



Board Meeting Agenda

CEC Boardroom & [Virtual Meeting](#) | January 10, 2023 | 7:00 pm

Regular Board Meeting Agenda

January 10, 2023 | 7:00 pm

CEC Boardroom & [Virtual Meeting](#)

- A. Call to Order | [Land Acknowledgement](#) (S. Srivastava, Student Trustee)
- B. Prayer | Special Intentions | [National Anthem](#) | Saint Feast Days
- C. Delegations
- D. Public Session
- E. Approval of Agenda
- F. School | Student | Department Profile
 - 1. Memo from Superintendent Student Success Intermediate/Secondary & Superintendent Student Success, Elementary
Re: [Social Entrepreneurship Program](#)
- G. Declaration of Conflict of Interest
- H. Confirmation of Minutes
 - 1. Regular Board Meeting - [December 13, 2022](#)
- I. Unfinished Business from Previous Meetings
- J. Trustee Motions
- K. Presentation and Consideration of Committee Reports
 - 1. Committee of the Whole Board - January 10, 2022
- L. Presentation and Consideration of Staff or Trustee Reports
 - 1. Memo from Superintendent of Leading and Learning
Re: [Black Stars Tutoring Program](#)
 - 2. Memo from Superintendent of Student Success Intermediate/Secondary
Re: [De-Streaming Updates](#)
 - 3. Memo from Superintendent of Student Success, Elementary and Superintendent of Special Education & Student Services
Re: [Reading Intervention Itinerant Teachers](#)
 - 4. Memo from Associate Director of Business Affairs
Re: [Annual Review of Trustee Professional Development and Kilometrage Expenditure and Budget Limits](#)

5. Memo from Associate Director of Business Affairs

Re: [Interim Financial Report for the three months ended November 30, 2022](#)

M. New Business

N. Notice of Motions

O. Confirmation of [Action Report](#)

P. Enquiries

Q. Administrative Announcements

R. Adjournment

Information Items:

- [Delegation & Public Session Presentation Guidelines](#)
- [Frequently Used Acronyms](#)
- [Board of Trustee Contact Information](#)
- [Procedural By-Laws](#)



Re: Social Entrepreneurship Program

To: Mark D. Mullan, Chairperson, and Members of the Board of Trustees

From: Sean Kelly, Superintendent of Student Success, Intermediate/Secondary
Shelley Montgomery, Superintendent of Student Success, Elementary

Date: December 21, 2022

We are very pleased to provide an update on the progress that our popular Social Entrepreneur Program (SEP) has made. We have been fortunate to speak about this learning experience at National and Global conferences, as well as at various other conferences in the province. In October we were also able to highlight the program on CFRA.

This program provides an authentic Deep Learning Experience for students from K-12. We are pleased to have Kim Lacelle, Coordinator of Elementary Student Success and Neda Bernabo, Experiential Learning Consultant (K-12) here with us tonight to provide you with the update.

[Presentation](#)

RECOMMENDATION:

THAT the Memorandum from the Superintendents of Student Success, dated December 21, 2022 “Social Entrepreneurship Program” be received.

Sean Kelly, Superintendent
SK/SM/kd

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Shelley Montgomery, Superintendent

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Re: Black Stars Tutoring Program

To: Mark D. Mullan, Chairperson, and
Members of the Board of Trustees

From: Tim Slack, Superintendent of Leading & Learning Department

Date: December 21, 2022

I am pleased to be joined by Prince Ehoru, Equity, Diversity and Inclusion Officer in Leading and Learning. Prince will be sharing some highlights of the Black Stars Tutoring Program.

[Black Stars Tutoring Program](#)

RECOMMENDATION:

THAT the Memorandum from the Superintendent of Leading and Learning, dated December 21, 2022, entitled “Black Stars Tutoring Program” be received.

We will be happy to answer any questions you might have.

Thank you,

Tim Slack, Superintendent
TS/kl

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Re: De-Streaming Updates

To: Mark D. Mullan, Chairperson, and Members of the Board of Trustees

From: Sean Kelly, Superintendent of Student Success, Intermediate/Secondary

Date: December 21, 2022

Ontario's vision for de-streaming is to address policies and practices that negatively impact students so that all students are supported in order to be prepared for the senior program in secondary school, have equity of access to pursue any postsecondary pathway they choose, and to be successful in their future careers.

We are pleased to be joined by Student Success Coordinator, Rob Cop, who will provide us with an update on the vision and objectives of De-Streaming.

[Grade 9 De-Streaming](#)

RECOMMENDATION:

THAT the Memorandum from the Superintendent of Student Success, Intermediate/Secondary, dated December 21, 2022 entitled "De-Streaming Updates" be received.

Sean Kelly, Superintendent

SK/kd

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Re: Reading Intervention Itinerant Teachers

To: Mark D. Mullan, Chairperson, and Members of the Board of Trustees

From: Shelley Montgomery, Superintendent of Student Success Elementary
Nicola Benton, Superintendent of Special Education and Student Services

Date: December 21, 2022

In September 2022, the OCSB introduced a new teaching role called: Reading Intervention Itinerant Teacher. We dedicated 4.5 teachers to K-6 and 1.0 to 7-12. These positions were created to support the many recommendations in the Right to Read report regarding Curriculum and Instruction, Early Screening and Reading Interventions.

Tonight we will bring you an update on how these roles are supporting our staff and of course our students. We will also review the steps we have taken interdepartmentally to address these aspects of reading.

We are pleased to be joined by Cathryn Wake, Coordinator of Elementary Student Success, Christina Colasante, Consultant for Early Years Literacy and Laurinda Cudmore, Lead Psychologist.

[Presentation](#)

RECOMMENDATION:

THAT the Memorandum from the Superintendent of Student Success Elementary and the Superintendent of Special Education and Student Services, dated December 21, 2022 entitled “Reading Intervention Itinerant Teachers” be received.

We would be happy to answer any questions you may have.

Shelley Montgomery
Superintendent of Student Success Elementary

Nicola Benton
Superintendent of Special Education and
Student Services

SM/NB/vl/lk

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Re: Annual Review of Trustee Professional Development and Kilometrage Expenditure and Budget Limits

To: Mark D. Mullan, Chairperson, and Members of the Board of Trustees

From: Lisa Schimmens, Associate Director of Business Affairs

Date: December 21, 2022

The purpose of this report is to both:

1. Review the actual expenditures for Trustee Professional Development and Kilometrage for the fiscal period September 1, 2021 to August 31, 2022, and to;
2. Seek Board approval of proposed budget amounts for Trustee Professional Development for inclusion in the upcoming budget development process for the 2023-2024 fiscal year.

Total Trustee Professional Development and travel within the Ottawa region expenditures for the 2021-2022 fiscal year are detailed in the report, [2021-2022 Trustee Report - Professional Development and Kilometrage Claims](#).

The Covid Pandemic continues to influence in-person conference attendance and as such, expenditures for last year are lower than the budgeted amount. With the lifting of pandemic restrictions, we anticipate that there will be an increase in in-person conference attendance resulting in expenditures becoming more inline with the projected budget.

	Budget 2021-2022	Actual 2021-2022 Expenditures
Trustee Conferences, Conventions, Workshops, and Seminars	\$41,000	\$8,760

Because we anticipate increased activity regarding conference and professional development participation in the 2022 - 2023 fiscal year, it is hereby recommended that the present annual budget amounts be approved unchanged for inclusion in the 2023/2024 budget, as follows:

	Trustees	Chair and Vice-Chair	Total Proposed 2023-2024 Budget
Trustee Conferences, Conventions, Workshops, and Seminars	\$4,000	\$4,500	\$41,000

I will be presenting the above report to the Board of Trustees at the Board Meeting on January 10, 2023, and will be pleased to respond to any questions at that time.

[2021-2022 Trustee Report - Professional Development and Kilometrage Claims](#)

RECOMMENDATION:

THAT the Board approve \$41,000 for the Trustee Professional Development budget for inclusion in the 2023-2024 Budget as unchanged from the previous fiscal year.



Lisa Schimmens, Associate Director of Business Affairs
LS:kw

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Re: Interim Financial Report for the three months ended November 30, 2022

To: Mark D. Mullan, Chairperson, and Members of the Board of Trustees

From: Lisa Schimmens, Associate Director of Business Affairs
Shelley Donnelly, Manager of Finance

Date: December 21, 2022

The attached report is provided to the Board of Trustees in accordance with the requirements of Board policy entitled "Financial Reporting".

In accordance with the 2022-2023 Schedule of Financial Reports, please find attached, for the information of the members of the Board, Interim Financial Reports for the three months ended November 30, 2022.

[The Interim Financial Report](#) consists of the following:

- Enrolment
- Summary Statement of Operating Activities
- Schedule of Operating Expenditures
- Schedule of Other Revenue
- Statement of Capital Activities

Also included with the above are Notes to Statement of Operating Activities and Notes to Statement of Capital Activities, both of which serve to explain significant variances in comparison to the 2022-2023 annual budget amounts.

I will be joined by Shelley Donnelly, Manager of Finance at the meeting and we will be happy to respond to questions.

RECOMMENDATION:

THAT the Memorandum from the Associate Director of Business Affairs dated December 21, 2022, entitled "Interim Financial Reports for the three months ended November 30, 2022", be received.

Respectfully submitted,



Shelley Donnelly
Manager of Finance



Lisa Schimmens
Associate Director of Business Affairs

LS:kw

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