

## BAY VILLAGE CITY SCHOOLS ONE2ONE DEVICE USAGE AGREEMENT

Dear Student and Parent(s):

Chromebooks are an integral part of our instructional program and students and teachers will use them every day as part of their teaching and learning. While the Chromebooks remain the property of Bay Schools, they will be used by the student throughout the school year until the student leaves the district or a replacement device is assigned. In order to be assigned a district Chromebook, the student and parents/guardians must agree to the terms of this agreement. If the student or parents/guardians do not agree with the terms of this agreement, the Chromebook must remain at school.

### One-to-One Device Usage Agreement Terms

- Students are expected to abide by the [Bay Village Schools' Acceptable Use Policy \(AUP\)](#).
- Students will present the device to any school administrator or teacher for inspection of any content sent or received on their Chromebook.
- Students will report to administrators or teachers any incidents of inappropriate communications sent in any form.
- Students are free to personalize their Chromebook protective cover, but must not deface the Chromebook.
- Students may not remove or tamper with any inventory tags on the Chromebook.
- Students will bring their issued device fully charged to school each day.

Families are HIGHLY encouraged to purchase a protective covering/bag for their student's Chromebook. A protective case should have the following: sized for 11" Chromebook, cushioning, shoulder strap, zippered pouch for accessories. *NOTE: Bags are provided for all Kindergarten, 5th, and 9th grade students.*

### Damage or Repair of District Owned Device

Accidents and normal part failures outside of the control of the student and device damage are dealt with differently. The judgment call is left up to the district's technology staff. Do not take district owned Chromebooks to an outside computer service for any type of repairs or maintenance. If damage occurs to the One-to-One device, please submit a Help Ticket via the District Website.

### Students and parents/guardians agree to be responsible for fees as described below based on the situation:

(Fees are subject to change but are based on current cost. Other charges may apply)

- Lost/Missing Chromebook - \$300
- Replacement Charger - \$5 - \$15
- LCD Touchscreen - \$150
- Liquid Damage - \$180
- Keyboard - \$35 to \$70
- Casing - \$60
- Headphone Jack - \$50

NOTE: A maximum fine of \$200 PER INCIDENT will be assessed if multiple parts are damaged and need replaced.

**Intentional Damage:** Full price of repair or replacement will be the responsibility of the student and/or parent/guardian and a meeting with an administrator will be required before a device will be re-issued. Appropriate disciplinary actions will be taken as per the Student Handbook.

### Students will NOT be charged if any of the following occur:

- Damage resulting from normal use.
- Loss or damage resulting from theft.
- An official copy of a police report is required.
- Loss or damage resulting from fire.
- An official fire report from the investigating authority is required.
- Loss or damage resulting from natural disasters.
- Damage resulting from a power surge.
- Damage resulting from PURPOSEFUL breakage or vandalism by another individual.

\*The Technology Team will determine if damages are due to accident, negligence or normal device wear.

*Please be advised that if fees and fines are not paid, transcripts, future course registrations, new Chromebook distribution and other items may be held up until these are resolved. Also these fees and fines will be carried over year after year. When your child becomes a senior, he/she will be unable to participate in commencement until these are paid.*