

Sr No	Title	Details
1	Job Description	As part of the finance team at GAVL, CMA trainees role would be to: • Service vendor bills verification and assist in accounting. • Reconciliation of RM procurement for collection centre vs factory on day wise. • Assists in documentation of Sales process. • Assists in preparation of statements for GST Input & output reconciliation. • Maintain Inward & Outward freight register for GST GTA liability. • Provide audit samples for LRR & Annual audits. • Consolidate statements and schedules for Audit requirement. • Update template for Farmer vendor creation in SAP. • Assists in physical verification of Inventories and Fixed Assets. • Assists in process of Vendor & Customer balance confirmation. • Prepare cost centre wise reports for Production variable overhead cost analysis. • Prepare stock statements for monthly reporting and review.
2	Name of Position	CMA Trainee
3	No. of Posts	2
4	Eligibility Criteria	Cleared CMA Intermediate exams
5	Stipend Amount	20,000/-
6	Duration of Training	1 year
7	Place of Posting	Mahad
8	Age Limit	18 years+
9	Study Leave facilities	Upto 3 months paid study leave
10	Working days/hours	6 days a week, 9 am – 6 pm
11	Apply Before	20 th November, 2024
12	Reg.Link	https://forms.gle/AE4qDZLXTesPVgzYA