

Edgewater Park Township School District

A Guide to Home-School Communication

There are many ways to stay informed and communicate with your child's teacher and our schools. This guide is intended to help you make the most of our information sources and choose the best ways to communicate your concerns, requests, or questions.

Information Sources

Edgewater Park Township School District Website (www.edgewaterparksd.org) - Our district website includes links to district departments, services, Board of Education agendas and policies. Here, you will also find information on the Strategic Plan, our Parent/Teacher Organization (PTO), NJSLA, HIB, and COVID-19. When necessary, urgent and timely information is also posted on the district home page. This includes school closings and emergency announcements.

School Websites - Our school websites offer more information, including Principal's Newsletters, Parent/Student Handbooks, Lunch Menus, Lunchtime Payment Portal, Physical Examination Forms, Supplies Lists, and instructional sites.

Google Classroom - Our teachers maintain individual virtual spaces that include a daily schedule, homework, links to websites related to the curriculum, and other relevant news and information.

OnCourse Parent Portal - Parents can access the OnCourse parent portal to view grades, attendance, teacher websites, and other reports. For a mobile-friendly version, go to oncourseconnect.com.

PTO Website Page - The PTO uses its Facebook page (<https://www.facebook.com/edgewaterparkpto/>) to post important information about the many PTO events throughout the year. The PTO web page can be found by clicking on the [PTO link](#) on the district web page or either school web page.

Parent Square - Our district utilizes Parent Square to send announcements through phone, text, and email. All parents/guardians are contacted through Parent Square based on the contact information provided to the district. Parents/guardians have the opportunity to update this contact information at the beginning of each school year or as needed. Parents may also select a preferred language to receive message translations. Both emergency announcements and event reminders are sent through Parent Square.

District Facebook Page (www.facebook.com/EPTSD/) - The purpose of the District Facebook page is to convey essential information and share the many successes in our district. It is intended as a one-way communication to the community. In the interest of consistency, all comments will be deleted. Questions and concerns should be directed to the administration and not conveyed on the District Facebook page. However, "Likes" are encouraged.

Twitter - follow our schools and administrators on Twitter for educational information and school highlights:

- Superintendent, Dr. Roy A. Rakszawski - [@RoyRakszawski](#)
- Magowan School - [@MES_EPTSD](#)
- Ridgway School - [@RMS_EPTSD](#)
- Director of Curriculum & Special Education, Dr. Nicole Inverso Vogt - [@InversoVogt](#)

Translation Services - Translators can be arranged for any parent/teacher conference. Please call the school's main office to arrange a translator.

Communicating about Routine Issues - During the school week, our teachers make every effort to respond to their email and voicemail messages in a timely manner. However, during the school day, our teachers must devote their attention to providing quality lessons for their students. Therefore, please only send an email or voicemail message to your child's teacher if the matter is not urgent.

If you need an immediate response, please call the school office and our office staff will be happy to help you. This is the best approach with routine matters that require a same-day response, such as a change in dismissal plans for your child or items arriving after the school day starts (sneakers for gym, projects, homework assignments, etc.).

Communicating about Confidential Issues - Teachers can best meet your child's needs when they are aware of concerns you have for your child, especially those that may not be apparent during the school day. We are sensitive to any issues affecting your child, and our goal is to fully understand your concerns and work with you in the best interest of your child.

To best achieve this goal, you are encouraged to communicate any sensitive/confidential concerns you have with your child's teacher and/or principal. Although email is fine for communicating information or addressing routine matters, face-to-face or phone conversations are the best ways to resolve matters that are more sensitive or confidential. For this reason, our teachers are advised to avoid back and forth email conversations on these matters. Instead, you can expect a phone call or a meeting invitation so the issue can be better expressed and resolved.

Important Contact Information:

Edgewater Park Township School District
Board of Education/Superintendent's Office/Business Office
25 Washington Avenue
Edgewater Park, NJ 08010
(609) 877-2124

Dr. Roy A. Rakszawski, Superintendent - rrakszawski@edgewaterparksd.org

Ms. Nancy Lane, Business Administrator/Board Secretary - nlane@edgewaterparksd.org

Mildred Magowan Elementary School
405 Cherrix Avenue
Edgewater Park, NJ 0801
(609) 877-1430
Mrs. Amanda Fry, principal - afry@edgewaterparksd.org

Samuel M. Ridgway Middle School
300 Delanco Road
Edgewater Park, NJ 08010
(609) 871-3434
Mr. Ron Trampe, principal - rtrampe@edgewaterparksd.org