



**PTO Meeting**  
**September 10, 2024; 6:00 – 7:30 p.m.**  
**Sandburg Library**

**I. Welcome/Introductions**

Attendance: Keri McCabe, Julie Matthews, Lindsey Blankenship, Jenn Bush, Kate Ryan, Laura Sweeney, Aaron Hilst, Elizabeth McCullough, Robyn Kline, Kelley Reppe, Stacy Cote, Keri McCabe, Nikki Vivion, Melissa Kurup, Angela Pace, Andrea Lyons, Rachel Edwards, Andie Jones, Andrea Fitch, Sophia Meyer, Thea Pollock, Courtney Astranti, Kelly Reppe, Jess Pramov, Kate Bell, Taylor Alicea, Laura Lassen, Lauren Holmstrom, Megan Finesilver, Liz Keating, Susan Pelikan, Andrea Fitch, Thea Pollock, Kelly Williams, Jena Fleming, Courtney Astranti, Amy Nelson

**II. Principal's Update (Keri McCabe)**

- A. Keri is grateful for the dinner provided by the PTO on Back-to-School Night. Special thanks to Laura Sweeney, the chair of the hospitality community, who ordered the dinner.
- B. Hiring Updates
  - 1. Sandburg is looking for a new registrar to replace Michelle Lindquist, who is retiring. There is a candidate currently going through the hiring process.
  - 2. Still looking for 2 paras, so that there is a para in each 4th grade class and one 3rd grade level para. Please let anyone interested to apply.
- C. Secure Procedure Updates
  - 1. There was a lot of confusion at the district/school level when Sandburg was placed on a secure perimeter. Typically information comes from the district and the community is not informed until after a lockdown is lifted. In the future, as soon as a secure perimeter is put in place, the community will be texted immediately and updates will be provided via a link to a website that will be frequently updated with time-stamped information. Staff members will also receive information via these text messages.
  - 2. As a reminder, parents need to accept text notifications via Infinite Campus.
  - 3. The group discussed the possibility of a schoolwide protocol for securing the perimeter from within the building and this will discuss the Emergency Team next week. District's security team does know if doors have been opened and/or aren't secured.
- D. SACC (after-school program) has hired more employees to accommodate the increase in families seeking before and after-school care. They are now staffed to the following capacities: Monday - 60, Tuesday - 90, Wednesday -75, Thursday - 75 and Friday -60 (availability on T, W, Th). Reach out to them if you need care and there are openings T-Th.

- E. Keri needs to move the first CSSAC meeting due to a personal conflict. She suggested moving CSSAC to October 10th.

### III. Teacher Liaisons Update (Rachael Edwards & Alicea Bacon)

- A. K - 2nd: Kindergarten is working on building a PBIS bootcamp; 1st grade has an upcoming field trip to the farm; Students have started/continued with the SuperKids curriculum. 2nd grade is learning about habitats and will be going on a trip to the zoo. They are also preparing for the Veteran's Day performance; Specials: Tape Art by 4th graders will be up in the hallways by fall conferences and the STEAM teacher has integrated well into the team.
- B. 3rd-5th:
  - 1. 3rd grade teachers are thankful for the Back-to-School dinner. The kids did great with the secure perimeter as well as fire and lockdown drills the past couple weeks. They have worked to establish community. In math, they are working on rounding, adding sums, etc. In writing, they are completing quick writes and building writing stamina. In reading, they have started HMH and are working on understanding/reading fiction (i.e. POV, making predictions, etc. In science, they are using the Twig curriculum to study biomes.
  - 2. In 4th grade, they are working on animal super survivors in science. In writing, they are finishing their first narratives. In math, they are working on rounding to the nearest thousands, etc. They are building a culture of independent learners
  - 3. 5th graders will be joining 2nd graders on the zoo field trip on September 19th.

### IV. Board Updates (Lindsey Blankenship & Jenn Bush)

- A. Votes
  - 1. Executive Board - (changing executive board from 12 to 8) - proposed by Lindsey Blankenship and seconded by Jenn Bush. PASSED
  - 2. Change of Bylaws regarding verbiage of Teacher Liaison section (2-year term with only one voting representative) - proposed by Lindsey Blankenship and seconded by Jenn Bush. PASSED
  - 3. Purchase another year of Mystery Science for STEAM (\$2,000) - videos, kids respond well to it; Michelle is looping in Twig and ReVeal math as well , but Mystery Science will strengthen curriculum - proposed by Lindsey Blankenship and seconded by Jenn Bush. PASSED
- B. Speaker Series
  - 1. Lara Baker - Anxious Generation Discussion
  - 2. Dru Ahlborg - Executive Director of Bullying Recovery Resource Center
- C. Save the Dates
  - 1. Run4Funds (October 4th)
  - 2. Trunk or Treat (Saturday, October 26th)
  - 3. Sweetheart Dance - March 14th
  - 4. Sandburg Staff Appreciation - Week of March 31st (not aligning with National Teacher Appreciation Week to alleviate stress in May)
  - 5. Spring Fundraiser - April 12th
- D. Treasurer (Kelley Reppe)
  - 1. Summary:
    - a) \$71,550 (Net income from fundraisers)
    - b) \$57,580 (Expenses: new item may be a marquee which is quotes around \$35K; questions regarding whether to school will match the cost/whether we can have community partnerships help pay for it)

- c) 10K in reserve
- 2. Vote on 24/25 PTO Budget - vote was delayed until we have more information re: the marquee and staffing costs.
- E. Communications (Robyn Kline)
  - 1. Membership Toolkit Update - encouraging families to sign up ensure families receive communication as schoolwide information will be shared via this app. Teachers will be notified re: which families have not signed up.
- F. Fundraising - Jess Pramov
  - 1. Run4Funds (October 4th; 2 grades for scheduled to run at the same time on two different tracks so that it is completed by noon - will help to secure enough/minimize the number of volunteers.
  - 2. Shirt dying will be completed at school (Spin Art-type design to be completed in STEAM)
  - 3. There will be individual and group/grade/school-level prizes. Individual prizes will be given at the end of day so peers don't feel excluded.
  - 4. Spring Fundraiser (April 12th) - a committee is being established for an adult-only night. There will likely be an auction component. Jess will be reaching out to parents who have signed up for the committee soon to establish location, theme, etc.

## V. Committee Updates

- A. Social (Sophia Meyer)
  - 1. Social Calendar
    - a) 8/12 Back to School Social Kona Ice
    - b) 8/15 Kindie Coffee & Kleenex
    - c) 9/3 Skate City Sandburg Night
    - d) 9/14: Chalk Art (get a 1,000 pt. per each student in pictures submitted)
    - e) 10/4 Run4Funds
    - f) 10/26 Sandburg Trunk or Treat
      - (1) Volunteers Needed: 12 staffed positions during event (trunk and table volunteers, clean up crew 4)
      - (2) Run Time (3-5pm: Set-up 1-3pm; Clean-Up 5-6pm)10/31 Halloween Parties
    - g) 11/15 or 22 Southglenn Tree Lighting
    - h) 12/ 6 Parents Night Out (activity and location TBD)
    - i) 2/13 Skate City for Sandburg (Thursday night)
    - j) 3/14 Sweetheart Dance (at Powell)
    - k) 10/16 Skate City (booked for next calendar year ensure a Thursday night)
  - 2. Budget:\$3,700 for Truck or Treat & Sweetdance (has a \$2,200 budget)
- B. VIPS (Melissa Kurup)
  - 1. Playground Pals Sign-Up is up and volunteers are still needed!
  - 2. Run4Funds (Jess Pramov for Monica)
    - a) Two Grades Scheduled to Run, pairing Book Buddy grades
    - b) Different colored shirts for each grade. Each student and staff will do a spin tee which is a fun way to spin colors onto the shirts. [link to colors](#).
      - (1) Kindy - electric green
      - (2) 1st - tropical blue
      - (3) 2nd - purple
      - (4) 3rd - red
      - (5) 4th - orange

- (6) 5th - daisy yellow
- c) There are Individual prizes this year which incentivize each student along with the classroom and school prizes. Bring up the website and click on Prizes and Classroom.
  - (1) Individual Goals: \$50-99 = Twisty Pencil. \$100 - 249 = Crazy Candy. \$250 - 499 = RunningBuddy stuffy \$500+ = gift card for Foam or Inflatable.
  - (2) Class Goals: \$75 per student by 9/26 = spin tee, \$90 per student by 10/6 = Class Weepul \$115 per student by 10/11 = pig in pig race. Top Dollar Class per grade (avg \$/student) = Hamster Ball Party. Best Spirit Grade = Spirit Weepul. Most laps = Extra Recess. Send 40 emails by 9/26 = Class Weepul
  - (3) School Goals: \$15,000 = treat on run day. \$20,000 = foam party on run day. \$27,000 = spirit hat day. \$33,000 = pajama day. \$40,000 = inflatables for field day. \$50,000 = hydroblast for field day. \$60,000 = Sandy Candy
- d) Volunteers - stay on the lookout for Sign-Up Genius link
- e) Important Dates
  - (1) 9/11 - Teacher Staff Meeting/Spin Shirts
  - (2) 9/18 - Kickoff Assembly
  - (3) 9/24- Emails sent out by 5pm
  - (4) 9/26 - Early Bird Donations due by 5pm Online
  - (5) 10/4 - Run Day
  - (6) 10/11 - All Donations due
  - (7) 10/23 - Prize Day
- f) R4F Website: <https://r4funds.com/schools/sandburgrun24>
- 3. Streets of SouthGlenn (Andie Jones)
  - a) Remember to submit receipts via the Street Smart website to win money/gift cards for the school.
  - b) Reminders - you can log points for music classes, art enrichment classes at Sandburg, etc.). Receipts earn 10x the points in September)
  - c) There is a box in the front office to collect receipts for staff and anyone who is having difficulty loading them independently.
  - d) Chalk Art Festival Sept 14 @ 10am - 4pm - remember to take pictures as Sandburg gets 1,000 pt. for each student.
  - e) We are currently in 6th place, so other schools are catching on and submitting more receipts (historically we have finished 1st; last year we got 2nd).
  - f) Open rental spaces are available for rent for bonus points. Sandburg will receive 25,000 pt if a community group rents the space.
  - g) Holiday Parade - Pictures need to be uploaded to Social Media to ensure we receive 1,000 pt per student.
- 4. Out & About (Elizabeth McCollough)
  - a) Past Events
    - (1) Chick-a-Fila - just received check
    - (2) Varsity Inn - waiting for check
    - (3) Kona Ice - \$229 from two events
  - b) Incoming Events
    - (1) Varsity Inn
    - (2) Kona Ice
- 5. School Supplies (Lindsay Krupp)
  - a) TBD
- 6. The Stride (Amy Edstrom)

- a) Sunday, October 27, 2023, at the Littleton Museum (6028 S. Gallup Street, Littleton, CO 80120)
  - b) The school with the highest participation (by percentage) wins \$2K (\$1K increase). Amy is trying to get the student council involved to volunteer. Requesting that Sandy be in attendance.
7. Cherry Knolls House Tour (Susan Pelikan)
- a) On Saturday, October 21st from 12 - 4pm
  - b) Funds/ticket sales help provide scholarships for Sandburg students who can't afford enrichment.
  - c) Early bird pricing through 9/14 (\$25; \$30/day of)
  - d) No kids under 10 year old allowed.
8. DAC Report (Jenn Bush & Kate Ryan)
- a) No report since DAC resumes next week.
9. PPC Update (Jenn Bush)
- a) Information on new security protocol was shared by Todd (largely fueled by feedback from CSSAC members)
  - b) At next week's board meeting, the proposed changes to the open enrollment policy will be presented (1st draft/ 2nd draft to be completed before OE applications are due). Thanks Jean Voight and other community members for their work to ensure these policies were reviewed and changed. They will also be discussing revamping the graduation requirements (i.e. swimming and math - effect for graduation class of 2029)
  - c) Discussed School Performance Framework and overall LPS saw improvement in the performance of students in minority groups, those experiencing poverty, and in LLS and ELL students.
  - d) Long-Range Planning Committee - they are revamping the entire structure. The new committee will meet consistently prior to the 2028 bond (asking \$450 million) and they will be building a bond committee).

Meeting adjourned at 7:20pm by Lindsey Blankenship  
Notes submitted by Kate Ryan