


Wedding Venue Checklist

Venue Name:				
Ceremony				
Complimentary ceremony onsite	✓			
Indoor or outdoor ceremony location	✓			
Chairs included	✓ 100 white Americana chairs			
Signing table and two chairs	✓			
Microphone and PA system	✓			
VIP host to coordinate music	✓			
Reception Food and Beverage				
Beverage Package: • Five (or six) hour package (based on guest numbers). • Hosted bar service for your entire reception - beer, Yarra Valley Wines, soft drink, mineral water, brewed coffee, and tea	✓			
Canapés (before guests are seated): 30 minutes of chef's selection, hot and cold	✓			
Three-course sit-down gourmet meal with two choices per course (entrée, main, dessert)	✓			
Two complimentary shared main side dishes (one hot and one cold)	✓			
Wedding cake cutting, and either pre-bagged or served on platters	✓			
Reception Setup and Styling				
Spacious, light-filled dining room	✓ 100-350 guests seated			
Choice of round or long guest tables	✓			

White skirting and linen for head table and guest tables	✓			
Included centrepieces with fresh white floral arrangements and greenery	✓			
Selection of napkin colours	✓ Choice of 5 colours			
Tea light candles on tables	✓			
Cake plinth and cake knife	✓			
Dimmable festoon and pendant lighting	✓			
Statement LOVE light signage	✓			
Children's highchairs	✓			
Lectern and microphone for speeches	✓			
Large dance floor	✓			
Other Inclusions:				
Exclusive usage of venue on your day (no other function before or after)	✓			
Personal VIP host for the full day	✓			
Exclusive onsite VIP retreat	✓			
Accessible ramp access to the venue and accessible bathroom facilities	✓			
On-site parking, including accessible car spaces	✓ 130 car spaces			
In-house music system with device connectivity	✓			
Complimentary Wedding Experience Dinner during wedding planning	✓			

Contact Details	weddings@bramleighestate.com.au 03 9844 3013 420 Ringwood-Warrandyte Rd, Warrandyte VIC 3113			
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