Steering Committee Proposal: {Title}

Status: draft | Prepared by {Your Name} | Submitted on: {date}

Instructions

- Go to *File > Make a Copy*
- Draft your new proposal.
- Share your proposal in the #oo-steering-committee channel in Slack at least one week prior to the next Steering Committee meeting. The SC chair will confirm your agenda slot based on availability.

How do you want this proposal to be considered?

- ❏ I'd like to start a discussion about this topic
- ❏ I'd like a formal vote
- ❏ Not sure

Why does this matter (and what outcomes do we want to achieve)?

{Your answer here}

Proposal

- Overview
- Implementation recommendations

Member comments

- Add questions or comments using the comments feature.

How to evaluate a proposal

- Does it support our mission and values?

- Is it clearly understandable?
- Is it feasible?
  - If not, can it be reshaped so it is? (This is often a matter of scoping.)
- If it requires labor or resources, are those clearly articulated?
  - If not, it should probably be rewritten as an exploratory phase, a pilot, or a working group aimed at defining the labor and resources required.

Next steps

If the proposal passes:

- The SC should identify a collective next step and assign a lead. This does *not* have to be the same person as the proposer.

If the proposal doesn't pass:

- Since we aim for consensus whenever possible, a failure to pass a proposal indicates someone in the group has an issue with the proposal as written. It's worth taking a moment to understand their concerns, because they can often be addressed with minor (or even major) proposal revisions. This process isn't about negotiation but about finding common ground that everyone feels comfortable standing together on.