



CITY CONFERENCE MINUTES
ATHLETIC DIRECTORS & ADMIN DESIGNEES
TUESDAY, APRIL 19, 2022 – 8:30 AM
CANYON HILLS HIGH SCHOOL



PRELIMINARY

FUNCTIONS.....

.....(ITEMS 1-3)

Meeting was called to order at 8:36AM.

SDCC MEMBERS PRESENT:Listed by school alphabetical order J. Pisapia, D. Smola, P. Bugg, R. Hoffman, R. Nixon, K. Butcher, V. Stahley, M. O'Kelley, J. Sachs, A. Quesnell, L. Romanowsky, D. Fai, R. Peters, R. Jackson, J. Fowler, R. Lardizabal, E. Brown, J. Palacios, M. Lincoln, T. McNair, K. Soares, C. Clark, R. Matuk, M. Diaz, C. Hord, R. Parra, T. Wilson, M. Haupt, A. Villalobos, D. Asuncion, J. Heinz, S. Giusti, S. Srsic, D. Gildehaus, K. Escriba, S. Hopgood, L. Jones and J. Stanley
Schools not in attendance: N/A

1. President's Message.....Scott Giusti, City Conference President
 - a. Mission Fed Student Athletes of the Year - Winter ([click here](#)) and Spring Timeline For Submission ([click here](#))
 - Shared the Winter Student Athlete of the Year from Point Loma and Saints.
 - Reminder was shared that Spring Student Athlete of the Year forms are due on April 27, 2022 for SDCC.
 - b. CSADA Conference ([click here](#))
 - Coronado, HTHSD, OLP, Saints as well as most of SDUSD Athletic Directors are attending.
 - BSN is hosting an event on Thursday evening and Athletic Directors are encouraged to attend.
 - Requested to attend Unified Games session on Thursday as City Conference will be emphasizing Unified Sports for students.
 - c. Miscellaneous
 - Shared that North County is taking a football proposal to CIF Coordinating Council.
2. CIF Message.....J. Heinz, CIFSDS Commissioner
 - a. SDCC CIF Census due Friday, May 6, 2022, SB1349 to follow ([click here](#))
 - Reminder was shared that an email was sent out last week for Athletic Directors to complete and to submit via CIF Home electronically.
 - Reminder was shared that SB1349 needs to be posted on the school site website on a yearly basis.
 - b. Status of Logan Memorial Education Complex (LMEC) CIF Affiliate Membership (JV)
 - Shared that LMEC was approved to be an affiliated member at the JV level.
 - c. Status of All Academic Certificates
 - Shared that CIFSDS is selecting one male athlete and one female athlete for Mission Fed Student Athletes for three seasons a year.
 - Spring submission deadline is earlier than other seasons due to graduation.
 - All-Academic Team captains, which is the top GPA student from each school receives patches for their letterman jacket.
 - Shared that one of CIFSDS goals is finding ways to honor student athletes and creating more student recognition activities.
 - d. Results for Division V Enrollment Cap proposal and next steps
 - Shared that the Division V enrollment cap proposal did not pass.
 - Shared that CIFSDS will work with the small schools on how to meet the goals of the proposal in the different format in the competitive equity process.
 - e. Power Rankings for Winter
 - Shared that initial division placement is up on the website.
 - Shared that a division placement for 2022-23 will be posted at the beginning of May.
 - Shared that the spring championship bulletins are up on CIFSDS website.
 - Approved master calendar is posted and the play day matrix for 2022-24 is listed on CIFSDS website.
 - f. Student Athlete Advisory Council for the 2022-23 School Year ([click here](#))
 - Shared that CIFSDS is hoping to select a junior and a senior to be on the council to bring in student voice as part of the governance.
 - Submission is due on May 6 to Athletics Department.
 - g. Miscellaneous CIF items
 - Shared that it is the last part of the co-hort and are looking for more participation.

3. Approve City Conference Meeting Minutes from 2/15/22 ([click here](#))
 - 1st by R. Lardizabal, 2nd by T. McNair, no discussions, no oppositions, no abstentions, approved unanimously.

PRESIDENT AND DIRECTOR'S INFORMATION

ITEMS.....(ITEMS 4-14)

4. Quick Hits
 - a. SDUSD Athletics Overload ([click here](#))
 - Reminder was shared to stay connected.
 - b. SDUSD Swimming Pools ([click here](#))
 - Link with the location of the pools for SDUSD schools was shared.
 - Shared that lighting issues at City pools, AG, Clairemont and Memorial were corrected, but ask coaches to let the Athletics Department know if there are more issues.
 - Shared that the City of San Diego pools are getting more expensive, but Standley pool is now open and SDUSD will be utilizing it as it will reduce cost for pool rentals.
 - c. SDUSD Status and Updates for Physicals 2022-23 ([click here](#))
 - Information was shared that every student athlete must complete the 2022-23 physical after Saturday, June 4, 2022.
 - Shared that physicals will be provided by UCSD on June 11, 2022 for \$10/student, and it will be hosted at San Diego HS.
 - Shared to contact Athletics Department, if SDUSD schools need a bus.
 - Reminder was shared that it includes incoming 9th graders and a flyer will be shared.
 - d. SDUSD 2022-23 Athletic Grading Calendar ([click here](#))
 - Shared the link for the grading calendar for 2022-23 that was approved by Athletic Council.
 - e. Miscellaneous
 - Shared that wrestling will need to report wins and losses for official records.
5. SDCC Tournaments

Status updates and member responsibilities for SDCC tournaments.

 - Shared documents with SDCC tournament budgets for 2021-22.
 - Swim
 - o Propose to move to Standley to reduce the cost for 2022-23.
 - o Officials' cost is higher.
 - Boys Golf
 - o \$0 for facility past years, however City of San Diego is charging for 2021-22.
 - o This will be included in the membership fees.
 - o SDCC is covering the cost for 2021-22 since we did not have a tournament in 2020-21.
 - Track & Field
 - o Will offset due to having a large amount of rollover.
 - o Tickets price is \$10 for adults and students without ASB card, \$5 for students with ASB card, free for children under 12 and seniors.
 - o Canyon Hills & UC need to send custodial cost for the tournament.
 - o There is a meeting next Monday at Madison HS.
 - o Proposal was made for fines, will apply to sites who do not send supervision.
 - Badminton
 - o There could be a location change depending on volleyball game if Mira Mesa HS moves on to the finals and the gym may not be available.
 - Boys Tennis
 - o Locations were changed without SDCC's knowledge, and it will be addressed to coaches.
6. SDCC Addressing COVID Impacts/Protocols

Schools will share the status/changes for rules/protocols that need to be followed at their site.

 - a. San Diego Unified beginning on April 4th spring status ([click here](#))
 - Asked if there are any questions, there were no questions.
 - b. Non San Diego Unified current status
 - Asked if there are any questions, there were no questions.
 - c. SDUSD presentation slides for summer and fall vaccination ([click here](#))
 - SDUSD ADs were reminded of the information in the provided PowerPoint.
7. SDCC impacts from the SDUSD BOE resolution regarding Late Start (Healthy Start) times ([click here](#))

Status updates from SDUSD last period athletics, baseball times, golf times, etc.

- Link with data and plan was shared.

8. Items From Previous Meeting

Follow up and status updates on issues and concerns.

- a. SDUSD AD Handbook ([click here](#)): Checking in on the working document.
- Asked if there are any new items to be added, there were no new items to be added.
- b. SDUSD Last Period Athletics: check in
- Asked if there is anything to share, there was nothing to share.
- c. SDUSD Facility Rentals: check in
- Can request the formula of rentals cost breakdown.
- d. SDUSD ATvantage: check in and status updates
- Asked if there is anything to report, there was nothing to report.
- e. SDUSD 2021-22 Probation doc issues
- Reminder was shared for Athletic Directors to be responsible with using the document.
- Shared to anticipate continuing for 2022-23.
- Will discuss this with Athletic Council in June.
- A question was asked about adding to Home Campus, S. Srsic shared it is being looked into.
- f. SDUSD HR cleared to coach Google Sheet
- Reminder was shared that all coaches must be cleared to be with students.
- g. SDUSD Pixellot Cameras: status update, test cameras, clocks and scoreboards prior to contests, etc.
- Shared that the 3rd and 4th cameras are on their way and an email has been sent to ADs it impacts.
- The district is proceeding with installation.

9. Financial Items

Discussion of next steps and impacts for the following financial items.

- a. CIF increase in officials beginning 2022-23
- HSSOC committee will be under CIF.
- Sites will need around \$2,000 more for officials fees on top of already planned officials fees, this is a rough estimate.
- b. SDUSD athletic AK budgets: set meetings, ask for reports, make sure you have a budget that you are monitoring, ensure you have the money you were supposed to have via SBB, etc.
- Reminder was shared that Area 6 Finance is the resource for SDUSD high schools.
- c. SDUSD budgeting plan, audits, Title IX
- Shared that there is no FPM Audit this year, but predict for the next year and will be asked for this year's budget information.
- d. SDUSD 2021-22 processing deadlines ([click here](#))
- Reminder was shared to follow the district processing deadlines for 2021-22.
- e. SDUSD football helmet inventory and pick up
- Shared updates on football helmet inventory and pick up for reconditioning.
- f. SDUSD Football & Basketball Gate Recap & Salary Benefits Calculator
- Shared that sites will see the gate money getting deposited into sites resource 00022, but not to use the money as it is not extra money.
- District Finance will then split the amount and deposit 20% of the fund from resource 00022 to sites' resource 96100.
- g. SDUSD Athletic Extended Day Unit Grids ([Site Ops Circular No. 1016](#)): Schools with issues for Fall, Winter, Spring
- Reminder was shared to submit the updated grid to the Athletics Department.
- h. SDUSD Athletic Resource Allowable Expenses grid ([click here](#))
- Shared the link for reference.
- i. SDUSD 2021-22 ArbiterPay spreadsheet ([click here](#))
- Reminder was shared to utilize the link.

10. SDUSD Middle School Intramurals

Status update of Board of Education approved plan, coaching opportunities, and impacts to middle and high school.

- a. HS Sites FAQs ([click here](#)) , MS Admin FAQs ([click here](#)), MS Parents/Guardians FAQs ([click here](#))
- Shared the link with FAQs.
- b. Middle School Website ([click here](#))
- Shared the link to promote the program.

11. SDCC Meeting Attendance for 2021-22

Status update on all parties attending the appropriate meetings.

- a. Meeting dates are posted on the SDCC website under Resources>Athletic Calendar so you can plan accordingly

- Link was shared to be aware of the Blue Book rules and plan to attend the meetings accordingly.
 - b. SDCC Pre and Post season Coaches Meeting attendance ([click here](#))
 - Reminder was shared to have coaches attend the meetings.
 - Shared that if a team folded, an excuse will be noted and will not be marked as absent.
 - c. City Conference attendance ([click here](#))
 - Link was shared for information.
 - d. Athletic Council attendance ([click here](#))
 - Link was shared for information.
12. SDUSD Human Resources Items for 2022-23
- a. SDUSD coachesclearance.com
 - A draft for 2022-23 hiring process was shared.
 - b. SDUSD coaches are required to be cleared to be with your students: HR cleared to coach Google Sheet
 - Shared that 2022-23 HR coach Google Sheet will be available.
 - c. Heads Up Football Requirement Changes
 - Shared that new information with the football coaches' requirement courses will be out in May due to the Heads Up Football change.
 - d. Coaching Education Changes
 - Shared that the district is re-examining new coaches training.
13. SDUSD Coaching Education Course Dates for 2021-22
- Courses will be conducted via Zoom until further notice.*
- a. Zoom @5:00PM:
 - Tues 4/19, Tues 4/26, Tues 5/10, Tues 6/7
 - b. If there is a need in addition to the dates below, contact Ron Lardizabal.
 - Reminder was shared with upcoming schedule for Coaching Education course.

14. Resources

A reminder of available resources to reference when needed.

- Available resource links that are intended to be easy to use when needed.

SDUSD Athletics Website	SDCC Website	CIF Website	CIF Master Calendar
Athletics Calendar	SDCC Blue Book	CIF Playing Matrix	CIF Advisory Mtg Dates
SDUSD Grading Periods	CIF Green Book	CIF Sit Out Period Dates	CIF Max Contacts

CONFERENCE COMMITTEE

REPORTS.....(ITEMS 15-17)

15. SDUSD Athletics Focused Survey Results
- Shared the results of a survey from ADs.
16. Report on Blue Book and Key Items
- a. Proposed Conference Fee Structure Increase (email sent by S. Giusti on Tues 4/12)
 - Shared the proposed increase to \$2,500 conference fee.
 - Shared that this will be a voting item for the next meeting.
17. Ticket Prices ([click here](#))
- Shared the link with the data of ticket prices from other conferences.
 - Shared that this will be a voting item for the next meeting.
18. Power Ranked Leagues (One or Two Years)
- CIF uses Max Preps, Lacrosse uses Lax Numbers, as it is the true constant information, will be discussed at the next meeting.
19. SDCC Basketball League Schedules for 2022-23
- Shared boys basketball prefers boys JV, then boys Varsity game to be held at one site and girl JV, then girls Varsity to be held at one site.

- G. Basketball is against B. Basketball preference as G. Basketball prefers to support each other by having games at the same site for Varsity teams and JV teams.
 - Shared that this will be a voting item for the next meeting.
20. AD Standardized Job and Compensation
- Shared that SDEA and Labor Relations negotiate and will be addressed around May.

ACTION

ITEMS......
(ITEMS 18)

21. N/A

ANNOUNCEMENT OF NEXT MEETING/ADJOURNMENT

22. SDCC Tuesday, May 31, 2022 8:30AM at Canyon Hills HS
- Reminder was shared for the next meeting.
 - Shared that there will be voting on multiple items.
23. Roundtable
- a. Athletic Council Thursday, June 2, 2022
- Shared that there is a quick turnaround from the SDCC meeting and therefore early discussions with principal are necessary.
 - Scholar Athletes information was sent via email.
24. Meeting Ends
- Meeting adjourned at 11:12AM.