

2025 Ignite Camp Supply Order Guidelines

Due to budget constraints, we don't have a great deal of funding for supplies for Ignite Camps. Funding for supplies is limited to \$200 per camp. If you need supplies for your camp, here are the rules:

- Purchases for supplies must be made in advance of your camp by the Academic Services Department. Requests for reimbursements WILL NOT BE HONORED.
- Supplies will be ordered from J's Office Supply or Amazon.
- Your request for supplies must be submitted within one week of your camp being approved for student registration.
- Your request must include links to the product being ordered and the quantity that should be ordered.
- Supplies will not be ordered for your camp until your camp has reached a minimum of 10 registrations.
- Plan for quantities based on these numbers: 15 students for elementary camps, 25 students for middle and high school camps.
- We cannot order perishable items (for example, fresh produce or meats).
- Orders should be submitted using this spreadsheet (this creates a copy) - [Ignite Camp Order](#)
- Share your spreadsheet with Theresa Atkins (atkinst@surry.k12.nc.us) - Non-CTE Camps or Melissa Spurlin (spurlinm@surry.k12.nc.us) - CTE Camps