

# Saugus High School

## Community Service Program

As a graduation requirement, students are required to complete a minimum of 48 hours of community service prior to graduation. Each student should complete a minimum of twelve hours of community service each year. Transfer students must complete a minimum of twelve hours of community service for each of the years in which they are enrolled at Saugus High School regardless of the transfer date.

The experience of community service enables high school students to contribute their efforts to activities that are useful to the community and help them to reflect on what they learn from their participation. Upon completion of community service hours, the student is to return this completed form, with appropriate signatures, to the Community Service mailbox in the Main Office. The Assistant Principals will then review proposals and determine their acceptance or rejection.

**\*\*Helpful suggestion: Colleges/universities look for commitments toward community service projects. For example, instead of completing your hours with multiple organizations, try committing your time and effort to one or two organizations (or develop something on your own) that is meaningful to you. Don't just complete the hours because you have to, do it because it's something that's important to you.\*\***

Please outline how you will spend your hours to fulfill the requirements for Community Service. Please include a description of the Community Service Project, the number of hours to be completed, the name(s) of the person(s) overseeing the project, and any other relevant information.

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**\*\*Please fill out BEFORE Community Service Project completion\*\***

Student Name \_\_\_\_\_ Homeroom \_\_\_\_\_

Community Service Organization/Location \_\_\_\_\_

Supervisor Signature \_\_\_\_\_ Date \_\_\_\_\_ Phone Number \_\_\_\_\_

*I agree to supervise, guide, and evaluate the above-named student in the completion of his/her Community Service Project.*

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

*I understand that my child must complete the Community Service requirement prior to graduation. I am aware that my child may need to transport himself/herself to a location off school property, outside of the regular school day, and I and my child absolve Saugus High School, the Town of Saugus, and any and all school and municipal officials from any liability.*

School Official Signature \_\_\_\_\_ Date \_\_\_\_\_

*The proposal as outlined above meets the guidelines of Saugus High School's Community Service Program as adopted by the Saugus School Committee on March 21, 2002.*

**\*\*Please fill out AFTER Community Service Project completion & return to MAIN OFFICE or email to [dferreira@saugus.k12.ma.us](mailto:dferreira@saugus.k12.ma.us) \*\***

Number of Community Service Hours completed \_\_\_\_\_

Supervisor Signature \_\_\_\_\_ Date \_\_\_\_\_

*I verify that the above-named student has completed a Community Service Project for the number of hours indicated.*