



Adams County Technical Institute

Meeting Minutes

Date: 9/25/2024

Time: 5:30 pm

**Location: Adams County Technical Institute
1126 Old Harrisburg Road
Gettysburg, PA 17325**

I. General Business

A. Call to Order

The regularly scheduled meeting was called to order by Jeremy Davis at 5:30 p.m.

B. Salute to the flag by all in attendance.

C. **Roll Call- Present ***

Mr. Travis Mathna*(Via Zoom)	Mr. Matthew Nelson
Ms. Lindsay Krug* (Via Zoom)	Ms. Meredith Miller
Ms. Jen Holz* (Via Zoom)	Mr. Matthew DeGennaro
Mr. Jeremy Davis*	Mr. Ryan Morris
Mr. Brian Lawyer	Mrs. Janell Ressler

Others Present:

Mr. Thomas Haupt, Superintendent of FASD	Mr. Shawn Eckenrode, ACTI Director
Brittney Motts-Pritt, JOC Secretary	

D. Recognition of Guests

E. Public Comment-None.

F. Lindsay Krug made a motion, seconded by Jen Holz, to approve the [August 28, 2024 Meeting Minutes](#). Approval was unanimous.

II. Consent Agenda

Lindsay Krug made a motion, seconded by Jen Holz, to approve the consent agenda items A-B as follows:

A. Recommend approval of the [Adams County Grants application](#) to assist with civil engineering fees for land purchase.

B. Recommend approval of [Shawn Eckenrode's Letter of Retirement](#).

Approval was unanimous.

III. Personnel

No formal report.

IV. Finance and Budget

No formal report.

V. Treasurer's Report

The [General Fund Board Summary Report](#) was noted for JOC review.

VI. Payment of Invoice

Jen Holz made a motion, seconded by Lindsay Krug, to approve the payment of items A-B as follows:

- A. [ACTI Credit Cards- September 10, 2024](#)
- B. [General Fund Check Payments](#)

The motion passed with a roll call vote of 4-0.

VII. Administrative Director's Report-Shawn Eckenrode

Mr. Eckenrode reviewed his [Director's Report](#).

VIII. Chief Administrative Officer's Report- Mr. Thomas Haupt

No formal report given.

IX. Solicitor's Report

No formal report.

X. Old Business

No old business.

XI. New Business

An executive session was held directly following adjournment to discuss land acquisition, personnel, and post-secondary partnerships.

XII. Adjournment

After common consent and action the meeting adjourned at 5:47 p.m.

Brittney Motts-Pritt, Board Secretary