) Community involvement
- c. Required information for proposal
 - 1) **Name of Conference/Convention/Workshop/Seminar**
 - 2) **Dates of Meeting**
 - 3) Name of **City/State** where meeting is held
 - 4) **Rationale for Attending**
 - 5) **Responsibility** at Meeting
 - 6) **Anticipated Cost**

7. **Follow-Up Report:** The recipient of a Vivian F. Bourgeois Special Stipend shall file a report to the chairman of the Committee within 30 days of completion of the meeting attended:

- a. Verifying expenditures (include receipts and invoices) covered by the award.
- b. Summarizing involvement at the meeting (meetings attended, sessions presented, etc.) and describing proposed applications in their classroom setting.

Vivian F. Bourgeois Special Stipend Study Committee

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