



## Florida Sheriffs Association Host Sheriff Procurement Frequently Asked Questions

### **What is a Host Sheriff Procurement Contract?**

Host Sheriff Procurement Contracts are cooperative contracts competitively procured by Florida Sheriffs' Offices and administered by the Florida Sheriffs Association's Cooperative Purchasing Program (FSA CPP). All Host Sheriff Procurement Contracts permit purchasing and piggybacking by state and local government agencies nationwide. These contracts are procured in accordance with [Chapter 30, Florida Statutes](#), [Chapter 163, Florida Statutes](#), and [Chapter 287, Florida Statutes](#).

Currently, the Hillsborough County Sheriff's Office has partnered with FSA CPP to procure and administer select Contracts using an interlocal agreement.

Current contracts are available at [FSA CPP's Website](#).

### **Is my agency eligible to purchase from a Host Sheriff Procurement Contract?**

Hillsborough County Sheriff's Office competitively procures the Host Sheriff Procurement Contracts in accordance with [Chapter 30, Florida Statutes](#), [Chapter 163, Florida Statutes](#), and [Chapter 287, Florida Statutes](#). Hillsborough County Sheriff's Office intends to make Host Sheriff Procurement Contracts available to all eligible purchasers identified by [Rule 60A-1.001, Florida Administrative Code](#) and state and local government agencies nationwide. It is up to each agency to assess whether your agency may make purchases from Host Sheriff Procurement Contracts.

### **Can state and local government agencies from other states make purchases from Host Sheriff Procurement Contracts?**

Yes, local and state government agencies outside Florida are eligible purchasers from Host Sheriff Procurement Contracts. This is authorized by [Chapter 163, Florida Statutes](#), and the interlocal agreement is available to any purchaser. Vendors authorized to sell also retain copies of this agreement.

### **Can private or non-profit entities make purchases from Host Sheriff Procurement Contracts?**

Private companies or non-profit entities are not eligible purchasers from Host Sheriff Procurement Contracts.

**Where can I find the formal solicitations, bid tabulations, scoring sheets, proofs of award and final contracts with attachments for Host Sheriff Procurements?**

FSA provides the most frequently requested documents to include the solicitation and award letters [here](#) on the CPP page, under the Host Sheriff Procurements link. However, since each agency performs the procurement, each agency maintains the original files – compliant with Florida’s public records laws. These include formal solicitations, bid tabulations, scoring sheets, proof of awards, and final contracts with attachments.

**How do I make purchases from Host Sheriff Procurement Contracts?**

Host Sheriff Procurement Contracts currently available for purchasing and piggybacking are available at: <https://flsheriffs.org/purchasingprogram/>.

**Procedures for issuing Purchase Orders from Host Sheriff Procurement Contracts can be completed by issuing a purchase order to the awarded vendor to include the FSA defined contract number. The FSA contract numbers are defined through the host sheriff and the bid title. For example, HCSO – Facility Maintenance Solutions or HCS-FMS1.0.**

Review the FSA’s Contract cover sheet that outlines key information for each contract. Awarded products and services are available with published pricing or discounts listed on the host agency’s website. For inquiries about products and services offered by Host Sheriff Procurement Contracts, please contact the awarded vendors.

**Can my agency use federal funds to make purchases from Host Sheriff Procurement Contracts?**

Awarded vendors on Host Sheriff Procurement Contracts are given the opportunity to certify whether they are willing to accept purchase orders funded in whole or in part with federal funds. FSA is requesting awarded vendors to identify whether they will accept purchase orders funded in whole or in part with federal funds. Each agency must assess whether they may use federal funds to make purchases in accordance with the requirements and limitations of the federal funding offered to the agency.

**Will FSA CPP continue to offer FSA CPP procured contracts?**

Yes, FSA CPP will continue to offer FSA CPP procured contracts while also administering Host Sheriff Procurement Contracts.

**Why use Host Sheriff Procurement Contracts and FSA CPP procured contracts?**

Host Sheriff Procurement Contracts and FSA CPP procured contracts are procured with the ambitious dual goals of offering quality goods and services to eligible purchasers while reinvesting funds in Florida’s economy.

When Florida Sheriffs' Offices and other Florida state and local government agencies make purchases from cooperative purchasing programs administered in other states, Florida money leaves Florida. By making purchases from Host Sheriff Procurement Contracts, on the other hand, Florida state and local government agencies and Sheriffs' Offices are reinvesting in Florida's economy and public safety programs.

**Which Host Sheriff Procurement Contracts are currently available for purchasing?**

The following Host Sheriff Procurement Contracts are currently available for purchasing:

- **800 MHz Enhanced Digital Simulcast and 700 MHz Digital P25 Communications Systems – Communications International**
  - Harris products
  - Vehicle upfitting
- **Emergency Lighting and Accessories – Dana Safety Supply**
  - Vehicle equipment
  - Vehicle upfitting
- **Facilities Maintenance Solutions – CGL**
  - Facility Maintenance
  - Repair Services
- **Integrated Business Solutions – Genuine Parts Company**
  - Vendor Managed Inventory
  - Product Sourcing
- **Assorted Vehicle Procurement - Multiple Dealerships**
  - Dealer in-stock vehicle purchasing
- **Asset Management Systems**
  - Fleet related technology and software solutions
  - Facilities and Asset Management Information Systems
  - Training, consultative, and administrative or technical support services related to the delivery of the solutions offered
- **Fuel Gas Services**
  - Delivery of fuel gases to tanks for refilling as well as cylinders.
  - Installation, Repair, and Maintenance

**Are Florida Sheriffs' Offices and FSA CPP planning to partner on more Host Sheriff Procurements?**

Hillsborough County Sheriff's Office is actively pursuing the following contracts, which will be administered by FSA CPP:

- **Decal/Wide Print Services**

If there are additional goods or services that you would like to see offered by Host Sheriff Procurement Contracts, please let us know at [CPP@flsheriffs.org](mailto:CPP@flsheriffs.org).