



Meeting Started at 6:00 PM

Introductions All Around

Old Business

Minutes:

- Minutes from October Meeting were presented for approval, due lack of access to the Holbrook PFC Website meetings will be shared on Facebook. 48 hours is the timeline for objections to be submitted.

Review of Completed PFC Projects/Events:

- Dine and Donate: El Pollo Loco \$170 and Chipotle \$400
- Three successful pop-up spiritwear shops: \$900, \$1000 and \$585 were made at each

Housekeeping

- A new website and a new square store are under development. They will be ready soon....
- Please join us in welcoming our newly appointed Academic Director, Kim Wentworth.
- Attorney General Forms that were overdue from June have been submitted
- Standing Rules have been updated to include the equity director position
- Overdue financial reports from August and September have been compiled, they will be put on website.

Teacher's Report

- Mrs. Mejia gave a detailed report of each grade level and what they are working on.
- The teachers did a survey about WinterFest and agreed to Dec 14 as a target date

Principal's Report

- Report cards going home on Friday
- Parent Survey needed Nov 30
- Golden Bell Awards on Dec 2
- HOLA Student Ashley Oaxaca won 2022 Multilanguage Indicator Award from CABA

Financials

- Bank Balance: \$15,721.11 as of October 31, 2021
- Deposits:
 - **October**: Yearbook Proceeds \$162.84, El Pollo Loco \$170.00, DASD \$957.00, Unknown Square Transactions (Likely Spiritwear/DASD) \$879.00
 - **September**: DASD \$72.00, Unknown Square Transactions (Likely Spiritwear/DASD) \$162.00
 - **August**: Mr. Softee \$166.00, Kona Ice \$100.00, Amazon Smile \$158.24, DASD \$1,727.00, Unknown Square Transactions (Likely Spiritwear/DASD) \$5,064.00
- Expenses:
 - **October**: PayPal and Square fees \$20.46
 - **September**: Spiritwear \$2,676.25, PayPal and Square Fees \$25.92
 - **August**: PayPal and Square Fees \$304.99
- Upcoming Spending items: **The following items were voted on and approved**
 - Portable Rolling Speaker: \$175
 - Spiritwear Inventory: \$4,000
 - Dine and Donate Baners: \$150
 - Renew Insurance Policy: \$600
 - WinterFest Supplies: \$300
 - Yearbook (Jets Society Newsletter): \$200

- Holiday gifts for teachers: \$2500
- Holiday gifts for students: \$250
- Academy of Science field trip help for some students: Up to \$200

New Business

● **General**

- Golden Bell Assembly: Want to plan something at the school for a celebration after the award is received
- Noon Sups Needed; Consider volunteering!
- Lost and Found: This is out of control, we need to organize and get things picked up
- Vision Day: 12/7 volunteers signed up
- CARES Secret Garden Project, Jeremy is trying to raise money.
- Pie Fundraiser: We sell pies and we make money on every pie. Flyer coming out soon!
- Middle School Dance: So much going on in Dec, decided to move this to Feb.
 - Middle School Fundraising ideas: Collecting Recycling or charging for something at the dance
- TOWELS: Collecting old/used towels to dry off playground and outdoor tables

● **Communications:**

- Social Media is up and running: Facebook, Instagram, Twitter
- PFC News will be sent via email from Principal

● **Academics:**

- Working on Reading Challenge for Winter break
- Book Fair plans underway, details pending
- Language Buddies is still in the plans

● **Finance:**

- Dine and Donate planned for December at Mr. Pickles.
- DASD drive got delayed due to too much going on. Will look to do it later in the year...
- Decided to do opportunity drawings for the year. We will file paperwork to get a license.

● **Equity:**

- Looking at ways to incorporate equity in the school. Research phase
- Reviewing dress-codes to look for inclusive and gender-neutral language

● **Spirit:**

WinterFest is coming up on Dec 14. Need Volunteers to do:

- Tables
- Photo booth
- Passports
- Hot Cocoa / Cookies
- Drawing
- Selling pies and spiritwear
- We have 5 tables for multicultural night, hoping to get a few more
- Plans for vendors are coming together, Jeremy is looking at decorations and we will find out what teachers need to get their classroom displays together

Attendees:

Adrianna Simone	Alexis Rogers	Aya Rubio	Erin Tims	Liz Rentuma	Mabel Ventriglia
Adriel Ewell	Audrianna Mejia	Erica Hoffmann	Jackie McClure	Nayelli Gallardo	Marga Marshall

Adjournment at 8:20PM