Emergency Remote Instruction Plan

New York City Charter School of the Arts

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New York, NY 10038

New York City Charter School of the Arts (CSA) Safety Plan

Emergency Remote Instruction Plan

1. Policies and procedures to ensure computing devices will be made available to students

NYC Charter School of the Arts (CSA) is a one-to-one school, providing every student with a chromebook for use in class and at home. Students receive chromebooks at the beginning of each school year and families receive a compact to sign ensuring that students use the units effectively. Broken or malfunctioning units are replaced by the school, all students participate in digital, synchronous learning when necessary. This plan covers all family needs for digital devices.

2. Policies and procedures to ensure students receiving remote instruction under emergency conditions will access internet connectivity

CSA closely monitors students' need for internet access through the SDR data collection and through direct contact with students whose homes or living situations may lack connectivity. A supply of local WiFi hotspots is available at all times for those students and any others that may have short-term difficulty with internet access. CSA has not relied on community organizations or local public spaces to provide connectivity to students.

3. Expectations for school staff as to the proportion of time spent in synchronous and asynchronous instruction

All staff at CSA receive a laptop and where necessary a WiFi connection hotspot to ensure all teachers and support staff have the necessary internet access for emergency remote instruction. Each remote instruction day includes four hours of synchronous instruction with an additional two hours of asynchronous instruction under the guidance of teachers holding office hours or other ways to support student work. The same differentiation of scaffolding, work projects, and teacher support available in classrooms is available to students who require supported instruction whether due to limited English proficiency or learning disabilities. All teachers are fully familiar with the platforms used for remote instruction - Google classroom, Formative, and iReady for example.

4. A description of how instruction will occur for those students for whom remote instruction by digital technology is not available or appropriate

All CSA students receive instruction through digital technology during regular, classroom instruction as well as during emergency remote learning. Any student who lacks adequate internet access is provided with a WiFi device.

5. A description of how special education and related services will be provided to students with disabilities

All CSA students with IEPs are monitored and supported by ICT teachers who provide scaffolds, pre-reading, extra time, and differentiated projects as needed or as defined by IEP goals. They are provided with para support to ensure they are able to access the curriculum and work even during remote instruction.

6. Estimated number of instructional hours for State aid purposes

CSA students will be responsible for 4 hours of synchronous and 2 hours of asynchronous instruction. The LEA will claim 6 hours of instruction per day for State aid purposes.