

Fairview Township Regular Meeting Minutes

July 11, 2022

I. Call to order

Meeting called to order of the Fairview Township Board of Supervisors at 7:05 pm for the purpose of paying bills and new business.

II. Roll call

The following persons present: Max Anderson, Tanni Miiller, Todd Mockler, Mike Seiner, Angela Jackson. Guests: Brad Ericcson, Laura Murphy, Mary Anne Meyer, and Russell Assmus, Jerry Schmitz, Dustin Carter, and Rebecca Kruse.

III. Old Business - Approval of minutes from last meeting

Minutes from the May 9th regular meeting were read and unanimously approved as read.

IV. New business

- 1) **Request for paid dust control on gravel road** - Russel Asmus of 4711 E. Main Street provided a verbal petition to the Supervisors to pay for the application of an oil agent for dust control and road improvement on East Main at the Township expense. The cost estimate is \$8,910 from Grady Marks from Marks Distribution in Sioux City for a 1.1 mile section of gravel road to be applied between Fairview Avenue and Hwy 50. The Supervisors rejected paying the entire cost and alternatively held to their previous offer of a 50% cost share with the 21 property owners at an approximate cost of \$215 per property owner to be confirmed by the clerk. Max Anderson made the motion to approve the township paying 50% of the cost for application of a dust suppression agent and to enact a special assessment to pay for the 50% property owners share to be certified by the County Auditor for the 2022 tax year payable in 2023 to the County Treasurer. Before a second on the motion was made, Laura Murphy, guest, stated there should be a public meeting for property owner input before approval. The Township chairman will be responsible for arranging the quote and estimated date for the application in late July or early August. The Clerk will research the legal process for the special assessment and organize the hearing for August 8th.

The request by Russel Asmus for the Township to pay to add water to the road prior to application of the dust suppressant to improve longevity and effectiveness of the product was rejected by the Supervisors due to cost.

- 2) **Processing of special assessment certification and notification** - Notification will be sent by the Clerk to all affected property owners of the special property

assessment of \$215 per property owner to be applied to the 2022 tax bill. The certification of special assessment to property owners will be completed by the Clerk and provided to the County Assessor's Office no later than October 1st. Max Anderson made the motion to approve the extra labor cost at \$20/hour for the Clerk to process the special assessment and notification. Seconded by Todd Mockler. Approved.

- 3) **Mailbox damage at 4206 East Main Street** - Mary Anne Meyer wrote a letter dated July 6th with complaint to all the Township officers about her mailbox being damaged by the road grader on July 6th. The USPS notice stated construction would end on July 2nd. The property owner put the mailbox back up on July 5th. There were two major issues that resulted in this incident - late arrival of the USPS letter and incorrect dates of the road construction due to gravel delivery delays. Fairview Township notified the US Post Office at least 10 days prior when the notice actually went out. The corrective action is that Todd Mockler contacted her directly to resolve the issue with an agreed upon plan. Mary Anne Meyer would like to see the Township send better notification in cases like this so it doesn't happen again in the future. The Township agreed.
- 4) **Improved notifications by the Township** - Mary Anne Meyer and Laura Murphy presented their case for having more timely, transparent, and effective notifications by the Township including alternative methods such as electronic email communication, a Township website, and/or a Facebook page for the Township. The Clerk reminded the Supervisors that this request has come up in the past and they rejected a Facebook page due to maintenance and upkeep. The Township Clerk mentioned that Clay County has discussed having dedicated pages for each Township and the Clerk will look into if this is still an option for Fairview Township to post upcoming meeting notifications, agendas, meeting minutes, and the annual financial report. The Township Clerk provided the supervisors and guests with the new Township email address of fairviewtownshipsd@gmail.com which was set up in October 2021. Laura Murphy stated that the County has a list of property owners with their email addresses. The Clerk will also check into getting access to this to notify all property owners of the email address and new website address.
- 5) **Mailbox removal at 4218 E. Main Street** – Laura Murphy presented her case that the June 22nd USPS mailbox removal notification was too short of a notice. She was out of town and did not get the notification in time. Laura Murphy would like to have her mailbox post set and mounted back in its proper and correct location at Township expense since it was taken out 2 years ago by a road grader and never replaced correctly. Mike Seiner made the motion to place the post back in place at Township expense. Second by Max Anderson.

- 6) **Non-used portion of 466 Ave turned into a Township road** - Jerry Schmitz of 31647 Greenfield Road requested to have a currently non-used portion of 466 Avenue turned into a Township road and named Schmitz Road. Mart Brothers is building a new house on 12 acres on the corner. He has visited with Clay County planning and zoning to get an idea of future planning for that area. It is not platted yet. Supervisors agreed to the naming of the future street and requested to see the plat and plan before formally approving the new Township road. The new road must meet SD state statutes for width. The property owner was invited to come back with more information at the next Supervisor meeting in August.
- 7) **Historic Burbank Schoolhouse** - Rebecca Kruse of 2211 Burbank Road presented a question to the supervisors regarding who owns the Burbank Schoolhouse. The school house is infested with bats and needs maintenance. The Supervisors did not know for sure who is responsible for the maintenance of the schoolhouse and adjoining playground. Rebecca Kruse offered to help with applying for a grant to help fix up the schoolhouse which needs a significant amount of work. The Clerk is to contact Clay County Equalization to determine ownership and responsible party for the schoolhouse and report back to the Chairman immediately via electronic communication.
- 8) **Paying bills** - Tanna Miiller presented the bills to be paid for the month of June for \$2,735.34 for diesel and propane and July for \$7,537.93 including payroll. Deposits for June and July totaled \$934.20 for alcohol reversion. See attached warrant listings. Motion by Max Anderson to approve paying the bills. Second by Todd Mockler. Approved.
- 9) **Propane Contract** - Max Anderson made the motion to contract 1400 gallon of propane from Southeast for \$1.99/gallon. Second by Todd Mockler. Approved
- 10) **Belts for mower** - Max Anderson made the motion to approve \$256.10 for the expenditure of mower belts. Second by Todd Mockler. Approved.
- 11) **Culvert expenditure** - The supervisors approved paying for three new 20' x 24" culverts for \$4,081.35 for three new homes going up in Fairview Township.

V. Adjournment

Meeting adjourned the meeting at 8:22 pm.

Next meeting is scheduled for Monday, August 8th at 7pm.

Minutes recorded by Angela K. Jackson, Clerk

Angela K Jackson 7/11/22