

The University of Kansas
Educational Leadership and Policy Studies
ELPS 895 Building Leadership Field Experience
Activity Log Summary – Continuous Improvement

Date	Activity and Brief Description	Hours
10-25-2021	Mentor Meeting- discussed possibility of leadership opportunities	.5
11-20-2021	Discussed my plan to create a night school program for students who need credit recovery including budget, staffing, and vision for the program. Also asked for the opportunity to faculty “fun” for the next PD day.	1
1-3-2022	BSEL training modules 6-9 - discussion facilitated by school counselors	1
1-6-2022	Mentor Meeting - discussed plan for night school including start date and student recruiting	1
1-25-2022	Met with Dr. Cocolis and Mr. Dorst to discuss internship requirements	.5
2-9-2022	Mentor Meeting regarding staffing in the Math Department	.5
3-28-2022	Administrative Team Meeting - Was invited to observe the team meeting to learn what is discussed and how the team communicates and sets up their week.	1
3-30-2022	Greenhouse construction meeting - was invited to the meeting with the architect to look over plans that will be brought before the board.	1
4-1-2022	Mentor Meeting to discuss my experience subbing at East Campus. He was also in the process of emailing multiple parties about our SRO moving offices and explained why each of those people are included and why he words his emails the way he does.	.5
4-7-2022	KESA meeting - was invited to spend the day with district administration and the OVT to learn more about the district as a whole and how each department affects our outcomes and the accreditation process	7
4-12-2022	DLT - District Leadership Team meeting - was invited to experience what happens in this meeting. Data concerning a recent survey was shared along with information necessary for all to know as we begin to consider the end of the school year.	2.5
	Total Hours for this Page	16.5