

University of Wisconsin-Whitewater
800 West Main Street, Whitewater WI 53190

Dear _____ :

The University of Wisconsin-Whitewater wishes to express appreciation to you and your organization for allowing (insert first and last name) to perform scholarly research on your premises.

The researcher will require access to data (and other resources if listed below) necessary to conduct research for a project titled (insert project title) with University of Wisconsin-Whitewater Institutional Review Board for the Protection of Human Subjects Protocol. The project dates are as follows: (insert date to date). The researcher has agreed to safeguard all data from unauthorized access and protect confidentiality to the extent possible under the law.

I understand that the contact person within your organization with whom the researcher is to communicate about the research project is (insert first and last name) who may be reached at (insert contact information).

If any problems and/or concerns arise concerning this project, please notify Jen Kaina, Institutional Research Compliance Officer at the University of Wisconsin-Whitewater, email: kainaj@uww.edu, Office: 262-472-5288.

Please sign a copy of this letter to acknowledge receipt and your understanding of the scope of the researcher's proposed activity. Return it to Jen Kaina at kainaj@uww.edu.

Thank you for your cooperation.

Principal Investigator / UW-Whitewater:

Authorized Collaborating Institutional
Official:

Signature

Signature

Printed Name and Title

Printed Name and Title

Date

Date