

Holy Trinity Catholic High School
180 Katimavik Road
Kanata, Ontario K2L 4A7
Phone: 613-591-9955
Fax: 613-592-4839
Email: HolyTrinity.High@ocsb.ca

trh.ocsb.ca

Dear Students and Parent(s)/Guardian(s),

Tuesday, September 7, 2021

I hope this letter finds you and your family happy, healthy, and enjoying the excitement of beginning a new school year at Holy Trinity. My name is Andrew Cloutier, and I am very excited to be your child's teacher for the 2021-2022 school year. I am looking forward to welcoming your child as we navigate this new learning journey together. Our main goal is for your child to feel safe and cared for in a nurturing environment.

I have been living in Stittsville for the past 14 years with my young family, and am looking forward to building a sense of community in the classroom, school, and throughout the greater school community over the next several years. I hold a Bachelor of Science and have qualifications in Biology, English, Mathematics, Health & Physical Education, Special Education, Religious Education, and Guidance. I have had the pleasure of teaching each grade 4-12, however grades 7 & 8 have always held a place in my heart. I'd like to share some information with you about the first day of school and some details about our classroom.

Morning procedures for students:

- Prior to coming to school, please complete the screening tool, click [here](#), or students can access through mystudentinfo.ca. The board is currently revising the OPH screening tools to align with Provincial guidance.

Some helpful information:

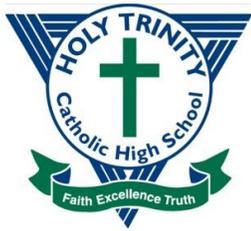
Aside from the [Student Item Checklist](#), your child will require the following items for my classes:

Binders: One large binder with dividers for each subject (if using the one binder system), or two/three two or three medium binders (if splitting up subjects)

Paper: Lined loose leaf paper

Pencil Case: One pencil case

Loose Items: Erasers, highlighter, pencils, pens, ruler, pencil sharpener, white out, and a calculator (a smartphone cannot be used in place of a traditional calculator)



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Book: Novel or a graphic novel (for English Language Arts class)

[Technology is very welcome in the classroom.](#) Students are encouraged to bring their own devices (Chromebooks or tablets) into the classroom. We will also have access to a few Chromebooks which will be dedicated to the class. If your child is bringing a device to school, please ensure that the device is charged prior to the start of the day.

Unfortunately, lockers will not be available in the first week of school. Students are asked to keep their belongings with them at all times.

Developing your child's responsibility and organizational skills will be highlighted and reported on throughout the school year. To ensure proper development of these learning skills and work habits, your child will need to select an organizational tool. Unfortunately, hard-copy agendas will not be supplied to students this year. There are many organizational tools available that can help students keep organized such as hard copy agendas, reminder applications, and electronic planners. Parents are encouraged to help their child figure out how to best use the organizational tools available from their school.

To help with organization, all lessons, notes, and activities will be posted in my Hapara Workspaces. Additional communication and due dates of items will also be [posted on my website](#). Your child's Hapara Workspace is their lifeline to school. Workspace is accessed via the Student Portal, which requires @stu.ocsb.ca email credentials. [Here is a short video showing how to access Workspace](#). I encourage you to ask your child about Workspace.

Aside from your child's organizational tool, parents/guardians/students can stay up to date with class happenings via my website (www.mrcloutier.ca). It is updated regularly.

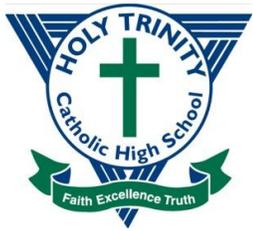
My hope is that our continued communication will help your child learn and grow. Thank you for taking the time to read this letter, and I look forward to leading your child through a successful year. Please feel free to contact me anytime at the school or via email at andrew.cloutier@ocsb.ca

Sincerely,

Andrew Cloutier

(please note that a digital copy of this letter - including all hyperlinks - can be easily found on my website and in the student Workspaces).





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