

**Subject:** Welcome to the [Team Name] Team at Indivisible Upstate SC!

Hi [Volunteer's First Name],

I'm so excited to reach out and officially welcome you to the **[Team Name]** team here at Indivisible Upstate SC! My name is [Your Name], and I'm the team lead for [brief description of the team.]

The Volunteer Management Team shared your information with me after your onboarding call, and I was thrilled to see your interest in ["event planning" "communication and outreach" "legislation tracking," etc.] We believe your strengths and passions will be a great fit for the work we're doing, and we can't wait for you to get started.

Over the next few days, I'd love to schedule a brief chat so we can get to know each other, go over how our team operates, and talk about the different ways you can get involved. I'll also answer any questions you may have and help you with your first steps on the team.

Now that you have completed the basic training for IUSC, and have reviewed the Volunteer Handbook, please complete the next two training modules specific to volunteering with the [Team Name.] You may locate this specific training here: [insert the links to the training modules]. Please be sure to get started on this training as soon as possible; this way, you'll be ready to move forward with our work very soon.

You're officially part of the Indivisible Upstate SC, and I'm so glad you're here. I'll be in touch shortly to coordinate our first meeting, but feel free to reach out directly if you're ready to jump in or have questions.

In solidarity  
[Your Name]  
Team Lead, [Team Name]  
[Your Email Address]  
Indivisible Upstate SC