Applying for grants

Grant application example:

Minnesota Valley Electric Cooperative
Operation Round Up (ORU)

High level idea of what the application will look like:

- Legal name of organization: "Univ of MN Foundation" for _____ County Master Gardener program
- EIN #: 41-6042488
- Contact person: Local staff person or a lead volunteer
- Organization info: Describe your local program
- IRS letter: Contact Brad Starbuck at bstarbuc@umn.edu
- Financial statements: Brad Starbuck has UMF's audited financial statements, and he also tries to find a way to attach a letter describing the link between UMF, the Master Gardener volunteer program, and UMN Extension
- Funding request: Describe your project
- Budget: Describe your project's need for $$ and a financial snapshot of your local Master Gardener program
- Additional contacts: Add Brad Starbuck's contact info (bstarbuc@umn.edu)
- Agreement: We use UMF's chief financial officer's signature

Some groups click 'submit' on their own, and other times they give Brad Starbuck the info about their project and he fills in the form and clicks 'submit' -- whichever works best for your situation.

Extension submits 20+ applications like this a week across the state for many programs! Please don't feel like you're asking for anything overwhelming! The first time it's a little wonky, but once you've done a few it starts to feel easier.

Notes: The University of Minnesota Foundation (UMF) is a 501c3 and local Master Gardener programs are eligible to apply for grants using UMF's 501c3 number.