

## Indiana Junior Classical League

### Executive Board Meeting

Saturday, August 28, 2021, 11:00 a.m. to Sunday, August 29, 2021, 4:00 p.m. Eastern

**Attendance:** Jeremy Walker, Brittany Haworth, Megan Beckman, Carly Chen, Luke Sherman, Lauren Cabe, Abby Godsen, Elizabeth Blade, Emily Fender, Sarah Blade, Tony Martin, Becki Bush, John Streiff, Lisanne Pierson

#### I. Call to Order

A. Carly Chen, IJCL President, called the meeting to order at 11:16 a.m. EST.

#### II. Organizational Items

##### A. Introductions

A. Members in attendance introduced themselves and their roles.

##### B. Discussion/Approval of [Minutes from the May Board Meeting](#)

A. No changes were sent to the co-chairs in advance.

B. Jeremy Walker, IJCL Co-Chair, moved to approve the May Board Meeting minutes. Brittany Haworth, IJCL Co-Chair, seconded the motion, and it passed at 1:34 p.m.

##### C. [Financial Report](#)

A. Jeremy Walker, IJCL Co-Chair, said that both Tech Checking and Savings earn dividends when at a sufficient balance. The checking account is not earning dividends at the moment.

1. There is \$1,211.67 in the Tech Credit Union Checking account. This is a \$37,711.46 reduction since Aug. 29, 2020.

2. There is \$53,603.52 in the Tech Credit Union Savings account. This is a \$44,892.73 increase from Aug. 29, 2020 last year.

B. Financial activity this year offset losses by around \$2000.

C. This year's scholarships have not been paid out yet. There will be a reduction of \$1,000 in the scholarship fund.

##### D. Donations

1. Most of our donations came from Facebook fundraisers.

a) A scholarship donation was made by Tod Wright, former teacher and sponsor at New Haven High School, along with an enclosed article on David Jackson at Canterbury School.

b) A Facebook fundraiser on the Day of Giving in November raised \$2,033.50.

c) A Facebook fundraiser during National Classics Week raised \$3,011.00.

d) There was an unattributed \$70.00 donation from Facebook.

2. People were reminded to set up Amazon Smile to help support the IJCL.

a) This has raised \$20.16 this year.

3. Some donations are accumulating in PayPal and are not reflected in these numbers.

4. 501c3 status has allowed us to raise an additional \$5,134.66 this year.

5. Thank-you notes

a) IJCL received a thank-you note regarding a \$100 donation to the American Parkinson Disease Association in the memory of Judith Fehrmann on March 18, 2021. We also received a thank-you note from Judith Fehrmann's family.

E. None of the co-chairs currently has access to the ISCL bank account.

D. Discussion of Committee Reports (Officers, State Chairs, ISCL, Membership, Scholarship, Publicity, Constitution, Certamen, Technology, Mentorship, Italy Trip, Publications)

A. <https://tinyurl.com/IJCLAugust2021>

B. Jeremy Walker, IJCL Co-Chair, reminded the Board that writing and reading the reports are important to the efficiency of the organization.

C. There were no other questions or comments regarding the committee reports.

E. Update on Officer Vacancies

A. Claire Elliott of Homestead has been appointed as IJCL Parliamentarian by Homestead sponsor, Megan Beckman, due to a vacancy in her chapter.

1. Claire Elliott, IJCL Parliamentarian, was unable to attend the August Board Meeting due to her late appointment.

B. Oath of office for new officers

1. Carly Chen, IJCL President, administered the oath of office to Elizabeth Blade, IJCL Historian.

C. Updated Officer Duties and Adult Mentors

1. IJCL student officers reviewed their adult Board member mentors.

2. Officers were reminded to reach out to their adult mentors regularly in order to stay up-to-date with their duties and responsibilities.

3. The co-chairs will handle the duties of the Webmaster office.

a) It is the intent to propose an amendment to dissolve the Webmaster office.

b) Applications for Webmaster and Secretary will still be accepted at the next IJCL State Convention.

III. Event Items

A. NJCL Convention 2021

1. National Report (State Placings, Officer Zooms, Colloquia, etc.)

a) Placings:

(1) 3rd Place State Website: Indiana

(2) Cum Laude Scrapbook: Indiana

(3) 2nd Place Social Media: Crown Point

(4) 1st Place Novice Open Certamen: Zanaia Limzerwala

(5) 2nd Place Advanced Open Certamen: Ella Wrigley

(6) 3rd Place Roman Life: Zanaia Limzerwala

(7) 4th Place Mottoes: Zanaia Limzerwala

(8) 5th Place Classical Art: Abby Godsen

(9) Summa Cum Laude Drawing/Painting: Lauren Cabe

(10) Summa Cum Laude Charts/Illustrated Quotes/Maps: Carly Chen

(11) Magna Cum Laude Cartoon/Greeting Card: Abby Godsen

(12) Magna Cum Laude Minecraft, Creative Building: Olivia Ruble

(13) Cum Laude Cartoon/Greeting Card: Carly Chen

(14) Cum Laude Charts/Illustrated Quotes/Maps: Abby Godsen

b) Officer Zooms discussed equity and diversity which Carly Chen, IJCL President, found valuable.

- c) The colloquium focused on ancient musical instruments was popular. Luke Sherman, IJCL 1st Vice President, has reached out to the presenter, but he has not received a response.
- 2. Lessons Learned
  - a) Unstructured officer Zoom meetings need breakout rooms to encourage participation.
- 3. Press Release Update
  - a) Mrs. Haworth stated that it will be sent to sponsors soon.
- 4. Presentation of the Scrapbook
  - a) Indiana's scrapbook won Cum Laude at the 2021 NJCL National Convention.
  - b) Jeremy Walker congratulated Abby Nagy, the 2020-2021 IJCL Historian, for completing a great scrapbook.
- 5. NJCL Convention 2026
  - a) This will be hosted at Indiana University-Bloomington.
  - b) Mr. Walker pointed out the importance of recruiting chapters and sponsors in preparation for the 2026 NJCL Convention.
  - c) Possibility of partnering with neighboring states:
    - (1) Best bets are Illinois and Michigan as Ohio and Kentucky are hosting their own in the previous years, so they may not be able to help.
    - (2) Partnering with small states that usually do not host their own national conventions may also be another route.

#### B. Italy Trip 2023 Discussion

- 1. John Streiff, IJCL Italy Trip Chair, said that currently participants can attend with the COVID vaccine or negative test results.
- 2. Our current best option is Prometour in 2023.
  - a) They can customize the itinerary to our needs:
    - (1) Mr. Streiff can send out the sample itinerary that he received.
    - (2) He will check on how they do meals. Do they only go with standard restaurants, stock menus, smaller places? It would be best to order your own when you get to the restaurants as it makes ordering for people with dietary needs easier.
    - (3) Hotels are usually not in the city center.
      - (a) Mr. Walker would like to know the last five hotels for Rome.
      - (b) Mrs. Haworth mentioned that she used Prometour when Valparaiso went to Italy and they stayed in Trastevere.
      - (c) Lisanne Pierson brought up concerns about inflation in hotel costs due to COVID.
        - (i) Mr. Streiff said that prices have not gone up recently, but he will check.
  - b) IJCL is not locked into a deal with Prometour, and Mr. Streiff will continue to investigate other options.
    - (1) The Paideia Institute is still not cleared by the NJCL at this time.
    - (2) Mr. Streiff will contact Jennie Luongo for information about her trip.

(3) Ideally, the trip will cost \$4,000 or less.

- c) Megan Beckman, IJCL Co-Chair, reminded students that ISCL members can also go on Italy trips.

## C. State Convention 2022

### 1. Presentation of draft by 1st Vice President

- a) Luke Sherman, IJCL 1st Vice President, presented his proposed changes to the convention schedule.
- b) Move Certamen Round 1 earlier and Costume Contest and Impromptu Art later.
  - (1) This change addresses complaints about Certamen from the past few years.
  - (2) Becki Bush, IJCL Technology Chair, likes moving Impromptu Art at the end of the day because it allows her to run the event and not worry about conflicts with Graphic Arts judging.
  - (3) There are fewer divisions in the Costume Contest this year, so it needs fewer judges and rooms. However, changing the Costume Contest time needs to be advertised due to student preparations.
  - (4) Costume Contest in Poplar and Redbud - only need two rooms.
- c) The Colloquia rooms may need to be modified. Impromptu Art may need to report to the Oak Room.
  - (1) Colloquia need to be led by students at that time.
    - (a) Mr. Walker would like to have only one colloquium at this time.
    - (b) Students leading the colloquia must be available and not playing Certamen.
- d) Impromptu Art Set-Up
  - (1) Ms. Bush believes we are able to use the Oak Room for Impromptu Art.
- e) Rearrangement of IJCL election events: Candidates' Open Forum will move to General Assembly II, and the submission of ballots before General Assembly III will allow candidates to participate in That's Entertainment.
- f) Allow Roll Call to be submitted in a video format: This will have the same rules and procedures as an in-person presentation.

### 2. Mr. Walker reminded that logistics are important for enjoyment, especially due to this being the first in-person event in a while.

### 3. Discussion of draft

- a) Team Trivia
  - (1) A student volunteer is needed to run this event.
  - (2) Mrs. Beckman has some pre-made questions for the event.
- b) Award Ceremony Format Changes
  - (1) State Convention 2022 will be the first year to read the top three places for each individual award category rather than top five. This can be reevaluated depending on success. It is an attempt to shorten General Assembly IV and incorporate new awards as they are added.
  - (2) Concerns

- (a) Would you see the same names over and over for just top three even more so than top five?
      - (b) The top five places count toward sweepstakes points.
      - (c) Could the contest chair put the award placements on slides?
    - (3) A separate awards ceremony has more logistically difficult implications and puts more work on the sponsors to distribute ribbons.
      - (a) Sarah Blade, ISCL President, stated that ideally everyone should go either way. Mrs. Beckman and Mr. Walker believe it promotes further participation, especially in less popular categories.
  - c) Moving Candidate Events and That's Entertainment
    - (1) Mrs. Beckman and Sarah Blade, ISCL President, believe that enough campaigning will occur to give plenty of material for Meet the Candidates.
    - (2) Overall, changing the timing of the events works with the natural order of campaigning.
    - (3) Moving That's Entertainment to General Assembly III allows officer candidates to participate due to the timing of the collection of the votes.
      - (a) Mr. Walker said collection donation is not successful if rushed.
      - (b) A 20-minute time slot would allow for four to five acts.
  - d) Roll Call Videos
    - (1) Carly Chen, IJCL President, believes the option to submit videos would help small chapters.
    - (2) Mrs. Haworth said that we could send out example videos to chapters ahead of time to help explain roll call.
  - e) SCL Social and Business Meeting
    - (1) Multiple Board members agree the ISCL Business Meeting should not be a colloquium or during Certamen finals.
    - (2) Emily Fender, ISCL Parliamentarian, has reached out to the NSCL Publicity Committee to gain access to resources and opinions.
    - (3) Mr. Walker wants to add an SCL orientation at General Assembly I during State Convention, including what SCL is and how to join.
    - (4) Abby Godsen, IJCL Editor, pointed out that Thanksgiving break would potentially be a good time for extra events.
    - (5) Tony Martin, ISCL Advisor, has considered events separate from existing events for current members and seniors. High schools and IJCL could not formally endorse but could inform seniors.
4. Update on Academic Tests
- a) Mrs. Beckman said that tests for this year are set and probably printed. Tests for next year need to be written.
    - (1) The only test that may need to be written is Reading Comprehension.
    - (2) The materials were transferred to Mrs. Beckman from former Crown Point High School sponsor, Sara Wietbrock.
      - (a) She needs to double-check that she has access to all the documents.
5. Approval of working plan

- a) Mrs. Beckman moved to approve working plans presented by Luke Sherman, IJCL 1st Vice President. Ms. Bush seconded the motion, and it passed at 1:30 p.m.
- D. Mr. Walker moved to recess for lunch. Mr. Streiff seconded the motion, and it passed at 1:38 p.m.
- E. The Board returned from recess at 2:34 p.m.
  - 1. Breakout tasks
    - a) Officers: Suggest replacement colloquia topics and suggest placemat chapter
      - (1) Colloquia topics: Feminism in the ancient world, cooking, ancient music, witchcraft and the occult (seven sessions are needed).
        - (a) 2020 Topics: Handwriting, Roman Graffiti, Archaeology 101
        - (b) Ancient medicine and science are general topics that may be considered more (as discussed in FLD Committee meetings).
        - (c) Tony Martin, ISCL Advisor, mentioned topics should not be limited to biology, anatomy, and medicine.
      - (2) Placemat: Cathedral High School
        - (a) The chapter usually prints the placemats, but they can let the Board know if not possible.
        - (b) John Streiff, Cathedral High School sponsor, requested guidelines and prior examples.
    - b) Adults brainstormed contest chairs.
  - 2. Tour of facilities at 4 p.m.
- F. Leadership Development Academy
  - 1. Final Schedule, Costs, Deadlines, Online registration
    - a) In-person event at Cathedral High School on Saturday, Sept. 18, at a cost of \$5 per attendee.
    - b) Secretary and Webmaster sessions have been absorbed into Historian and Editor groups.
    - c) Schedule is the same as 2019 except icebreakers are done in smaller focus groups.
    - d) Fewer than 70 people are expected.
    - e) Lunch (potato bar) will be handled by a friend of Mrs. Haworth.
      - (1) Supplies will be reimbursed or purchased by Mrs. Haworth.
  - 2. Questions about [TED Talk](#)
    - a) Watch the TED Talk, divide into breakout groups to discuss, then officer Q&A.
      - (1) TED Talk focuses on planning events focused on purpose and needs.
      - (2) Advanced coordination with officers will ensure focus group productivity.
    - b) Mr. Walker would like to shift focus from perfection of a specific event to how to create engagement in a group.
      - (1) Board could generate some examples on issues that could help get club members communicating and create events with discrete purposes.
      - (2) We must know how to translate the “small controversies” to club goals and events.
  - 3. Match up adult facilitators and student officers for focus groups

- a) Facilitators for chapter goal-setting
    - (1) We may not have enough Board members to pair up with all the clubs.
    - (2) Officers may need to fill in where there are gaps.
  - b) Adult facilitators for the focus groups
    - (1) Megan Beckman - Officer 101
    - (2) Becki Bush - Publications
    - (3) Jeremy Walker - Visions and Networking
    - (4) Brittany Haworth - Events and Programming
    - (5) Lisanne Pierson - Promotions
    - (6) John Streiff - free to deal with needs during the day
- 4. SCL
  - a) Could help with focus groups, but volunteers need to register and pay on time.
  - b) The registration/payment deadline is Sept. 11.
- 5. Registration forms will be sent out soon with a limit of 10 attendees per chapter.
- 6. John Streiff, Cathedral High School sponsor, asked about audiovisual needs.
  - a) Mrs. Beckman requested information on using the AV setups at Cathedral.
- G. Ms. Bush moved to recess for dinner. Mr. Martin seconded the motion, and it passed at 6:39 p.m.
- H. The meeting was called back to order at 8:13 p.m. by Carly Chen, IJCL President.
- I. Saturday evening breakout tasks
  - 1. Officers: LDA icebreaker practice, brainstorm possible FLD icebreakers, prepare/practice IJCL At-a-Glance presentations
- J. LDA Icebreaker Practice - simulation with the whole group
  - 6. The group simulated the “Opinion Spectrum” activity. A wireless microphone may be necessary for the demonstration at the beginning.
  - 7. There should be a good option to pass if participants do not feel comfortable.
- K. Carly Chen, IJCL President, moved to recess for the evening. Mrs. Beckman seconded the motion, and it passed at 9:38 p.m.
- L. The meeting was called back from recess at 9:17 a.m. on Sunday, Aug. 29.
- M. Approval of revisions to the 2021-2022 IJCL Calendar
  - 1. *Veritas et Scientia* deadline for submissions will be moved to Sept. 15 from Aug. 15. All other deadlines for this issue will be pushed back one month.
  - 2. Mr. Walker and the FLD Committee requested to extend FLD by a half-hour to 4:30 p.m.
  - 3. The location of the Hoosier Certamen Invitational was verified as Bishop Chatard High School. The deadline for registration was confirmed for Jan. 8, 2022.
  - 4. The deadline for the Indiana Certamen Invitational at Seven Oaks Classical School registration was verified as Jan. 28, 2022.
  - 5. Mr. Walker moved to approve the changes to the calendar. Mr. Martin seconded the motion, and it passed at 9:48 a.m.
- N. Presentation of Indiana Latin Week 2021 Proposed Activities/Themes
  - 1. Mrs. Beckman, on behalf of Lauren Cabe, IJCL 2nd Vice President, presented the theme: Mythologize Your Life.
  - 2. She will create ready-to-go club meetings to help sponsors, especially for escape room tasks, released a month ahead of time.

3. Club submissions deadline for Indiana Latin Week was changed to Wednesday, Dec. 1.
4. Fall Latin Day should be included on the graphic.
5. Mrs. Beckman moved to approve the theme and presented items. Mr. Walker seconded this motion, and it passed at 9:59 a.m.

O. Presentation of 2021-2022 Proposed IJCL Service Projects

1. Mrs. Beckman, on behalf of Lauren Cabe, IJCL 2nd Vice President, presented the topic: Animal Shelter Supply Drive.
  - a) There will be one-time and monthly options - either spread out or all at once.
  - b) Make knot toys and blankets as well as collect food donations at club meetings.
  - c) Mrs. Haworth moved to approve the working plans for the 2021-2022 Service Project. Elizabeth Blade, IJCL Historian, seconded the motion, and it passed at 11:35 a.m.
2. We will not plan to collect donations at State Convention in order to simplify everything this year. This should not affect the Helen Wampler Spirit Award.

P. Fall Latin Day

1. Current Schedule
  - a) The extension to 4:30 p.m. was approved in a previous vote.
2. Costs, Deadlines, Online Registration
  - a) The event will be at Butler University on Nov. 20, 2021, at a cost of \$10 per attendee. The registration deadline is Nov. 5.
3. SCL Needs
  - a) SCL needs to do a high-impact information session during General Assembly II to distribute information before State Convention.
  - b) College Orientation: Where are you applying, and what would you like to know?
    - (1) Registration would need to solicit the desired colleges of seniors.
      - (a) Issue - Sponsors register for that session. How can we get them into that breakout versus others? How is the session structured due to the diversity of colleges?
    - (2) This idea needs to be developed further for feasibility. We could provide a QR code as part of GA II, and then they could fill out a form for followup.
  - c) SCL does not currently have a breakout planned for FLD. They could prepare a proposal if desired, but it needs to fill 50 minutes and manpower may be limited.
4. JCL Topic Needs
  - a) Groups will be spread out over eight rooms, three of which are archaeology labs.
  - b) Sessions should be as interactive as possible (e.g., make Graphic Arts, brainstorm an impromptu costume, mini Impromptu Art, etc.).
5. Officer presentation of possible social sessions
  - a) Eight - VINCO (teams of five with small prizes), Mafia (with Classics theme, two groups), Family Feud-style trivia, Scopa, Hedbanz
    - (1) Two people need to run the Mafia room for the two groups - could be in the main meeting room.
  - b) Two rooms are needed per activity except Mafia and Hedbanz.
  - c) Five more non-IJCL officer volunteers are needed.



6. Presentation of IJCL At-a-Glance by Officers

a) This will be moved to General Assembly I in order to present information upfront.

7. Evaluation-based raffle - could be extended to other events if successful. IJCL State Convention merchandise will be used as raffle prizes.

8. Mr. Walker motioned to accept the working 2021 Fall Latin Day plans. Luke Sherman, IJCL 1st Vice President, seconded the motion, and it passed at 2:03 p.m.

Q. Mr. Walker moved to recess for lunch. Lauren Cabe, IJCL 2nd Vice President, seconded the motion, and it passed at 12:16 p.m.

R. The meeting was called back to order at 1:10 p.m.

IV. Projects, Programs, and Publications

A. Membership Campaign

1. Discussion of membership plan

a) There will be no more followup letters or calls from officers after the initial letter.

b) Any emails about membership should have IJCL president and co-chairs CCed.

c) The secretary sends the student update, but it was sent by the editor last year.

(1) Social media could fill that role rather than an email.

(2) Mrs. Haworth moved to place student updates on hiatus this year. Sarah Blade, ISCL President, seconded the motion, and it passed at 2:19 p.m.

2. Discussion about membership cards

a) Should we stop doing physical membership cards?

(1) This would rely on sponsors to share the information with the students.

(2) Mr. Walker moved to cease distribution of IJCL membership cards. Ms. Bush seconded the motion, and it passed at 2:09 p.m.

3. Breakout: folding, assembling, sealing, stamping, etc. was completed Saturday evening with a letter from the IJCL president and co-chairs. Different letters were sent to members from last year and non-members.

4. Registration

a) The co-chairs would like to return to physical forms rather than DocuSign (used last year) and encouraged printing both forms double-sided. Two forms were created for adults and students. The email line could be used for contact purposes.

(1) Forms can be printed or filled out online. Original signature (i.e., mail in the form with the signature on that document) is needed.

b) Mrs. Beckman moved to return to physical forms and change the word “students” to “participants” in the Code of Conduct dress code. Sarah Blade, ISCL President, seconded the motion, and it passed at 2:34 p.m.

c) The membership site should be functional by the week following this meeting.

B. State Handbook Review

1. Officer Duties and Descriptions

2. Major questions have been resolved.

C. Certamen Invitationals

1. The post of Certamen Chair has not been filled.

2. Canterbury High School is hosting a fall Certamen event that is open to non-member schools. IJCL would like to promote and encourage participation.

3. The Hoosier Certamen Invitational is on Jan. 22, 2022, at Bishop Chatard High School.
4. The Indiana Certamen Invitational is on Feb. 12, 2022, at Seven Oaks Classical School.
5. Certamen Loan Program
  - a) There are multiple buzzers available for schools building their Certamen program.

#### D. National Not-for-Profit Status Update

1. It is near the end of the financial year, and we need to work with the foundation group. The final closing of accounts will occur as well.
2. Email accounts have been updated to non-forwarding accounts.
3. Donation campaigns are not being conducted as last year.
4. Mr. Walker moved to pay annual solicitation fees to states for renewal each year. Elizabeth Blade, IJCL Historian, seconded the motion, and it passed at 2:45 p.m.

#### E. *Veritas et Scientia*

1. Abby Godsen, IJCL Editor, presented ideas for the October edition.
  - a) article about NJCL Convention by Carly Chen
  - b) Canterbury Certamen Invitational recap from the perspective of a new Certamen player (recruited at the event).
  - c) publicize Adopt-a-Student and funding for officers in new measures of IJCL
  - d) spread on 2021 Leadership Development Academy
  - e) deadline for submissions: Sept.15

#### F. State Webpage Update

1. Updates are needed, and broken links need to be fixed.

#### G. State Scrapbook

1. Digital and Interactive format
  - a) Spotify codes can be scanned for navigation, but QR codes are the backup plan.
2. Musical theme
  - a) Musical elements of memories from club meetings/events will be incorporated.
  - b) There is no copyright issue with Spotify links or objections from Becki Bush, IJCL Technology Chair.
3. Outreach
  - a) Create a Google Form for submissions from individual members to be included at events with a QR code.
  - b) Original writing and art will be solicited.

#### H. Potential Amendments

1. Taken from the new NJCL Constitution - Committee leaders will become official members of the Board as defined in the constitution.
2. The Webmaster position could be eliminated as a student office.
  - a) The Secretary position may be re-evaluated in a separate amendment.
3. Electronic Meetings - allows business meetings to be conducted over online formats.

#### I. Equity Committee Update

1. An interest form for new members has been distributed.
2. Aidan Gregg, ISCL Historian and Equity Committee member, would like to post a historical display about the JCL in the Frangipani Room at State Convention during Graphic Arts viewing.

J. National Convention 2022

1. Bus Trip Ideas

- a) Ideas about trip stops are needed from the Board or members around the state.
- b) Memphis, TN, is a possible stop.
- c) Mr. Walker will consult bus driver Phil Power for possible routes and stop ideas.

V. Other Business

- A. There was no other business.

VI. Adjournment

- A. Mr. Walker moved to adjourn. Luke Sherman, IJCL 1st Vice President, seconded the motion, and it passed at 3:28 p.m.