



Mary L. Tracy School PTO
PTO General Board Meeting Minutes
Tuesday Sept 10th @ 7PM

Attendees: Maura Lynch, Megan Scotch, Daniela Cappetta, Camila Capobianco, Sarah Sovian, Janine Sarno, Kim Haggerty, Jaime Soto, Amy Mangano, Ting Lin, David Scotch, Colleen McDougall, Rony Kamtiuzzaman, Sharain Pinky, Neta Korem, Nachshon Korem, Jessica Hill, Allison Baylis, Christine Weaver, Amanda Scarinzi, Lindsay Quinn, Katelyn Sneed, Lauren Vasil, Danielle DeNardis, Eliane Watson, Lynn Gehr

Principal's Report: Elaine Watson

Teacher Report: Lynn Gehr

Treasurer's Report: Amanda Scarinzi - **current balance 27K**

Old Business:

- Approve Minutes from PTO Meeting May 2024
<https://docs.google.com/document/d/1-F5ok8f7Sg9WLhy8E0nQPHzOlZmUhSbfBDhE7y3oeE/edit?usp=sharing>

Minutes approved by Christine, Lindsay, Amanda

New Business:

- Introduction of new and returning board members
 - Update on adding Amanda & Lindsay added to M&T account
- Important Resources:
 - Website - <https://mltpto.com/>
 - Web Chair: Ortal Gefen - **any volunteers to help her out that are web savvy**
 - Remind: text **@f7bchg to 81010** on your phone.
 - Christine W. managing- **only 88 ppl have signed up, going to push this at the top of the newsletter**
 - Facebook:
 - Christine W. & Lauren posting - **Lauren looking into log in and adding Lindsay to post**
- Volunteer Outreach Timing (Katelyn, Lauren) - **sign up genius for volunteers of other events**
 - All volunteers must pay PTO dues (be member of PTO)
 - All volunteers must complete OESS volunteer form, **link is in the buzz - form has not been sent home with kids, paper form will be sent home**
- Room Parent Selection - To be announced 9/11
 - Last call!
 - Classrooms in need: **Gehr, Brooks AM/PM, Improtat AM/PM**
- Teacher Business:
 - Scholastic Wish Lists (\$100) classroom start up - **only 3 teachers have submitted their wish lists. Eliane will advise teachers there is a deadline, and will confirm with them the amount**

- Wish List Deadline: 9/16? - Christine to update the deadline to 9/20 and Elaine will circulate
- Yearbook Contest (Deadline: Sept. 27) - 3 submissions so far, will continue to push.
- Ongoing Sportswear sale (Deadline on orders: Oct. 1)
- National Security Guard week is the week of September 16-20th
 - Gift budget: \$25/person - Mike is only security guard for MLT, Amanda will purchase \$25 Amazon gift card
- Apple Day (Sept. 27) - does PTO provide craft? Room Parents for Prek provide the craft, Kindergarten teachers provide the craft. PTO needs to coordinate with Gloria about the apples: complete
 - Room parent support
- Lyman Pie Kick Off (Sept. 27 - Christine)
 - Need order form flyers to go home in backpacks Fri., 9/27 (already in office)
- Custodian appreciation day October 2nd
 - Gift budget: \$25/person - Amanda: 2 \$25 gift cards, if Dean comes back possibly provide gift at the end of the year.
- Fall Picture Day (Mon, Oct. 7) - Need to find out who makes schedule (Christine) and after schedule received, we can determine volunteers.
 - Volunteers:
 - AM:
 - PM:
- Farm field trip (Thurs. Oct. 10) - kindergarten only
 - Room parent event - all 3 room parents are to attend - usually drive and meet the bus
 - Class shirts: Order placed
 - Expected: Thurs. Oct 3rd?
 - Need to check the closet on inventory of shirts
 - Scarecrow prep:
 - Supplies needed:
 - Stakes - in shed, parks and rec put the stakes in, Chris Small, Elaine to contact him
 - clothes, hats- in PTO closet, 8 KG, 6 pre-k - may need clothes donated
 - Hay update (Lauren) - will get price
 - Make sure there are zip ties
- Update on Mom's Night Out (Lauren) - Dockside Milford Weds 9/25, 6:30-7p
- Dads club has formed, sign up genius
- Scholastic book fair (Lauren)
 - Week before conferences: 10/15-10/18
 - Public Shop Night (Thurs. 10/17, 5:30-8pm) - Christine submitting building use form - will need security officer
 - Charleston Wrap kick off (Oct. 28 - Lindsay) - everything's all set
- Pumpkin day (Oct. 29) - does PTO provide craft? PTO to provide pumpkins and materials to decorate
 - Room parent support - room parents discuss with teachers
 - Pumpkin update (Lauren):
 - Need 210 sugar pumpkins + 14 large classroom pumpkins - Lauren is on it, will get a price as soon as farm knows cost
- Acrobats - Lindsay has booked at a lower price
- Children's Fair Vendors Needed! - March 22, 11a-3p
- Sneaker Drive
 - Katelyn to provide update - don't pay anything, we send boxes, pay by the pound - Katelyn is going to work with Lauren to get more information - possibly January time frame

- Event planning to do:
 - Book Butterbraids late April (Christine)
 - Book Beardsley Zoo

Committee Chair/Volunteer Updates

- Scholastic Book Fair
- Pumpkins
- Lyman Pie (pick up date November 7th)
- Buzzy
 - 11:00-11:30 - Gloria, Perrelli, Goldwitz, Ocampo
 - 11:40-12:10 - Luberti, Haskos, Hine, Gehr
- Square One Art - Lauren will get information on shipping
- Children's Fair
- Boys and Girls Village
- Holiday Shop: Dec 9 - 13th

Important Dates

- Sept. 27 - Apple Day
- Sept. 27th - Lyman pie fundraiser begins
- Oct. 1st - Sportswear sales close
- Oct. 7th - Fall Picture Day (make-up/retakes date TBD)
- Oct 8th - 7pm, next PTO meeting (Virtual only)
- Oct. 10th - K Farm Field Trip followed by scarecrow build (PreK and K)
- Oct. 15th-18th scholastic book fair
- Oct.17th - Book fair "Family Shop night" Public is allowed
- Oct. 22nd and 24th - parent teacher conferences
- Oct. 28th - Charleston wrap fundraiser kicks off
- Oct. 29th - Pumpkin Day
- Oct. 31st - Halloween parade (more info to follow as we get closer)