

Date: August 8, 2024

Time: 5:30 pm - 7:00 pm ET

Place: Nagendra Da and Debjani Di's house

Attendees: Budhu da, Nagendra Da, Debjani Di, Arpan, Dheeman, Soumendra, Sriparna Di, Soumya, Subhodeep da, ???, & Tirthankar

Minutes of the meeting

1. Discussion for Pujo 2024 formally starts with Samosa, Kachori, and Tea. Thanks to Debjani di and Nagendra da!
2. Durga Puja 2024 will be held at HCC on October 12th (Saturday). Thanks to Nagendra da for confirming and reserving the venue. Tirthankar to inform the ETBA audience in the WhatsApp group.
3. A separate meeting for 501(c) application is to be conducted shortly by Dheeman. Budhu da is encouraging to get the Not-for-profit org status for ETBA
4. Separate committees need to be formed for ETBA events. Each committee would have a lead and several volunteers
5. Office bearers to be selected
6. Durga Puja 2024 meeting to be held at HCC on September 6th from 6:00 pm onwards. Tirthankar to inform the ETBA audience in the WhatsApp group.
7. Finalize membership fee structure - Soumya
8. Communications, Website, and Social Media - Tirthankar & ++ ??
9. Finalize the Bijoya venue by next week (August 15th) - Arpan
10. Sriparna to send the task list for Pujo to the core committee WhatsApp channel

Pujo Planning Team:

1. **Communication:** Tirthankar, Debashish (not yet confirmed)
2. **Transportation Protima, and food to Mandir and back (Needs 4-5 volunteers)** - Shubhodeep, Soumya will coordinate
3. **Shopping Pujo (Needs 4-5 volunteers)** - Soumendra, Dheeman will coordinate
 - a. Indian grocery:
 - b. Kroger/ Walmart:
 - c. Costco:
4. **Decoration (Needs 4-5 volunteers):** Debanjali, Shikha will coordinate
5. **Pujor Jogar (Needs 10 - 12 volunteers):** Sriparna & Pallabi will coordinate
 - a. Naibedya: Pallabi, Deepadi, Sriparna, Suranjanadi (not confirmed yet) - needs 2/3 more people
 - b. Makha: Mala di makes makha, needs 2 people to help her
 - c. Phul/ chandan/ arati: Tamashi di, Krishna kakima, & Ashima kakima
 - d. Phal kata: Ankhi, Ananya, Sayani - needs 2 more people
6. **Mala (Needs 5-6 volunteers)** - Ankhi, Ananya, Anurupa - needs 3 more people
 - a. 1 large for debi durga (approx. 48");

- b. 7 medium for lakshmi, saraswati, kartik, ganesh, kola-bou, simha, & asur (approx. 36");
 - c. 1 small for ghat (approx. 18").
- 7. **Bhog/ Prasad Distribution (Needs 8-12 volunteers)** - Arpan & Tirthankar will coordinate
 - a. Pujo/ phal prasad distribution - Anushrika, Ayana, Manjima, Sayani
 - b. Khichudi distribution - Tina, Arpan - needs 4 to 5 more people
- 8. **Cleaning/ wrap up after Pujo (Needs 10-12 volunteers)** - Dheeman and Debmalya will coordinate
 - a. Overall wrap up: Debmalya,
 - b. Pujo/ thakurer jinis: Sriparna, Pallabi, Deepa di
 - c. Clean-up/ Vacuum:

Bijoya Planning Team:

- 1. Venue: Arpan will coordinate
- 2. Food: Soumendra, Tirthankar, Arpan
- 3. Cultural: Sriparna & Arpan will coordinate