

Action Plan - Navigating the IT Change Management Process

At Orases, we believe that the key to a successful tech project lies in a tailored approach to strategic planning. To help you achieve this, we advise that you think deeply about the behaviors and actions necessary to meet your project goals. It's crucial to consider how each aspect of your plan will contribute to your overall success.

To guide you through this process, we invite you to make our strategy plan your own. Below is a template you can use, followed by a filled example that demonstrates how to effectively apply the plan. Use this example as a reference to understand how you can adapt each section to better fit your project's specific needs.

By personalizing this plan, you empower your project with a clear, actionable roadmap that addresses your unique challenges and leverages your strengths.

Business Objective	
Behavior / Action / Activity	Activity Outcome / Goal
Timing	Frequency: How Often
Special Tools / Resources Required	
Who Will do This?	How to Track?
Reward / Recognition / Reinforcement	

Business Objective	
Update old legacy software and integrate the new management software, JAMMS 3.0.	
Behavior / Action / Activity	Activity Outcome / Goal
Integrate the new JAMMS 3.0 software: - Have a kickoff meeting with the software team to discuss goals and plans. - Share company philosophies and branding. - Ensure the team is ready for the transition and on board. - The stakeholders' funding is available, and they are aware of the project.	- The team is excited about the new integration and will increase the work order process. - There is a clear layout of the change management process. - The new software is aligned with our company including branding, and philosophies.
Timing	Frequency: How Often
Phase One: Implement the new JAMMS 3.0 Software - Goal one: Update the legacy system - Goal two: Integrate with company philosophies Phase Two: Create the Android App - Goal one: Build the app - Goal two: Ability to work offline Phase Three: Maintenance, Hosting, and Training	Once a month meeting check-ins on phases.
Special Tools / Resources Required	
Brand assets, Internet, data storage	
Who Will Do This?	How to Track?
-Project manager (main contact) -Stakeholder/s (funding the project) -CEO / Owner of the company	- Number of mobile forces able to use the new app and system - Workforces processed annually
Reward / Recognition / Reinforcement	
Team members who successfully use this new system within 3 months will get a 50-dollar gift card. Plus, an extra 25-dollar gift card for every extra work order put in.	



READY TO NAVIGATE YOUR TECH INTEGRATION?

At Orases, we specialize in guiding companies like yours toward the best solution. Don't miss out on our [FREE Software Evaluation Workshop](#), where we'll assess your business' technology landscape and offer strategic recommendations tailored to you.

We are a company powered by purpose and driven by talent.

We don't build Angry Birds. We focus on the hard stuff. We develop Custom Software Development, Web-Based Applications, Mobile Apps, PWAs, API's and Databases...and make all the pieces work together.

Our team also supports Entrepreneurs, CTOs, CMOs, Product Owners, and managers of technology-first companies who want to build or scale up their development teams with reliable, competent, friendly, and proactive experts.

WHY SHOULD YOU WORK WITH US?

- Top 1% of talented Developers, Business Analyst, Digital Project Managers, QAs, and UI/UX Designers in the USA
- 950+ projects completed with satisfaction since 2000
- We have a great culture that is measured by the lowest turnover for the past 10 years at 5% , industry average is 45%
- A boutique business that is Agile, family-owned and is driven by values
- 8 out of 10 of our projects come from referrals
- **100+ active client accounts**
- **80 Net Promoter Score**
- **950+ end-to-end projects delivered in business since 2000**
- **Lowest employee turnover <5% over 10 years**
- **Headquartered in Frederick, MD, we have offices in Chicago, New York, Denver, Washington D.C., Tampa Bay, and Houston**

To put it simply -

we get it done, and we get it done with quality first. Let's work together and make this change happen. Tell us about it [here](#).