

THE MOZART CLUB OF JAMESTOWN, NEW YORK

CONSTITUTION AND BYLAWS

1895

CONSTITUTION

Article I

For the mutual promotion of the study of classical and standard works and musical literature, and for the encouragement of a wider and more liberal patronage of the art, we hereby organize this Society to be known as the Mozart Club.

Article II

1. There shall be a Governing Board consisting of eight elected officers plus sixteen directors divided into four groups, four members to be elected annually, to serve for a term of four years. In addition to these officers and directors, all past presidents automatically become non-voting Associate Board Members and function in an advisory capacity. The immediate past president shall be invited to become a member of the Governing Board for a four year term following her presidency.
2. The Officers of the Club shall consist of President, Vice-President, Recording Secretary, Corresponding Secretary, Treasurer, Assistant Treasurer, Historian, and Librarian. The Treasurer may hold office more than one term in succession. A term of Office shall be defined as two years.

Article III

1. The Governing Board shall have charge of the business, recommend such Bylaws, advise on and adopt such measures as will promote the objects of the Club, and fill any vacancies among its members. In February, the Governing Board shall name the members of the Nominating Committee. In April, the Board shall elect the Trustees to administer the Josephine Fenton Gifford Scholarship Fund from among the members of the Board and fill any vacancies occurring thereon. A quorum of the Governing Board shall be eleven.
2. The President shall call meetings of the Governing Board in June, October, February, and April and as deemed necessary to decide important matters affecting the Club. She shall appoint all committee chairmen, advise on the members of committee, and may be an ex officio member of all committees except the Nominating Committee. Governing Board members are to notify the President when unable to attend a meeting.
3. In case of the absence or disability of the President, the Vice-President shall, in turn, have all the powers and discharge all of the duties pertaining to the Office of President.
4. The Recording Secretary shall keep the minutes of all business meetings. She shall present an annual report stating important Governing Board decisions made during the year.

5. The Corresponding Secretary shall conduct the correspondence of the Club. She shall send out notices of meetings and all special notices to every member. She shall maintain an accurate list of membership.
6. The Treasurer shall receive all money collected as dues from members of the Club and deposit it in a bank account. She shall present a budget for the year at the June Board meeting. She shall pay all bills incurred by the Mozart Club after receiving authorization from the Governing Board. She shall present a financial statement properly audited at the annual meeting and render a report at each regular Governing Board meeting.
7. The Assistant Treasurer shall perform any duties assigned her by the Treasurer. In case of absence or disability of the Treasurer, the Assistant Treasurer shall have the powers and assume the duties of the Treasurer. She shall administer the funds generated from Life Memberships as directed by the Board. She shall present a report at the annual meeting.
8. The Historian shall keep a scrap book of Mozart Club activities, including a copy of the year book, the Constitution and Bylaws, specially printed programs, and newspaper clippings, in order to assure a permanent record of Mozart Club events for future reference.
9. The Librarian shall be responsible for all music and properties of the Club. Standard library procedures are used to control and safe-guard our music and properties out on loan.

Article IV

This Constitution may be amended by a majority vote at any annual meeting, a written notice embodying such proposed amendment having been placed in the hands of each member at least one week previous.

BYLAWS

1. The annual meeting for the election of officers and the four Directors to the Governing Board, and the presentation of reports shall be held in early May.
2. The Club year will start after the annual meeting in May and regular meetings may be scheduled through the end of April.
3. The chairmen of all committees shall be appointed as soon after the annual meeting in May as convenient so the Chairmen may appoint their committees and begin their work. There shall be a meeting of all the officers, Directors, and chairmen of standing committees in early June to coordinate the work of the Mozart Club.
4. Programs should be submitted to the president for approval before the year book is printed to prevent conflict in dates and places.
5. A Quorum shall include at least one-third of the club membership or a number considered sufficient by the President to conduct the necessary business for which the meeting was called.

6. (a) Attendance at Mozart Club meeting shall include the membership and prospective members and guest, may attend any two programs, after which they can be invited to join the Mozart Club. Members are responsible for the hospitality fee of their guests.. (b) Singers may be invited to join the Mozart Chorus for one season, after which they must become members of the Mozart Club.
7. Any member making a reservation for themselves and guest for a luncheon meeting and not attending or cancelling late is still responsible for the luncheon fee and will be billed by the Treasurer.

MEMBERSHIP

1. Members who move out of the Chautauqua County area and wish to retain their membership may do so.
2. The dues for members and the Life Membership Fee shall be set by the Governing Board payable at the beginning of each season and no later than July 1st. Reminder notices shall be sent to unpaid members in June. The names of members in arrears after July 1st shall be deleted from the Membership and the Yearbook.
3. Any member over the age of 60 may become a Life Member by paying a life membership fee of \$300. Funds generated by these life memberships will be deposited in a separate account to be administered by the Assistant

Treasurer. Monies in this account will become a contingency fund to be used at the discretion of the Governing Board to either supplement the general treasury when needed, or to be invested in the JFG Scholarship Fund. Anyone planning to become a Life Member should send a check to the Assistant Treasurer for the amount established at the annual meeting in May and before July first in place of regular dues.

4. The Governing Board may immediately reinstate a member into the Mozart Club upon assurance that she was a member in good standing at the time she resigned from the Club. In order to leave the Club in good standing a letter of resignation must be sent to the Corresponding Secretary by July 1st. Members admitted by reinstatement shall pay the entire annual dues.
5. Any member may propose names for membership to the Membership Committee. The Membership Committee shall report the name of the proposed member to the Governing Board for approval.
6. The Mozart Club, while in residence in the Marvin House, temporarily establishes the policy that the pianos belonging to the Mozart Club be made available without fee to members of the Marvin House, to teachers and members of the Mozart Club.
7. The Mozart Club, while in residence in the Marvin House, shall make a yearly gift to the Marvin House.

JOSEPHINE FENTON GIFFORD SCHOLARSHIP FUND

The Josephine Fenton Gifford Scholarship Fund of the Mozart Club was established as a Trust Fund in 1925 by voluntary subscription of the Mozart Club members as a testimonial to Mrs. Josephine Fenton Gifford and for the purpose of helping young students in their musical education. Further gifts to the Scholarship Fund have been a bequest in the will of Mrs. Josephine Fenton Gifford and contributions, from members and friends of the Mozart Club.

1. The fund heretofore provided by this Club to be known as the “Josephine Fenton Gifford Scholarship Fund of the Mozart Club” together with such accretions thereto as may be added by direction of the Board of Trustees and from contributions made thereto, shall be kept separate and distinct from all funds and properties of this Club.
2. The Governing Board shall nominate a bank to be the repository for the Josephine Fenton Gifford Scholarship Fund.
3. The Governing Board shall have the authority to invest the fund in the most profitable manner (consult with experts if needed). All contributions to the Josephine Fenton Gifford Scholarship Fund shall be added to the principal of the fund. Only interest accrued from funds and dividends shall be disbursed to the scholarship winners. The chairman of the Fund shall be authorized by the Governing Board to make disbursements. Funds from the Mozart Club treasury and Life Membership Fund may be added to the principal of the Josephine Fenton Gifford Scholarship fund.

LEOLA M. FAIRCHILD PIANO FUND PAST PRESIDENTS OF MOZART CLUB

The Leola M. Fairchild Piano Fund was established by action of the Governing Board in 1968. Members and friends of the Mozart Club are invited to contribute in the form of bequests, memorials, or other monetary consideration. These funds have been placed in a special interest bearing savings account subject to withdrawal only on the authorization of the Governing Board. The chairman of the Leola M. Fairchild Piano Fund shall be appointed by the President.

AMENDMENTS

These Bylaws may be amended by a majority vote of active members at any regular meeting, a note of such change having been given to each active member at least one week previous.

Constitution adopted 1924

Scholarship Fund adopted 1926

New Bylaws Revised and Adopted

1940-63-71-80-87-89-90-97-99-2001-02-06-10-17-20