



Technical Skills

Programmed	Computed	Overhauled
Engineered	Constructed	Remodeled
Troubleshooted	Converted	Repaired
Upgraded	Delivered	Solved
Operated	Devised	Surveyed
Maintained	Dissected	Trained
Built	Fabricated	Calculate
Designed	Formulated	
Assembled	Installed	

Project Management Skills

Orchestrated	Monitored	Structured
Spearheaded	Scheduled	Achieved
Streamlined	Deployed	
Coordinated	Governed	
Executed	Prioritized	

Innovation and Strategy Skills

Pioneered	Formulated	Tailored
Visioned	Transformed	Customized
Strategized	Diversified	
Conceptualized	Integrated	
Innovated	Forecasted	

Data Analysis Skills

Interpreted
Modeled
Quantified
Analyzed

Visualized
Correlated
Extracted
Predicted

Validated
Optimized
Synthesized

Digital Marketing Skills

Optimized
Targeted
Engaged
Analyzed

Enhanced
Segmented
Automated
Personalized

Monitored
Amplified

Collaboration and Teamwork Skills

Collaborated
Unified
Partnered
Merged

Shared
Integrated
Contributed
Harmonized

Co-created
Facilitated

Financial Skills

Budgeted
Calculated
Forecasted
Managed
Analyzed
Balanced
Appraised

Audited
Administered
Allocated
Anticipated
Appropriated
Computed
Developed

Estimated
Marketed
Planned
Prepared
Projected
Researched

Management Skills

Led	Advised	Expanded
Managed	Analyzed	Facilitated
Coordinated	Appropriate	Financed
Developed	Assigned	Formulated
Implemented	Attained	Headed
Organized	Chaired	Hired
Directed	Conceptualized	Incorporated
Supervised	Conducted	Invented
Executed	Consolidated	Investigated
Planned	Contracted	Interviewed
Established	Converted	Negotiated
Improved	Decreased	Presided
Increased	Designed	Prioritized
Initiated	Detected	Produced
Oversaw	Determined	Recommended
Accomplished	Devised	Recruited
Acquired	Employed	Reorganized
Activated	Enforced	Reviewed
Adjusted	Estimated	Scheduled
Administered	Evaluated	Strengthened

Research Skills

Investigated	Organized	Dissected
Analyzed	Summarized	Focused
Collected	Systematized	Gathered
Evaluated	Accumulated	Hypothesized
Reviewed	Acquired	Inspected
Designed	Clarified	Interviewed
Examined	Critiqued	
Experimented	Diagnosed	
Identified	Disproved	

Administrative Skills

Organized	Monitored	Copied
Coordinated	Operated	Dispatched
Managed	Prepared	Dispensed
Compiled	Recorded	Executed
Processed	Retrieved	Formulated
Catalogued	Synthesized	Informed
Collected	Validated	Inspected
Computerized	Acquired	Manipulated
Systematized	Approved	Modified
Documented	Arranged	Purchased
Filed	Calculated	Screened
Generated	Changed	Specified
Implemented	Classified	Tabulated
Maintained	Conserved	

Communication Skills

Negotiated	Directed	Mediated
Corresponded	Drafted	Moderated
Persuaded	Edited	Motivated
Presented	Educated	Promoted
Publicized	Enlisted	Recruited
Reconciled	Explained	Spoke
Addressed	Expressed	Stipulated
Arbitrated	Formulated	Taught
Authored	Headed	Translated
Collaborated	Influenced	Wrote
Defined	Interpreted	
Developed	Lectured	

Creative Skills

Designed
Innovated
Created
Developed
Invented
Conceptualized
Demonstrated
Originated
Performed

Presented
Produced
Recommended
Established
Exhibited
Founded
Illustrated
Improvised
Instituted

Integrated
Introduced
Marketed
Planned
Revitalized
Shaped
Sold

Helping Skills

Assisted
Coached
Facilitated
Guided
Rehabilitated
Served
Supported

Counseled
Demonstrated
Diagnosed
Dispensed
Distributed
Educated
Effected

Expedited
Familiarized
Referred
Represented

Teaching Skills

Instructed
Taught
Trained
Coached
Educated
Guided
Developed
Enabled

Encouraged
Evaluated
Explained
Facilitated
Headed
Informed
Initiated
Advised

Clarified
Communicated
Coordinated
Emphasized
Persuaded
Researched