SWIS Drill-Down Worksheet

Red flag item is identified by analyzing Core Reports *(most common),* Additional Reports, Student Dashboard, or SWIS Dashboard *(less common/less preferred).* **Reminder**: Add filters one at a time.

Red flag item:	☐ Who? ☐ What? ☐ When? ☐ Where?	Date Range:
Drill-Down Filter(s):	☐ Who? ☐ What? ☐ When? ☐ Where? ☐ Why?	
Drill-Down Filter(s):	☐ Who? ☐ What? ☐ When? ☐ Where? ☐ Why?	
Drill-Down Filter(s):	☐ Who? ☐ What? ☐ When? ☐ Where? ☐ Why?	
Drill-Down Filter:	☐ Who? ☐ What? ☐ When? ☐ Where? ☐ Why?	
Referral Summary:	Number of students involved: _____ Number of referrals included: _____	Is the problem best addressed through systems or with individual students: ☐ Systems ☐ Students
Precise Problem Statement:		
Goal:		

Solution Development

Solution Components	What are the action steps?	Who is Responsible?	By When?	How will fidelity be measured?	Notes/Updates
Prevention					
Teaching					
Recognition					
Extinction					
Corrective Consequence					
	What data will we look at?	**Who is responsible for gathering the data?**	**When/How often will data be gathered?**	**Where will data be shared?**	**Who will see the data?**
Data Collection					

SWIS Drill-Down Worksheet Example *(Using SWIS Demo)*

Red flag item:	☐ Who? ☐ What? ☒ When? ☐ Where? *There is a spike of problem behaviors between (time range) 8am-9:30am.*	Date Range: *9/1 – 9/30*
Drill-Down Filter:	☐ Who? ☐ What? ☐ When? ☒ Where? ☐ Why? *Classroom*	
Drill-Down Filter:	☒ Who? ☐ What? ☐ When? ☐ Where? ☐ Why? *Grades 4-5*	
Drill-Down Filter:	☐ Who? ☒ What? ☐ When? ☐ Where? ☐ Why? Problem Behaviors: M-Defiance	
Drill-Down Filter:	☐ Who? ☐ What? ☐ When? ☐ Where? ☒ Why? *Perceived Motivation: Task Avoidance*	
Referral Summary:	Number of students involved: __10__ Number of referrals included: __10__	Is the problem best addressed through systems or with individual students: ☒ Systems ☐ Students
Precise Problem Statement:	In September there were a group of ten 4th and 5th grade students referred for minor defiance in the classroom during the morning classroom period (8am-9:30am) in order to avoid tasks.	
Goal:	By the end of November the team would like to see less than 5 referrals per month from 4th and 5th graders in the classroom before first recess (9:30am).	

Solution Development

Solution Components	What are the action steps?	Who is Responsible?	By When?	How will fidelity be measured?	Notes/Updates
Prevention	*Recommend teachers start with easy/fun warm-up task*	*4th & 5th grade level teams*	*Ideas shared by 10/6*	*NB to visit and check with teachers*	*NB to resend sample ideas*
Teaching	*Reteach respect in the classroom*	*4th & 5th grade level teams*	*10/6*	*Self-report to NB via email*	*NB to resend sample lessons*
Recognition	*Increase verbal and tangible reinforcement for task engagement and respect in the mornings.*	*4th & 5th grade level teams*	*10/10*	*NB to visit and check with teachers*	*RB to add extra praise tickets to 4th/5th teacher boxes.*
Extinction					
Corrective Consequence					

	What data will we look at?	Who is responsible for gathering the data?	When/How often will data be gathered?	Where will data be shared?	Who will see the data?
Data Collection	*SWIS data (saved drill-down filters)*	*All staff*	*Fidelity – NB to gather* *Outcome – referrals*	*4th & 5th grade level team mtg* *PBIS Team mtg*	*4th & 5th grade level teams* *PBIS team*