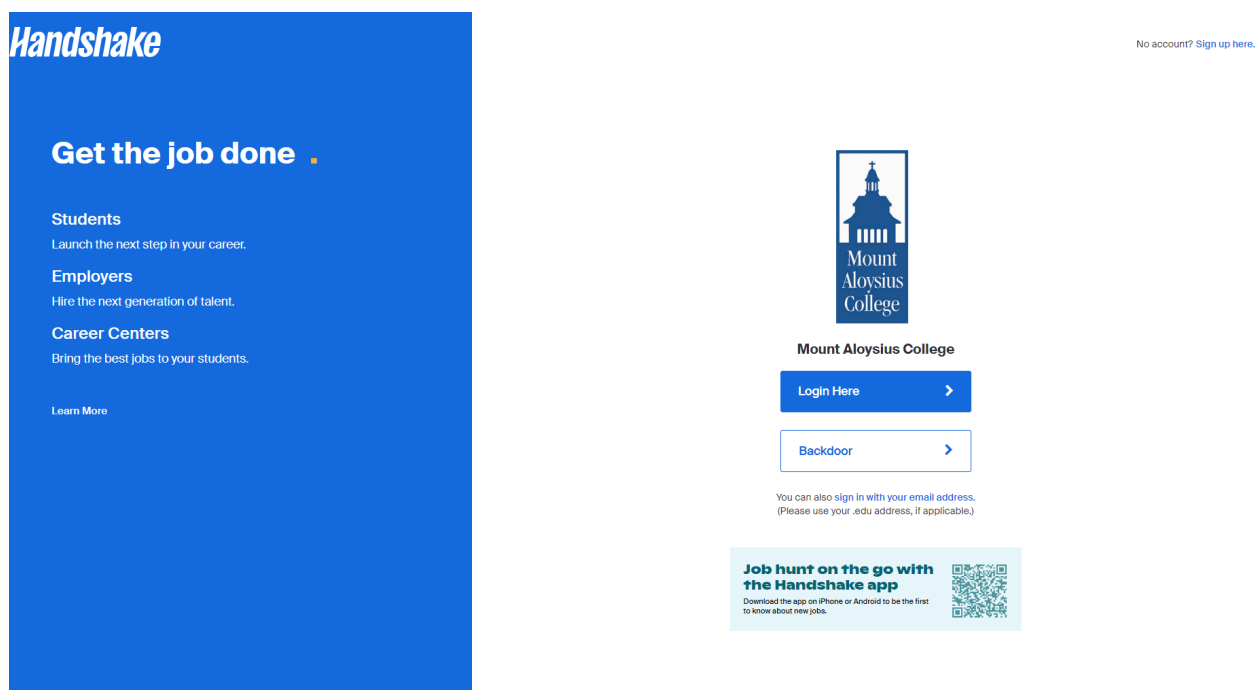


Handshake Account Activation Instructions

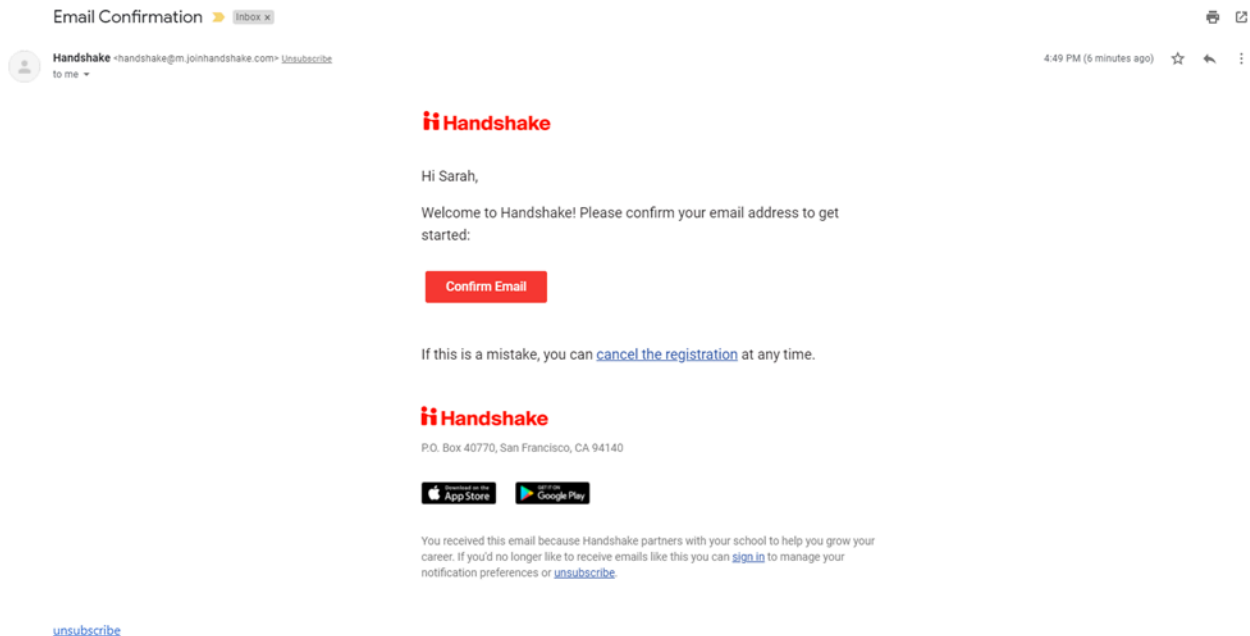
Handshake is an online, interactive career platform that Mount Aloysius College uses to share events, internship opportunities, & job postings with students. Every MAC student is added to the Handshake system at the start of their first semester, so you should already be registered for account. Below are the steps you should take to activate and begin using your Handshake account for the first time.

1. Visit the Mount Aloysius College portal: <https://portal.mtaloy.edu/ics>
2. Select the Handshake link located within the left-hand column. It should direct you to a page that looks similar to the one below.



3. For the first time accessing your account, click on the sentence that reads, "You can also [sign in with your email address](#)." located below the blue Login Here and Backdoor boxes. **Note:** Use your @student.mtaloy.edu email address to login.
4. Follow the prompts and enter any required information.

5. After this, you will need to confirm your account via email. Log into your MAC email account and look for an email titled “Email Confirmation” It should look something like this:



6. Click on the red “Confirm Email” button to confirm your account. This should take you back to the login page.

7. Login, and you should be all set to use Handshake!

If you have any difficulty activating your Handshake profile following these steps, please email Christine Strugala (cstrugala@mtaloy.edu) for assistance.

Recommended Next Steps:

- Fill out your Handshake profile – add a professional photo & details about your experiences. This is a great place to track your activities, internships, jobs, when you started/ended various roles, and details about what you did in the position(s). Completed profiles receive more employer messages!
- Search for jobs & internships through the Jobs tab
- Look for upcoming career events, both in-person & virtual, in the Events tab
- Schedule an appointment with Career Development. We would be happy to discuss best practices for using Handshake!