

Post Applied For:

Personal Details

Name:

Preferred pronouns:

Address & postcode:

Contact Details

Telephone:

Mobile:

Email:

References

Please provide details for two referees. One should be your current or most recent employer. Both should know you in a professional rather than a personal capacity. Please note that we will only request references once a job offer has been made and we have asked for your permission.

	Referee 1	Referee 2
Name		
Organisation		
Address		
Postcode		
Telephone		
Mobile		
Email		
Relationship to you		

Current (or most recent) employment

Employer's name & address:

Your position:

Dates of employment:

Present salary:

Notice required:

What are your main duties and responsibilities?

Employment History

Please add rows to the following tables if you need to.

Please give your employment history, starting with the most recent.

Employer Details	Dates	Position Held and Main Duties

Education & Qualifications

Please give details of your formal education and qualifications achieved.

School/College	Dates	Course/subjects studied	Qualification gained

Training & Development

Please give details of any further professional training or development relevant to your application for this post. You will need to show the original certificates if you are successful.

Copies are not required at this stage.

Provider	Dates	Course content	Certification (if any)

Why are you a good candidate?

In no more than 3 A4 sized pages please use this space to tell us:

- Why you are interested in the post and joining the Academy team
- The experiences, skills and qualities you have that match you with the post's job description and person specification

Declaration & Signature

The information I have given on this form, and any attachments, is true and complete to the best of my knowledge and I agree that it can form part of the basis of my engagement.

Signature (typed):

Date:

Where to send your application form; after completing this form please email it with your Equality and Diversity Monitoring form **in Word Format** to:

seahr@socialenterprise.academy.