

Child Abuse Prevention Council Monthly Council Meeting Minutes February 1, 2016

I. Todd Keating, Vice-Chair CAPC, called the meeting to order at 3:36 PM.

Attending were: Keating, Murtagh, Cutino, Dittrich, Harpster, Munteer, Flippo, Kassing, Raines, Panziera, Cutino, Berg and Taniguchi.

Lynn Dittrich with the Presidio Army Community Service announced her retirement from the CAPC after more than 16 years of service. Members acknowledged her years of service and thanked her.

II. Public Input-the Vice-Chair asked if any members of the public present would like to address the council, hearing none, he moved to the Consent Agenda.

III. Consent Agenda: Keating announced the opening of the consent agenda and asked if any member desired to pull an item for further discussion. Without objection, he received a motion from **Munteer/Murtagh to approve the Consent Agenda as submitted. It passed unanimously.**

1. Approval of Minutes for the July 6, 2015 CAPC Regular Monthly Meeting.
2. CAPC Budget Summary for January 2016
3. CAPIT/CBCAP Director's Hours Authorization Report

PP Ending	July 7, 2015	69 hours
PP Ending	July 24, 2015	64 hours
PP Ending	August 7, 2015	62 hours
PP Ending	August 21, 2015	68 hours
PP Ending	September 4, 2015	73 hours
PP Ending	September 18, 2015	57 hours
PP Ending	October 2, 2015	78 hours

PP Ending	October 16, 2015	64 hours
PP Ending	October 30, 2015	67 hours
PP Ending	November 13, 2015	56 hours
PP Ending	November 27, 2015	56 hours
PP Ending	December 11, 2015	72 hours
PP Ending	December 25, 2015	56 hours
PP Ending	January 8, 2015	64 hours
PP Ending	January 22, 2015	62 hours

4. Directors Activities:

July 7, 2015	Taniguchi, DSS Meeting
July 8, 2015	Child Death Review Team
July 8, 2015	Parents-as Teachers Advisory Board
July 9, 2015	Safe Kids Conference Call
July 13, 2015	Children's Council, MCOE
July 14, 2015	CSEC-Watsonville
July 15, 2015	CASP, Salinas
July 16, 2015	JSORT MDIC
July 16, 2015	Research Interview, Natividad Hospital
July 21, 2015	Child Advocacy Meeting, Natividad
July 22, 2015	ETO (Efforts-to-Outcomes), OCAP
July 27, 2015	Contract Meeting, Margaret Pelikan
July 28, 2015	Pathways Communication, Quad
July 29, 2015	Governance Council, Public Health
August 5, 2015	CASP, Salinas
August 6, 2015	CASP, Board of Directors, Salinas
August 6, 2015	Monterey County Collaborates Meeting
August 10, 2015	Children's Council, MCOE
August 11, 2015	CSEC, Ag Center, Salinas
August 19, 2015	CASP
August 20, 2015	JSORT MDIC
August 24, 2015	Juvenile Justice Commission
August 25, 2015	Pathways Communication, Quad
August 26, 2015	Greater Bay Area CAPC-Marin County
August 28, 2015	Door to Hope Day Retreat: MCSTART
September 2, 2015	CASP
September 3, 2015	Enough Abuse Pelikan Meeting
September 7, 2015	Labor Day Holiday
September 10, 2015	Safe Kids Partnership Conference Call
September 10, 2015	Big Sur Marathon Reception (Check)
September 14, 2015	Children's Council
September 16, 2015	CASP

September 16, 2015	CSEC Steering Committee
September 17, 2015	JSORT MDIC
September 22, 2015	Pathways Communication, Quad
September 23, 2015	State CAPC Summit-Solano County
September 24, 2015	Labor of Love: CAPC Sponsored Event
September 29, 2015	Four South County Jail Inspections: JJC
September 30, 2015	CAPC Agenda Preparation
October 7, 2015	CASP
October 7, 2015	Contractor Meeting: Eizner
October 8, 2015	Monterey County Collaborates Meeting
October 12, 2015	Children's Council
October 13, 2015	CAPC Quality Assurance, Natividad
October 14, 2015	Child Death Review Team
October 15, 2015	JSORT MDIC
October 19, 2015	Alisha Mann: former CAPC Employee
October 20, 2015	United Way Breakfast
October 21, 2015	CASP
October 21, 2015	Governance Council
October 21, 2015	Door to Hope PAT Meeting
October 22, 2015	M.C. Health Advisory Committee
October 26, 2015	Juvenile Justice Commission
October 27, 2015	ETO Meeting: Dan Bach Annual Report
October 27, 2015	Pathways Communications Meeting
October 28, 2015	Greater Bay Area CAPC-Marin County
October 29, 2015	Governance Council: Marina
November 4, 2015	CASP
November 5, 2015	CASP, Board of Director's Meeting
November 9, 2015	Children's Council
November 11, 2015	Holiday: Veteran's Day
November 17, 2015	CSEC Coalition, Watsonville
November 18, 2015	Ed Leadership Conference, Spanish Bay
November 19, 2015	JSORT MDIC
November 24, 2015	Pathway's Communication, Quad
November 26-27, 2015	Thanksgiving Holiday
December 2, 2015	CASP
December 9, 2015	GBA CAPC Meeting-Marin County
December 10, 2015	Monterey County Collaborates
December 14, 2015	Children's Council
December 14, 2015	Juvenile Justice Commission
December 15, 2015	DSS Holiday Luncheon
December 15, 2015	Enough Abuse Conference Call
December 17, 2015	JSORT MDIC
December 24-28, 2015	Christmas Holiday
January 12, 2016	Webinar JSORT

January 12, 2016	CAPC Quality Assurance
January 18, 2016	MLK Holiday
January 20, 2016	CAPC Agenda Distributed
January 20, 2016	CASP
January 21, 2016	JSORT MDIC
January 24-28, 2016	San Diego Child Maltreatment Conf.
February 1, 2016	CAPC Regular Meeting

5. Spanish Language Outreach Trainings: Efrain Ramirez

2015 July (14)	Attendees: 152
2015 August (14)	Attendees: 114
2015 September (29)	Attendees: 267+200 LOL
2015 October (20)	Attendees: 212
2015 November (19)	Attendees: 272
2015 December (13)	Attendees: 120

Total Trainings Delivered: 109 Total Attendees: 1337

6. Spanish Language Outreach Trainings: Jorge Mata-Vargas

2015 July (10)	Attendees: 119
2015 August (16)	Attendees: 147
2015 September (18)	Attendees: 188+200 LOL
2015 October (20)	Attendees: 312
2015 November (21)	Attendees: 269
2015 December (11)	Attendees: 127

Total Trainings Delivered: 96 Total Attendees: 1362

7. Spanish Language Outreach Trainings: Eduardo Eizner

2015 July (21)	Attendees: 315
2015 August (4)	Attendees: 80
2015 September (21)	Attendees: 296
2015 October (24)	Attendees: 370
2015 November (20)	Attendees: 275
2015 December (17)	Attendees: 207

Total Trainings Delivered: 107 Total Attendees: 1543

8. Director Delivered Trainings: David Maradei

July 10, 2015	MaRT, Eden Housing, Pacific Grove (40)
July 23, 2015	MaRT, Pueblo Del Mar (35)
July 30, 2015	MaRT, Head Start (30)
July 30, 2015	MaRT, Head Start (25)
July 30, 2015	MaRT, Head Start (35)
August 3, 2015	MaRT, Pacific Grove District (25)
August 4, 2015	MaRT, Oasis School (35) Salinas
August 12, 2015	MaRT, International School Seaside (42)
August 15, 2015	MaRT, Girls, Inc, Salinas (30)
August 20, 2015	MaRT, Head Start, MCOE (90)
August 24, 2015	MaRT, Washing Union School (45)
August 19, 2015	Childhood Development, CASA (20)
September 1, 2015	MaRT, Americorps (30)
September 14, 2015	MaRT, Head Start, Watsonville (125)
September 19, 2015	MaRT, GEAR UP Interns (18)
September 22, 2015	MaRT, New DSS Employee (50)
November 12, 2015	MaRT, Fairfield School Gonzales (45)
December 4, 2015	MaRT, UC Santa Cruz (38)

18 Trainings Delivered Total Attendees: 698

9. CAPC has received a check for \$300 from former CAPC President, Bill Rentz as a donation. This check will be placed in the CAPC Reserve for the 2016 CAPC Breakfast.
10. Projector Screens: We have projectors for our parent education programs, but many times we require display screens to show our DVD's and our PowerPoint programs. Not all rooms have adequate space to display on walls. **The Director requests authorization to purchase three (3) portable screens at a cost not to exceed \$600.** It is recommended that funds for this purchase be drawn from the CAPC KIDSPLATE reserve. Note: we will seek the best product at the lowest price.
11. Received for the CAPC General Fund for our delivered Poison Prevention Program in English and Spanish: \$4040.00

IV. Executive Committee Action

Director Maradei announced that we had ACTION Items for the Executive Committee approval. This information is provided as an informational item so that the full CAPC is kept informed of all CAPC Executive Committee decisions. As an information item, no action is required.

There were two items that required evaluation and approval by the Executive Committee.

Item One:

We have exhausted our supply of the Enough Abuse Campaign brochure “Straight Talk” in the English language version. Working with members of the Greater Bay Area CAPC we have 2500 copies of the brochure from our project source in Massachusetts. The price for 2500 brochures is \$850 plus tax and shipping. Please note that CAPC will be reimbursed \$500 of the cost of this purchase from our associated CAPC’s in Contra Costa County and Solano County.

"As a member of the Executive Committee I authorize the CAPC Director to purchase 2500 copies of the “Straight Talk” brochure in English. The estimated total cost of this purchase plus tax and shipping will not exceed \$1000. Funds for this expenditure will be drawn from the KIDSPLATE Reserve (\$43172.89)."

This item passed unanimously.

Item Two:

The CAPC Director and an additional Board Member request attend the annual Child Maltreatment Conference held in San Diego in the last week of January 2016. We have attended this conference for the past 15 years. Many of the programs and ideas that CAPC incorporates in our ongoing programs have been inspired by the workshops presented in the Chadwick Conference. The CAPC Director requests funds to cover registration and lodging only. Transportation costs will be borne by attendees.

"As a member of the Executive Committee I authorize the CAPC Director and one additional CAPC board member to attend the Chadwick Child Maltreatment Conference held in San Diego on January 25-28. The estimated total cost of the conference including registration and room reservations for two will not exceed \$3500. Funds for this expenditure will be drawn from the KIDSPLATE Reserve (\$43172.89)."

This item passed unanimously. Note: the additional board member who was scheduled to attend the San Diego Conference has withdrawn.

VI. The CAPC Breakfast

The CAPC Breakfast date is set for Friday, April 29th, 2016. CSUMB, our host and site for the past three years, has confirmed.

The CAPC Director respectfully submitted a copy of the projected budget for the 2016 CAPC Proclamation and Award Breakfast. Pre-event donations from the Big Sur Marathon (\$1800) will help us cover the costs of the breakfast budget. The Director noted that the Marathon dollar support is donated by community volunteers, many of whom have worked the Marathon for over ten years. This money is designated to cover the popular CAPC Breakfast Grand Prize of \$1000. No CAPC reserve money (General Funds, CAPIT Fund, CBCAP funds or KIDSPLATE funds) is used for this popular annual feature of the CAPC Breakfast.

Because CAPC has been unable to reduce the structural costs of the Breakfast, we needed an additional funding source to match our breakfast expenses. Thanks to CAPC Vice-chair, Dave Crozier, we have found that source. We expect an additional \$2100 for our CAPC by providing Poison Prevention services to families in Monterey County. This funding is being provided by a Safe Kids poison control grant.

Individual tickets will remain at \$20 and will be distributed to the CAPC by March 15, 2016. The price to reserve a table in an agency name will remain at \$200. Tables seat ten (10).

Most importantly, a call for award nominations was sent out to all county and agency organizations by March 15, 2016. Nomination packets with descriptions of each award will be distributed to CAPC during January. CAPC

members who wish to nominate an individual are invited to contact the Director who will assist them in the preparation of the nomination forms.

We will form a volunteer Nomination Committee as the Breakfast approaches. Volunteers to serve on this committee are invited to advise the Director if there is a desire to serve on the Selection Committee. A date for the review of the CAPC Award candidates will be scheduled by the Director prior to April 1.

projected **Cutino/Raines moved that the CAPC authorize and approve the 2016 CAPC Breakfast. This item passed unanimously.**

VII. CAPIT Allocation Schedule 2016-2017

CAPIT ALLOCATION FOR FY 2016-2017					
					\$143,327
PROJECTED CAPIT EXPENDITURES					
Efrain Ramirez			250 classes	\$50,000	
Jorge Mata-Vargas			200 classes	\$40,000	
Eduardo Eizner			200 classes	\$40,000	
CAPC Administration				\$13,327	
					\$143,327

The director announced that the CAPIT budget remained essentially the same as last year. He indicated that there might be minor internal adjustments, but the final amount of delivered classes would remain the same at 650.

It was moved by Berg/Cutino that the Board of Director's of the Child Abuse Prevention Council accept the CAPIT Allocation schedule for the 2016-2017 Fiscal Year.

VIII. Child Advocacy Center Statistical Report: July to December 2015

The Director distributed a copy of the Statistical report from the Child Advocacy Center for the period of July 2015-December 2015. Members received the report noting that our statistics are up regarding abused and neglected children. Comments were also made regarding the fact that the vast majority of alleged offenders knew the child and were over 18.

IX. Director Status Reports:

● Report on the MCOE Education Summit

CAPC co-sponsored this local event and distributed information to attendees on issues of abuse and neglect. Both Dr. Barnes and the Director attended this event.

● Greater Bay Area CAPC-State Summit

As the Coordinator of the Greater Bay Area CAPC Coalition, we joined out partners to put on a statewide summit in Fairfield, CA. Thirty-four CAPC Director's participated from throughout the state. New ideas on local programs were presented. The new Director of the Office of Child Abuse Prevention in Sacramento attended, as well as, the head of Prevent Child Abuse California.

● SAFEKIDS RFA Poison Prevention Grant

The Direct reported successful completion of the grant parameters resulting in over \$4000 being donated to the CAPC reserve.

● The Chadwick Child Maltreatment Conference

CAPC Chair and the Director both attended the conference. This year the focus was on Sexually Exploited Children and solutions to their plight. Note: CAPC is a member of the CSEC Steering Committee here in Monterey County.

X. New CAPC Program: Sexting Curriculum-the Director presented an overview of the evolving curriculum for the CAPC sexting program for Monterey County juveniles who are cited for the distribution of sexually explicit images over electronic devices.

XI. Adjournment: Berg/Cutino moved adjournment.

Next CAPC Meeting: Monday, May 2, 2016