

Midterm Feedback Survey

Purpose and use

The Midterm Feedback Survey is a peer and self-evaluation that should happen at one or more key points in the term. If your course lends itself to multiple checkpoints, this may be titled and applied differently (e.g. having two feedback surveys during a year-long course). A few questions from the Midterm Feedback Survey are also found in the Beginning and End of Term surveys.

Midterm Feedback Survey is used to:

- Stratify groups and individuals into buckets (e.g. “Needs Support”) in the admin view
- Present students with a lesson that aggregates feedback from their peers and facilitates reflection and planning on how to adjust for the remainder of the project
- Add tailored messages in some other lessons, including framing provided by data collected at multiple points in the course
- Compare measures from multiple points in the term for evaluation of Tandem and teamwork in the course

Midterm Feedback Survey

Tandem only works with your help

Tandem relies on your survey responses so it's important we all feel like we can trust them. We need to aim for everyone rating in roughly the same way.

Keep these things in mind to help us all answer precisely:

1. You're not being mean or gossipy if you give low ratings. You're making it possible to get support and useful feedback.
2. Use the whole scale and rate your team accurately
3. Think about the entire time period you're rating on, not just recent or memorable things.
4. It's ok when things aren't perfect and negative ratings are normal.

About this survey:

- It takes about 20 - 30 minutes to complete, so make sure you have time before starting.
- You'll answer questions about you and each of your \$Course teammates.
- **Your teammates cannot see your answers.** You will all see averages of feedback you receive.
- [\[only for courses, not co curricular\]](#) You get credit for completing this survey, but **your responses will not impact your grade or your teammates' grades.**

Why it matters: Your next Tandem lesson will contain personalized feedback based on the answers you and your team provide. It may highlight trends in teamwork so your team can make adjustments and your instructional team can better support you.

Let's get started

Overall Team Experience Feedback

Let's start by thinking about your team experience overall. Feel free to be honest; this will help Tandem and your instructors better understand what needs to happen to support you in \$Course.

[\[MT_Overall\]](#) How would you describe your experience on your team so far?

- Very positive
- Somewhat positive
- Neither positive nor negative
- Somewhat negative
- Very negative

[MT_Effective] Overall, how effectively is your group working together on \$Project?

- Poorly
- Adequately
- Well
- Extremely well

[if MT_Overall= very positive, somewhat positive]	We're glad you've had a positive team experience!
[if MT_Overall = somewhat negative, very negative]	We're sorry you've had a negative team experience so far. We hope that this feedback survey will help your team make adjustments.

[MT_Issues] What challenges, if any, are you having? Select all that apply.

- ☐ [quality] We are struggling with completing quality work.
- ☐ [logistics] We have issues with logistics or coordination.
- ☐ [taskdistr] I don't like how we've divided tasks.
- ☐ [lackskill] Our team lacks the skills or expertise we need.
- ☐ [skillgap] There is a big gap between our skill levels.
- ☐ [unheard] I don't feel listened to.
- ☐ [takeover] Someone is taking over the team.
- ☐ [absent] Someone is absent or disengaged from the team.
- ☐ [course] I've had a negative experience with \$Course or \$Project requirements generally.
- ☐ [other] Other:
- ☐ [none] No challenges

[MT_Strengths] What's going well? Select all that apply.

- ☐ [quality] We're completing quality work
- ☐ [deadlines] We're meeting deadlines
- ☐ [time] We make time to work together
- ☐ [skills] We have the skills and experience we need
- ☐ [tasks] We've divided tasks well
- ☐ [advantage] We're using our various skill levels to our advantage
- ☐ [heard] I feel heard
- ☐ [workload] We share the workload
- ☐ [participate] Everyone participates
- ☐ [other] Other:
- ☐ [none] Nothing is going well

Based on the scale below, what best describes your experience on your team so far?			
[MTVoicePower]	My teammates don't seem to respect my ideas.	←→	My teammates seem to really defer to me.

Now reflect on your team dynamic. Do you feel comfortable sharing ideas with your teammates?			
[MTVoiceComfort]	I would be uncomfortable suggesting something that might be unpopular.	←→	I feel very comfortable sharing any of my ideas, even if they are unpopular.

Team Confidence

(Scale: 1 - 9, Not at all confident to Completely confident)

How confident are you that your team could...

[CE1] Reach agreement about what needs to get done at each meeting

[CE2] Find ways to bridge individual differences (e.g., in age, major, or personality) between team members

[CE3] Assist members who are having difficulty with certain tasks

[CE4] Develop a workable project in a reasonable amount of time

[CE5] Communicate well with one another despite differences in cultural background

[CE6] Adapt to changes in group tasks or goals

[CE7] Work well together even in challenging situations

[CE8] Deal with feedback or criticism from the course instructor

[CE9] Find ways to capitalize on the strengths of each member

Task Contribution

Next, we'd like to know how much you feel each member of your team contributed to tasks for your \$Project. We do not expect or want to see that every teammate contributed a lot to every task, that wouldn't be great teamwork! Just answer honestly.

[MT_Task1 - MT_TaskN] How much did you and each of your teammates contribute to the following tasks for your team assignments and in-class activities?

[Each task is shown above a table like the sample provided. Task list is tailored to your course and pulled from your course onboarding worksheet]

	Never	Rarely	Sometimes	Often	Always
Self	☐	☐	☐	☐	☐
TeamMember1	☐	☐	☐	☐	☐
TeamMember2	☐	☐	☐	☐	☐
TeamMember3	☐	☐	☐	☐	☐
TeamMember4	☐	☐	☐	☐	☐

EXAMPLE: ENGR100 Tasks

[MT_Task1] Organizing the team and keeping us on track

[MT_Task2] Producing visuals (slides and supporting material) for design reviews

[MT_Task3] Editing materials to make sure they are ready for submission

[MT_Task4] Designing the ROV

[MT_Task5] Building the CAD model of the ROV

[MT_Task6] Predicting the ROV performance

[MT_Task7] Building the ROV

[MT_Task8] Designing the controls system

[MT_Task9] Building/assembling the controls system

[MT_Task10] Representing our team in design reviews, Q&A, and other contacts with “client”

[MT_Task11] Designing the custom part for the ROV

[MT_Task12] Fabricating the custom part for the ROV

EXAMPLE: Generic

[MT_Task1] Tracking important project details

[MT_Task2] Organizing the team and keeping us on schedule

[MT_Task3] Delegating work to team members

[MT_Task4] Preparing presentation materials or reports

[MT_Task5] Representing the team in interactions with instructors or others / clients

Team Member Reflection

Next, we’re going to ask you to think about yourself and each member of your team.

Your teammates will see averages about how the team responded to these questions about them. This is a chance to help each other reflect on your team contributions and make adjustments for the rest of the term. [[for course](#)] Plus, **it doesn’t impact your grade in \$Course...** so take your time to answer thoughtfully and honestly. [[for co curricular](#)] It will not be used to penalize teams in any way... so take your time to answer thoughtfully and honestly.

Team Member Reflection

Offering ideas

Where would you place each of your team members on this scale? [1 - 9 scale]

[PeerIdeas]	I didn't hear many ideas from \$TeamMember.	←→	\$TeamMember offered up many ideas.
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Where would you place yourself?

[SelfIdeas]	I didn't have many ideas to offer my group.	←→	I offered up many ideas.
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Sharing skills and knowledge

Where would you place each of your team members on this scale? [1 - 9 scale]

[PeerTeacher]	\$TeamMember did not explain what they were doing on a task or actively share their skills and knowledge.	←→	\$TeamMember actively teaches others and shares their skills and knowledge.
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Where would you place yourself?

[SelfTeacher]	I didn't explain a lot of the work I provided to the project or didn't actively share my skills and knowledge.	←→	I actively taught others and shared my skills and knowledge.
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Listening to others

Where would you place each of your team members on this scale? [1 - 9 scale]

[PeerListener]	\$TeamMember discouraged, dismissed, or didn't listen to other teammates.	←→	\$TeamMember encouraged new perspectives by listening to other teammates.
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Where would you place yourself?

[SelfListener]	I discouraged, dismissed, or didn't listen to other teammates.	←→	I encouraged new perspectives by listening to other teammates.
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Ideas used

Where would you place each of your team members on this scale? [1 - 9 scale]

<i>[PeerEnacted]</i>	Our project didn't include many ideas from \$TeamMember.	←→	Many of \$TeamMember's ideas were used in our project.
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Where would you place yourself?

<i>[SelfEnacted]</i>	Our assignments didn't include many of my ideas.	←→	Many of my ideas were used in our assignments.
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Putting in effort

Where would you place each of your team members on this scale? [1 - 9 scale]

<i>[PeerEffort]</i>	\$TeamMember didn't put in as much effort as they should have.	←→	\$TeamMember did more than their fair share of work for our assignments.
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Where would you place yourself?

<i>[SelfEffort]</i>	I did not do as much work as my team members.	←→	I did more than my fair share of work for our project.
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Doing quality work

Where would you place each of your team members on this scale? [1 - 9 scale]

<i>[PeerQuality]</i>	\$TeamMember's work often needed to be redone or wasn't good enough.	←→	\$TeamMember's work for our team was exceptional.
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Where would you place yourself?

<i>[SelfQuality]</i>	My team often needed to redo or improve my work for our assignments.	←→	My work for our assignments was exceptional.
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Being reliable

Where would you place each of your team members on this scale? [1 - 9 scale]

<i>[PeerReliability]</i>	\$TeamMember was often late, was distracted while we were collaborating, or was generally unreliable.	←→	\$TeamMember always showed up, responded to messages, and was generally reliable.
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Where would you place yourself?

[SelfReliability]	I wasn't as reliable, communicative, or present as my team members.	←→	I always showed up, responded to messages, and was generally reliable.
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Offering valuable skills

Where would you place each of your team members on this scale? [1 - 9 scale]

[PeerValuable]	\$TeamMember was still gaining the skills needed for our project.	←→	The skills \$TeamMember brought to the team are incredibly valuable.
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Where would you place yourself?

[SelfValuable]	I am still gaining the skills needed for our project.	←→	My skills were incredibly valuable for our project.
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Feeling part of the team

Thinking about how you feel on your team...

[SelfBelonging]	I feel like an outsider in my team.	←→	I fit in well with my whole group.
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Connecting to your team's work

Thinking about how you feel on your team...

[SelfOwnership]	I do not feel connected to or proud of this team's work products.	←→	I feel a lot of ownership and pride regarding the work products of this team.
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Team Member Reflection

FeedbackSharing==True

Please take a moment to write some feedback about your team. Then, you may choose whether or not to share this feedback with your teammates.

Your instructors are giving you the option to share feedback directly to help your team grow. If you choose to share feedback directly, we will not use your name.

FeedbackSharing==False

Please take a moment to write some feedback about your team. This is going to be visible to \$Course faculty members and instructional team, but not to \$TeamMember *unless you choose to share yourself in person.*

Cycles through PeerProud for each student, then PeerImprove

[MT_PeerProud] What is \$TeamMember doing well? _____

How should Tandem share your feedback?

- ☐ Share only with my instructor
- ☐ Share with this individual and my instructor

[MT_PeerImprove] What do you think \$TeamMember could improve? _____

How should Tandem share your feedback?

- ☐ Share only with my instructor
- ☐ Share with this individual and my instructor

Please take a moment to reflect on your work. This is going to be visible to \$Course faculty members and instructional team, but not to your team.

[MT_SelfProud] What are you doing well? _____

[MT_SelfImprove] What do you wish you had done differently?

[Eval_Useful_Mid] How useful has Tandem been to you so far?

1 - Not at all useful

5 - Very useful

[Eval_Like_Mid] What do you like about Tandem?

[Eval_Dislike_Mid] How could we improve Tandem?

Optional

[MT_OtherComment] Is there anything that was not covered in this survey you want Tandem or your \$Course instructors to know about your team experience, or the \$Course team experience generally?