



Private and Confidential Data Maintained by Foley Public Schools

This document identifies the name, title, and address of the Responsible Authority for Foley Public Schools and describes private and confidential data maintained by Foley school district 51 (Minn. Stat. § 13.025 and Minn. R. 1205.1200).

This document is also part of Foley Public Schools’s procedures for ensuring that non-public data are only accessible to individuals whose work assignment reasonably requires access (Minn. Stat. § 13.05, subd. 5). In addition to the employees listed, Foley Public School’s Responsible Authority, Data Practices Compliance Official, Superintendent, Superintendent’s Cabinet, and the Board of Education will also have access to all non-public data on an as needed basis as part of a specific work assignment.

Foley Public Schools Responsible Authority	Foley Public Schools Data Practices Compliance Official
Paul Schieffert pschieffert@apps.isd51.org	Daniel Posthumus dposthumus@apps.isd51.org
Direct all inquiries regarding this Data Inventory List to: publicdatarequest@apps.isd51.org	

Data Name	Description (Understandable to the General Public)	Classification	Citation that Classifies Data	Employee Work Access
Educational (Student) Data	Data that relates to a student	Private (unless properly designated as directory information pursuant to 20 U.S.C. § 1232g)	Family Educational Rights and Privacy Act (FERPA): 20 U.S.C. § 1232g and its regulations under 34 C.F.R. Part 99 Minn. Stat. § 13.32	Daniel Posthumus Superintendent Foley Public Schools 840 Norman Avenue North Foley, MN 56329



Data Name	Description (Understandable to the General Public)	Classification	Citation that Classifies Data	Employee Work Access
Educational (Parent) Data	Data concerning parents	Private (unless designated as directory information pursuant to 20 U.S.C. § 1232g)	Minn. Stat. § 13.32	Daniel Posthumus Superintendent Foley Public Schools 840 Norman Avenue North Foley, MN 56329
Personnel Data	Data on individuals collected because the individual is or was an employee of or an applicant for employment by, performs services on a voluntary basis for, or acts as an independent contractor with a government entity.	Private (unless classified as public data in Minn. Stat. § 13.43, subd. 2)	Minn. Stat. § 13.43	Daniel Posthumus Superintendent Foley Public Schools 840 Norman Avenue North Foley, MN 56329
Medical Data	Data collected because an individual was or is a patient or client of a hospital, nursing home, medical center, clinic, health or nursing agency operated by a state agency or political subdivision including business and financial records, data provided by private health facilities, and data provided by or about relatives of the individual.	Private	Minn. Stat. § 13.384	Lindy Legatt Foley Public Schools 840 Norman Avenue North Foley, MN 56329
Health Records Data	Medical data of employees and individuals	Private	Minn. Stat. §§ 144.293 and 176.135, subd. 7	Lindy Legatt Foley Public Schools 840 Norman Avenue North Foley, MN 56329



Data Name	Description (Understandable to the General Public)	Classification	Citation that Classifies Data	Employee Work Access
Teachers; License Reporting	Data on certain teacher discharges and resignation	Private	Minn. Stat. § 122A.20, subd. 2	Daniel Posthumus Superintendent Foley Public Schools 840 Norman Avenue North Foley, MN 56329
Elected Officials Data	Correspondence between individuals and elected officials	Private	Minn. Stat. § 13.601	Daniel Posthumus Superintendent Foley Public Schools 840 Norman Avenue North Foley, MN 56329
Civil Investigative Data	Data collected as part of an active investigation undertaken for the purpose of the commencement or defense of a pending civil legal action, or which are retained in anticipation of a pending civil legal action	Confidential PublicConfidential (but may be released if access will aid law enforcement process, promote public health and safety or dispel widespread rumor or unrest)	Minn. Stat. § 13.39	Daniel Posthumus Superintendent Foley Public Schools 840 Norman Avenue North Foley, MN 56329



Data Name	Description (Understandable to the General Public)	Classification	Citation that Classifies Data	Employee Work Access
Security Information	Data that would substantially jeopardize the security of information possessions, individuals or property against theft, tampering, improper use, attempted escape, illegal disclosure, trespass, or physical injury if the data were released to the public	Private	Minn. Stat. § 13.37	Daniel Posthumus Superintendent Foley Public Schools 840 Norman Avenue North Foley, MN 56329
Social Security Numbers	Social security numbers, provided in whole or in part, assigned to individuals	Private	Minn. Stat. § 13.355	Daniel Posthumus Superintendent Foley Public Schools 840 Norman Avenue North Foley, MN 56329
Continuity of Operations	Personal home contact information used to ensure that an employee can be reached in the event of an emergency or other disruption affecting continuity of operation of a government entity	Private (but may be shared with another government entity in specific circumstances)	Minn. Stat. § 13.43, subd. 17	Daniel Posthumus Superintendent Foley Public Schools 840 Norman Avenue North Foley, MN 56329
Foley Response to Data Practices Requests	Data collected by MPS data practices compliance official in responding to requests for data maintained by MPS	Private Public	Various	Daniel Posthumus Superintendent Foley Public Schools 840 Norman Avenue North Foley, MN 56329
Appointed Officials Data	Data about applicants for appointment to a public body	Private (unless classified as public pursuant to Minn. Stat. § 13.601, subd. 3)	Minn. Stat. § 13.601	Daniel Posthumus Superintendent Foley Public Schools 840 Norman Avenue North Foley, MN 56329



Data Name	Description (Understandable to the General Public)	Classification	Citation that Classifies Data	Employee Work Access
Personal contact and online account information	Telephone number, email address and usernames and passwords collected, maintained, or received by a government entity for notification purposes or as part of a subscription list for an entity's electronic periodic publications as requested by the individual	Private	Minn. Stat. § 13.356	Daniel Posthumus Superintendent Foley Public Schools 840 Norman Avenue North Foley, MN 56329
Business Data (Requests for Proposals and Requests for Bids)	Responses to Request(s) for Proposals and Requests for Bids	Private prior to deadline for bids (becomes public as set forth in Minn. Stat. § 13.591)	Minn. Stat. § 13.591	Daniel Posthumus Superintendent Foley Public Schools 840 Norman Avenue North Foley, MN 56329
Electronic Access Data	Data created, collected, or maintained about a person's access to a government entity's computer for the purpose of gaining access to data, transferring data or information, or using government services	Private	Minn. Stat. § 13.15	Daniel Posthumus Superintendent Foley Public Schools 840 Norman Avenue North Foley, MN 56329
Grant Data	Responses to Request(s) for Proposals	Private Public	Minn. Stat. § 13.599	Daniel Posthumus Superintendent Foley Public Schools 840 Norman Avenue North Foley, MN 56329



Data Name	Description (Understandable to the General Public)	Classification	Citation that Classifies Data	Employee Work Access
Internal Audit Data	Data created, collected and maintained for the purpose of performing audits and/or relating to an audit or investigation Working papers gathered or generated until the final report is published or audit becomes inactive	Confidential/ private (until final report is issued or investigation is no longer being pursued)	Minn. Stat. § 13.392	Daniel Posthumus Superintendent Foley Public Schools 840 Norman Avenue North Foley, MN 56329
Developmental Screening	Data collected in early childhood developmental screening programs	Private	Minn. Stat. § 121A.18	Daniel Posthumus Superintendent Foley Public Schools 840 Norman Avenue North Foley, MN 56329
Disposition Orders	Disposition Orders received by schools regarding being adjudicated delinquent under Minn. Stat. § 260B.171	Private	Minn. Stat. § 121A.75	Daniel Posthumus Superintendent Foley Public Schools 840 Norman Avenue North Foley, MN 56329
Military- Connected Youth Identifier	Data collected on enrollment forms to allow students to self-identify as military-connected youth	Private	Minn. Stat. § 127A.852(b)	Daniel Posthumus Superintendent Foley Public Schools 840 Norman Avenue North Foley, MN 56329
Labor Relations Information	Management positions on economic and noneconomic items that have not been presented during the collective bargaining process or interest arbitration (including information collected or created to prepare the management position)	Private / nonpublic	Minn. Stat. § 13.37	Daniel Posthumus Superintendent Foley Public Schools 840 Norman Avenue North Foley, MN 56329

