

**Mills Park Middle School
Collection Management Plan
Spring 2020-Summer 2023**

School Description

Community:

Mills Park Middle School (MPMS) opened in the Fall of 2010 as a traditional calendar middle school. It's located in suburban northwest Cary, North Carolina, an area experiencing a dramatic increase in housing construction. According to the United States Census Bureau, over 75% of the adult population living near the school hold at least a bachelor's degree. The estimated median income of adults aged 25 and older is \$80,786.

School Statistics for 2018-2019 (rounded to the nearest whole number):

- The student population has grown from approximately 1,115 at opening to 1,745 near the end of the 2018-2019 school year.
- The physical campus is overcapacity at 121% utilization.
- The student population is racially diverse: 43% White, 39% Asian, 8% African American, 7% Hispanic, 3% Bi-racial.
- 38% of students are identified as AIG.
- 7% of students are enrolled in the Free/Reduced Lunch program.
- 2% of students are identified as Limited English Proficient.

Program/Focus:

MPMS Vision Statement: All Mills Park Middle School students will be prepared to reach their full potential and lead productive lives in a complex and changing world.

MPMS Value Statements: The Mills Park Middle School community will work together and make the following commitments to support our Core Beliefs:

1. Embrace the diversity of our student population
2. Provide challenging and engaging relevant, rigorous, and meaningful academic challenges for all students provided through best practices by highly qualified and dedicated staff members to all students
3. Prepare our students for the challenges presented by the global society of the 21st century.
4. Foster a culture of continuous improvement for students and staff, encourage risk-taking, innovations, and continuously reevaluating our SIP Plan in order to ensure maximum student performance.

WCPSS' Core Beliefs:

1. Every student is uniquely capable and deserves to be challenged and engaged in relevant, rigorous, and meaningful learning each day.
2. Every student is expected to learn, grow, and succeed while we will eliminate the ability to predict achievement based on socioeconomic status, race, and ethnicity.
3. Well-supported, highly effective, and dedicated principals, teachers, and staff are essential to success for all students.
4. The Board of Education, superintendent, and all staff, while sustaining best practices,

will promote and support a culture of continuous improvement, risk-taking, and innovation that results in a high-performing organization focused on student achievement.

5. The Board of Education, superintendent, and all staff value a diverse school community that is inviting, respectful, inclusive, flexible, and supportive.
6. The Wake County residents value a strong public school system and will partner to provide the support and resources to fully realize our shared vision, accomplish the mission, and sustain our core beliefs.

MPMS Library Mission: The mission of the MPMS library program is to bring together students and staff to encourage lifelong reading, develop information literacy skills, and engage, equip and empower.

MPMS Library Vision: MPMS library's focus is on providing a comprehensive education with opportunities to grow, become part of the community, explore, and learn.

School Improvement Plan goals:

MPMS established the following goals in alignment with the school's mission statement.

- By 2020, Mills Park Middle School will meet or exceed academic growth in every grade level subgroup in reading and math as measured by EOG and EVASS data, as well as increasing our overall college and career ready (CCR) percentage to 88%

To achieve these goals, MPMS has chosen to focus on implementing these Selected Indicators:

Student Success Indicators:

- A1.07** ALL teachers employ effective classroom management and reinforce classroom rules and procedures by positively teaching them. (5088)
- A2.04** Instructional Teams develop standards-aligned units of instruction for each subject and grade level. (5094)
- A4.01** The school implements a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers. (5117)
- A4.06** ALL teachers are attentive to students' emotional states, guide students in managing their emotions, and arrange for supports and interventions when necessary. (5124)
- E1.06** The school regularly communicates with parents/guardians about its expectations of them and the importance of the curriculum of the home (what parents can do at home to support their children's learning). (5182)

Collection Analysis and Action Steps:

The print collection consists of two public areas, Fiction and Non-Fiction, and two faculty only areas, professional and videos. Reference books have been integrated into Non Fiction.

Data for this analysis was collected in multiple ways:

- Survey of staff
- Survey of students
- Mackin's and Follett's collection analysis programs
- The librarians' professional knowledge of literature, curriculum, and the reading habits of MPMS students

Fiction Section

General Observations	<u>Number of Titles:</u> 8,413 <u>% of the collection:</u> 45% <u>Average Age:</u> 2007
Strengths	<ul style="list-style-type: none">• Large Fantasy collection, which is the most popular genre
Needs	<ul style="list-style-type: none">• Ensure certain series are complete• Have enough copies of popular titles available
Proposed Actions(s)	<u>Over the next 3 years:</u> <ul style="list-style-type: none">• Follow WCPSS Policy 3200, section D, for selecting materials• Use the MUSTIE and CREW methods for culling materials• Continue buying literature that represents our diverse population• Continue honoring student voices by considering and purchasing their requests• Buy more copies of specific Fantasy and Science Fiction series• Buy more materials that support the EL curriculum• Consider purchasing some e-books
Action(s) Taken	

Nonfiction Section

General Observations	<u>Number of Titles:</u> 10,200 (includes Graphic Novels, Biographies, and Reference) <u>% of the collection:</u> 55% <u>Average Age:</u> 2007
Strengths	<ul style="list-style-type: none">• Size
Needs	<ul style="list-style-type: none">• Dated in certain areas, particularly the sciences
Proposed Actions(s)	<u>Over the next 3 years:</u> <ul style="list-style-type: none">• Follow WCPSS Policy 3200, section D, for selecting materials• Use the MUSTIE and CREW methods for culling materials• Buy more materials that support the EL curriculum• Ask PLTs to aid in the selection and de-selection of materials related to their curriculum

	<ul style="list-style-type: none"> ● Focus on certain areas, particularly the 000's, 520's, 570's, 610's, 796, and 910's
Action(s) Taken	

Section One sources:

https://factfinder.census.gov/bkmk/cf/1.0/en/zip/27519/POPULATION/DECENNIAL_CNT

https://docs.google.com/spreadsheets/d/1KCVfOG-JECLavCV7WyhtXyT8EsL1H0pTH1Ydha-Sz_E/edit#gid=0

https://drive.google.com/file/d/1GCWj_BreFsCOztZrVJ1pP9kze4ABe7Hr/view

Section Two sources:

<https://www.wcpss.net/Page/4774>

<https://www.wcpss.net/Page/24339>

Circulation policy

Students may check out books for a 2 week loan period with one self-renewal. Librarians may assist students with renewals after the initial period for self-renewal.

The MPMS library does not charge fines for overdue books and materials.

Students may purchase a replacement copy for a lost or missing book provided it meets the standards associated with the original book. Purchased books may be used but must have the same type of binding and be free from identifying marks and stickers from another library. replacements (lost/missing books),

Checkout limits:

Students may check out up to 5 books at a time. If a student has two or more overdue books, they will need to reduce the number to 1 in order to check out. The MPMS Library makes every effort to make library materials accessible to all students and is happy to work with students in extenuating circumstances.

Inventory schedule

Inventory of the fiction section will take place every year. Non-fiction will be done in chunks on alternating years (ie-it will take 2 full years to completely inventory the entire non-fiction section). See the weeding plan below.

Weeding plan

Weeding will take place on an annual basis to help ensure that the collection remains current and relevant.

A weeding schedule has been created in order to evaluate all aspects of the collection on a regular basis. The weeding schedule is as follows:

- Non-fiction
 - 500's
 - 600's
 - 900's
 - 800's
 - 100-400's
- Fiction
 - Realistic Fiction
 - Sports
 - Horror
 - Historical fiction
 - Mystery
 - Science Fiction
 - Fantasy
 - Romance
 - Adventure
- Graphic Novels (741.5)

Selection Criteria

All materials, both print and non-print, will be judged on the following criteria:

General Selection Criteria

- Priority is given to materials that support and enrich the curriculum and/or students' personal interests and learning
- Meet high standards in literary, artistic, and aesthetic quality, technical aspects; and physical format.
- Incorporate accurate and authentic factual content from authoritative sources.
- Exhibit a high degree of potential user appeal and interest.
- Represent differing viewpoints on controversial issues.
- Demonstrate physical format, appearance, and durability suitable for their intended use.
- Balance cost with need.
- Provide a global perspective and promote diversity by including materials by authors and illustrators of all cultures.
- Materials may be acquired in order to support the social and emotional development of students, interests and reading levels.

- Materials are purchased based on the ability to stimulate intellectual and social development.
- Patron driven acquisitions are also acquired in order to best serve users.

General criteria:

- Present and potential relevance to student needs
- Suitability of physical form for library use
- Cost
- Suitability of subject and style for intended audience
- Related to the existing collection and to other materials on the subject
- Attention by critics and reviewers
- Requests by students/library patrons

Content criteria:

- Authority
- Comprehensiveness and depth of treatment
- Skill, competence and purpose of the author
- Objectivity
- Clarity
- Reputation and significance of the author
- Technical quality
- Sustained interest
- Vitality and originality
- Representation of diverse points of view
- Representation of important movements, genres, or trends
- Authenticity of history or social setting
- Relevance and use of information
- Effective characterization

ala.org/tools/challengesupport/selectionpolicytoolkit/criteria

[ALA Selection Policy Toolkit](#)

Reviewing Sources:

- Booklist
- Association for Library Service to Children (ALSC) Notable Children's books
- Mackin
- Publishers Weekly
- New York Times Book Review
- We Need Diverse Books
- School Library Journal

- Young Adult Services Association (YALSA) Best Books for Young Adults

List of Vendors:

- Bound to Stay Bound
- PermaBound Books
- Mackin
- Amazon
- Quail Ridge Books

Diversity/Equity

The evaluation and selection of materials in the MPMS collection will be relevant, reflect the cultural diversity of students and the community, and provide students with choice in reading. Every effort will be made to ensure that programming and outreach in the library is culturally relevant. A diversity audit will take place before the end of the 2020-21 school year using a collection analysis tool. The analysis will help determine the strengths of the collection as well as to see where improvements can be made. One example of a collection analysis tool that we will use is available through the [Collection Management toolkit](#) on the WakeForward site.

Culturally relevant materials Resources including School Library Journal, Teaching Tolerance, We Need Diverse Books, The library runs ProjectLit book club is a national literacy movement that promotes diverse books.

Any pertinent ALA documents:

[ALA Freedom to Read Statement](#)

[ALA Library Bill of Rights](#)