



The North East Sports Boosters would not be possible without the support, dedication, and hard work from its members. A large component of that commitment is volunteering to serve as either an Officer or on a committee. These core groups are the backbone of the organization and allow it to function day-to-day.

Serving as an Officer, committee chair, or committee member is a crucial, and appreciated, part of being a member of the North East Sports Boosters. To get the most from each role and ensure they are as effective as possible at accomplishing their goals, it's imperative for those who serve in each role to understand and commit to a specific set of expectations. The following will serve as the expectations for the North East Sports Boosters for those who serve as Officers, chair a committee, or serve on a committee.

Expectations:

1. **Commitment:** Make every effort to attend scheduled meetings and participate actively in discussions. Inform the committee in advance if unable to attend.
2. **Punctuality:** Arrive on time for meetings and events and respect the agenda and time limits set.
3. **Preparation:** Review materials and agenda items before meetings to contribute effectively to discussions and decision-making.
4. **Active Participation:** Engage in discussions, share ideas, and provide constructive feedback. Take part in decision-making processes.
5. **Responsibility:** Complete assigned tasks and responsibilities in a timely manner. Follow through on commitments and deliverables.
6. **Collaboration:** Work cooperatively with other committee members, respecting diverse perspectives and fostering a positive team environment.
7. **Communication:** Maintain clear and open communication with other committee members and the organization's staff. Address conflicts or issues constructively.
8. **Confidentiality:** Respect the confidentiality of sensitive information discussed within the committee and the organization.
9. **Ethical Conduct:** Adhere to the organization's code of ethics and ensure decisions and actions align with its mission and values.



10. **Representation:** Represent the organization and its values positively in the community and at external events.
11. **Advocacy:** Advocate for the organization's mission, goals, and needs within the community and among stakeholders.
12. **Professionalism:** Conduct oneself in a professional manner, including appropriate dress and behavior, particularly at public events and meetings.
13. **Feedback:** Provide and accept feedback gracefully, with the aim of improving both personal performance and the effectiveness of the committee.
14. **Financial Oversight:** Ensure that financial decisions and expenditures align with the organization's budget and policies (if applicable to the committee's role).
15. **Inclusivity:** Promote and support an inclusive environment, ensuring that all voices are heard and respected.
16. **Problem-Solving:** Contribute to finding solutions for challenges the organization faces, using creativity and critical thinking.
17. **Evaluation:** Participate in periodic evaluations of the committee's effectiveness and make suggestions for improvement.

These expectations help ensure that members who serve as an Officer, or participate in a committee are effective, engaged, and aligned with the organization's mission and values. By understanding these expectations, each one of us can provide the most impactful service to the organization.