

Chapter Committee Charter

The OWASP Chapter Committee is founded under the [OWASP Committee policy](#) (v2.0, adopted 2024-06-25) to provide support and guidance to Chapters to help them succeed. Composition, activity requirements, transparency, and governance will be inherited from the Committees policy.

The Chapter Committee is designed to address the following::

- Operating a successful OWASP Chapter is challenging
- Chapters do not feel sufficiently supported by OWASP
- Lack of guidance to Chapter leaders
- Lack of direct escalation contact for Chapter leaders in the event of problems

Mission Statement

To be the main source of information, support and guidance for all OWASP Chapters, enabling them to thrive and contribute to the mission of OWASP.

Purpose

Chapters are one of the main pillars of OWASP and therefore critical to the success and realization of OWASP's mission. The Chapter Committee's purpose is to ensure that all OWASP Chapter Leaders, Student Chapter Leaders, and volunteers are supported and successful in establishing and continuing a healthy and successful Chapter within the outlined Chapter Committee scope.

Scope

- Encourage Chapter activity by providing mentorship and guidance to Chapter Leaders and other Chapter volunteers
- Maintain the Chapter life cycle within OWASP, including working with OWASP staff to improve procedures, and documenting guidelines
- Update and maintain the Chapter Handbook
- Provide all Chapters with useful resources
- Work with Chapters to help them encourage OWASP membership, participation, and contributions to OWASP projects and initiatives
- Provide guidance for initiating and running Student Chapters
- Collaborate with other OWASP Committees and initiatives as needed
- Assist OWASP staff in operational processes such as New Chapter Creation, Reviving Inactive Chapters, Cleaning up Defunct Chapters

- Provide first level dispute resolution for Chapters, which can be escalated to the OWASP Dispute Resolution process, or in severe cases, the Foundation, Compliance Committee, or Global Board
- Advise the Board or Foundation on relevant bylaw or policy changes
- Collaborate with the Foundation on organizational changes affecting Chapters

Leadership

Per the OWASP Committee's policy, membership of the Chapters Committee will include:

- Any OWASP Member in good standing

And a liaison:

- At least one OWASP Global Board Member

A call-out for committee membership will be performed on the OWASP leaders list prior to each election cycle.

Officers of the Committee

The Committee leadership will come from OWASP committee members in good standing and be organized per the Committees Policy.

A minimum of three officers will be recorded and updated on the OWASP Website at:

<https://owasp.org/www-committee-chapter/>:

- Chair-person
- Vice Chair
- Secretary

The officers for Calendar Year 2024 and 2025 are:

- Kyle Smith , Chair
- Edmond Momartin , Vice-Chair
- Garth Boyd , Secretary

Additionally, the Foundation will appoint a staff member as a liaison for all Committee activities. The liaison's responsibilities to include, but not be limited to:

- Attending all committee meetings
- Membership in Chapter committee's communication channels
- Provide updates to the committee for all relevant current and upcoming bylaws, policy or procedure changes from the Global Board and the OWASP Foundation staff
- Provide updates and responses to Foundation operational activities relating to Chapters